

## Board Notes — August 28, 2023

A meeting of the Board of Education of Newton Unified School District 373 convened in open and public session at 7:00 p.m. on Monday, August 28, 2023, in the Board of Education meeting room located at 308 E 1<sup>st</sup>, Newton, KS.

**Members Present:** Luke Edwards, Brenna Haines, Mallory Morton, Andy Ortiz, Melissa Schreiber, Dayna Steinmetz, Matt Treaster

**Others Present:** Superintendent Fred Van Ranken, Assistant Superintendent Sheila Wendling, Director of Business/Human Resources Jane Nichols, Administrative Assistant/Board Clerk Joni Jantz, and Director of Communications Carly Stavola

### 1. Opening of Meeting

Mallory Morton called the meeting to order at 7:00 p.m.

Mallory Morton led the Pledge of Allegiance.

— Adopt the agenda as amended.

### 2. Presentations/Reports

Girl Scout troop 41384's Kaitlyn Schmidt, Scout Wedel and Kelsey Wolfe presented on their Silver Award Project. Their project was identifying a problem at Themian Park of no place for Santa Fe students and teachers to sit while at the park. They cleared branches, planned for and constructed a bench and table with stools at the park to benefit Santa Fe and the Newton community.

### 3. Comments from the Public

Ian Long commented on the board working together for a better future, and Sara Getchell and Ron Dietzel addressed the board regarding the Railer Way Code of Conduct.

### 4. Consent Agenda

The board voted to:

— Approve the August 14 and 17, 2023 minutes as presented.

— Approve the bills as presented.

— Approve the August 28, 2023 Personnel Report as presented.

Last Name	First Name	Position	Location	Effective Date	Hire	Resignation/ Termination
Arellano	Andrea	Food Service	NR	5/23/2023		x
Wilbern	Diane	Food Service	NHS	8/14/2023		x
Schanbacher	Mary	Sp. Ed. Para	SB	5/24/2023		x
Silveous	Sherry	Substitute Teacher	District-Wide	8/17/2023		x
Felix Carrillo	Maria	Sp. Ed. Para	SB	9/1/2023		x
Martinez	Jesus	Ind Arts Long Term Sub	CMS	8/29/2023	x	
Sellman	Ty	Sp. Ed. Para	District-Wide	8/28/2023	x	
Hulse	Rylee	Reg. Ed. Aide	SB	8/28/2023	x	
Brown	James	Substitute Teacher	District-Wide	8/24/2023	x	
Musser	Stacey	Asst MS Girls Tennis Co	CMS	8/21/2023	x	
Kerr	Charles	Substitute Teacher	District-Wide	8/21/2023	x	
Huxman	Tyler	Sp. Ed. Para	HCSEC	8/22/2023	x	

Gonzalez	Olivia	Reg. Ed. Aide	SC	8/22/2023	x	
Meier	Christi	Food Service	CMS	8/18/2023	x	
Crawford	Jake	Asst. MS Football Coach	CMS	8/14/2023	x	
Denslow	Karen	Sp. Ed. Para	NR	8/17/2023	x	
Orndoff	Linda	Reg. Ed. Aide	SS	8/17/2023	x	
Schmidt	LaNita	Head Start Aide	Cooper	8/14/2023	x	
Last Name	First Name	Position	Location	Effective Date	Change of Assignment/Transfer	
Gibson	Toni	Sp. Ed. Para	SC	8/23/2023	Add Athletic Event Worker	
Warhurst	Amy	Teacher	SF	8/23/2023	Add Athletic Event Worker	
Gomez	Nichole	Sp. Ed. Para	NHS	8/23/2023	Add Athletic Event Worker	
Brittain	Kassidy	SLP	NR	8/23/2023	Add Asst. Railiner Coach @ NHS	
Mills-Weis	Mollie	Teacher	NHS	8/27/2023	Add Asst Scholar's Bowl Coach @ NHS	
Grosse	Kelly	Sp. Ed. Para	Cooper	8/10/2023	From 8 hrs/day to 6.75 hrs/day	
Moses	Rachel	Sp. Ed. Para	HCSEC	8/15/2023	Aide @ OA	
Corder	Caitlin	Sp. Ed. Para	CMS	8/1/2023	Sp. Ed. Para @ NHS	
Snodgrass	Ashley	Infant Toddler Teacher	Cooper	8/1/2023	from 1. FTE to .736 FTE	
Giersch	Devyn	Sp. Ed. Para	SB	8/16/2023	Sp. Ed. Para @ CMS	
Epp	Christa	Sp. Ed. Para	NR	8/1/2023	From to 26.5 hrs/week to 33.75 hrs/week	
Epp	Gershom	Sp. Ed. Para	SF	8/17/2023	From 13 hrs/week to 33.75 hrs/week	
Nicholson	Myriah	Reg. Ed. Aide	CMS	8/1/2023	Substitute Teacher @ District-Wide	
Mans	Lena	Head Start Aide	Cooper	8/1/2023	From 8 hrs/day to 6.5 hrs/day	
Duong	Lan	Head Start Aide	Cooper	8/1/2023	From 6.5 hrs/day to 8 hrs/day	
Ochoa	Tanya	Head Start Aide	Cooper	8/1/2023	From 8 hrs/day to 6.5 hrs/day	
Costantino	Anthony	Perm. Bldg Substitute	NHS	8/17/2023	Add Asst. Girls Tennis Coach @ NHS	
Ray	Jessica	Sp. Ed. Para	HCSEC	8/1/2023	Aide @ Cooper	

Resignation/Termination/Transfer/Change of Assignment shall be deemed accepted upon approval of this report by the Board of Education.

- Approve the Prairie View MOU for MHIT and the Case Management Services MOU as presented.
- Approve the 2023-24 Agreement with Prairie View, Inc. to provide educational and related services for students who reside in the Psychiatric Residential Treatment Facility.
- Approve the Memorandum of Understanding with Prairie View, Inc. for Day School Services as presented.
- Approve the disposal of instructional materials and/or old and unused textbooks in the district during the 2023-24 school year.
- Approve the McDonald Hopkins invoice as presented.
- Approve the LINQ renewal as presented.
- Accept the request from Lluvia Herrera for unpaid personal leave days as presented.
- Approve the bid presented by Sandifer Engineering & Controls for the security camera installation.

## 5. Old Business

The board voted to:

- Approve the Classified, Substitute and Cooper Staff Handbooks for 2023-24.

- Approve the use of Monster and The Tempest in the ELA classrooms.
- Approve the adjustment in the Attendance Protocol to reflect current practice.
- Approve the Needs Assessment documentation to meet the statutory requirement per statute 72-1163.

**Update on Railer Way Code of Conduct**

Administration continues discussion on the modifications to the Railer Way Code of Conduct. There should be a final draft to present to the board on September 11. Board members can contact Superintendent Van Ranken with their questions or comments.

**6. New Business**

The board voted to:

- Approve the gift requests as presented.

Donation From	To Building/Dept	Description	Value/Amt
AGCO	Newton High School Welding Program	1/4" strip steel	\$3,000.00
Central KS Community Foundation	Cooper Early Education Center	Backpack meals for students over weekends	\$1,000.00

**Gift Requests Under \$500: For Information Only**

Donation From	To Building/Dept	Description	Value/Amt
St. Matthews Episcopal Church	Northridge Elementary	School supplies	\$250.00
Salon Evolve	Northridge Elementary	Support student needs	\$200.00

- Approve the 2023-24 budget and revenue neutral rate for publication as presented.
- Approve the Administrator and Classified Director Index for 2023-24 as presented.
- Approve the 2023-24 Classified Wage Rates as presented.
- Approve the change order for the Santa Fe bond project for subfloor demolition and replacement for the sum of \$76,307.88 as presented.

**7. Building Reports**

**USD 373 Athletic Report**

Brian Becker provided a report on fall participation in athletics.

**8. Closing of Meeting**

**Board Comments**

Due to a change in the timeline of publishing the Notice of Hearing for the proposed budget, a special meeting will need to be scheduled. Board members tentatively have set this for September 13. Notification of this special board meeting and public hearing will be sent once it is confirmed.

Board member comments included a question about the timeline of scheduling board training in regards to leadership roles, etc., and also a reminder that many fall activities and sports are starting and to check the calendar to see what’s on the schedule.

**Adjournment**

Move to adjourn at 7:57 p.m.

Background information on agenda items may be found in BoardDocs at:

<https://go.boarddocs.com/ks/usd373/Board.nsf/Public>