

English Department Grading Policy

Summative Assessments (40%)

Any assignment that demonstrates students' understanding or their analysis and synthesis of a unit's objective. Summative assessments may include but are not limited to literature end-of-unit exams and essays, poetry end-of-unit exams and essays, and cumulative exams. Students should have a minimum of four summative assessments per quarter.

Formative Assessments (60%)

Any assignment that evaluates students' knowledge of a concept taught or discussed within a larger unit. Teachers at each grade level will determine how many of each category (see categories below) they will assign. There should be alignment across a course.

- **Class-work/homework (suggested 20%)**
- **Quizzes/Tests (suggested 20%)**
- **Writing (suggested 20%)**

*Please note: Teachers may give greater weight to assessments that require more rigor. They will notate this in the Infinite Campus gradebook multiplier.

Classroom Procedures

Lateness Policy

All homework is expected to be submitted the day it is due. Students may turn in homework one day late for half credit. **No homework will be accepted if it is more than one day late.** Teachers may make special considerations for students with extended absences because of sickness or family issues.

Students will be penalized 5 points per day for any summative assessment submitted late. **Teachers will not accept summative assessments more than five days late.**

Extra Credit

In the effort to limit grade inflation and legitimize student academic performance, teachers do not grant extra credit. The work assigned each quarter must be the evaluative tools that assess student learning and function as the appropriate measures of performance.

Please note. It is suggested that students have the opportunity to work independently on a written assignment or to read independently for one class period each week. During this time teachers may conference with students to discuss their writing or reading progress.