

**Austintown Middle School PTA**  
Cordially invites you to participate in  
our 38<sup>th</sup> Annual Autumn Craft Show

**When**

**Saturday, November 11<sup>th</sup>, 2023**

**Where**

**The Austintown Middle School  
800 S. Raccoon Road**

**Austintown, OH 44515**

**Time**

**10am until 3:30pm**

**Rental Fee**

**\$50.00 (non-refundable)**

**per (1) 8-foot table and (1) chair**

**\*\*Ck or Money Order Only, NO Cash**

**\*\*\$15 fee will be applied to all NSF checks**

**Deadline**

**Non-refundable fee with completed application is due no later than Friday October 20<sup>th</sup>.**

**\*Vendor assignments will be sent through email so if you do not have an email address, please provide a phone number to be contacted.**

**\*\*Bakers and Food Vendors: In accordance with *Ohio Revised Code*, all vendors must provide valid paperwork and details of products both before the show on their application, and visibly display them during the show. All ingredients in the product must be clearly labeled on the product. Vendors who are not in accordance with this policy will be asked to leave. Please include paperwork with application.**

**For more information:  
Tammy @ 330-717-4913  
Angela @ 1-716-870-5992  
Kristin @ 330-518-6997**

**EXHIBITOR RULES**

Set-up is Saturday morning, November 11<sup>th</sup>, 2023 from 8:00am- 9:45am. \*\*For an additional \$5 vendors can set up Friday Nov. 10<sup>th</sup> from 6pm-8pm.\*\*

1. **No tear-downs before 3:30pm. Early tear down will result in loss of your space for 2024 Craft Show!**
2. **Unloading of vehicles can be done at the front or side of the school. After unloading, please park \*only\* in a vendor-designated lot, which will be labeled. A shuttle will return you to the school. \*\*Vendor cars parked in the customer lots will be required to move.**
3. **Please be respectful of your neighbors. Each space is approximately 6'x 8'. All tables are to be covered. No additional tables can be brought in, if you need more table space, please purchase another.**
4. **Absolutely no tape or nails are allowed on the walls and no lit candles are permitted in any display.**
5. **Limited electrical outlets are available. Please indicate on application if you need electric. Also please indicate if you have any other special requests such as additional chairs, or a wall, end, or corner space, etc. and understand that we will do our best to accommodate you, but not all requests may be met.**
6. **Spaces are assigned in the order that paid applications are received, and your canceled check is your receipt unless otherwise stated.**
7. **If you would like to be assigned the same spot as previous years please specify, as the Craft Show committee has new members from year to year and may not know your preference.**
8. **If you are representing a company, please specify by listing the company name next to your name on the application. Also, if your company has a one-vendor-per-event policy, please state that as well.**

**APPLICATION**

Please make checks payable to Austintown Middle School PTA and mail to:  
Austintown Middle School  
800 S. Raccoon Rd.  
Austintown, OH 44515  
**\*Please do not send cash.  
Check or money order only.**

Name \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_

**Your Art/Craft (please be specific)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of spaces needed (\$50 each) \_\_\_\_\_

Friday night set up? (\$5 fee) Y - N

Are you selling food? Y - N

If so, please specify \_\_\_\_\_

Same spot as last year? Y - N No Preference

Do you need electricity? Y - N

Any special requests?

\_\_\_\_\_  
\_\_\_\_\_

***We require that each vendor donate an item representative of your inventory for our Chinese Auction Table, 2 items are required for vendors with 3 or more table. \*Auction items must be a minimum of \$25 in value. ALL ITEMS DUE BY 9AM.***

I have read, understand, and will abide by the Austintown Middle School PTA Craft Show Exhibitor Rules.

**\*\*Signature Required**

Signature \_\_\_\_\_ Date \_\_\_\_\_