

PISD EXIT INTERVIEW FORM

Name _____
Position _____

Last Workday _____
Campus/Dept _____

Forwarding Address _____

Phone _____
Email _____

Check-out Procedures

Return of district property

- Keys
- Computer
- Credit Card
- Other electronic devices
- Books
- Security Card/ID Badge
- Curriculum Materials
- Other _____

Discussion Items

- Continuation of health and other insurance
- Authorization for release of employment information for future employment

(For use with voluntary separations)

Please check all factors in your decision to leave Peaster ISD.

Work environment

- Dissatisfied with coworkers
- Dissatisfied with pay/benefits
- Dissatisfied with supervisor/administration
- Lack of work/life balance
- Limited growth opportunities/Lack of Recognition
- Unpleasant work environment
- Unreasonable workload
- Not given resources to do the job

Outside factors

- Career change
- Health and family circumstances
- Length of commute
- Recruited elsewhere
- Relocation
- Retirement
- Returning to school
- Stay home with children
- Other:

Did you leave Peaster ISD to go to work in another school district?

- Yes
- No



HR Services

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How would you rate the following in Peaster ISD?

	Excellent	Good	Fair	Needs Improvement
Communications within your campus/department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communications within the district as a whole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Support from coworkers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training and information provided to you	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supplies and equipment provided to you	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employee benefits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

My workload was:

- Too much Too light

Would you return to work for Peaster ISD?

- Yes, absolutely Maybe, under different circumstances No

Would you recommend Peaster ISD to others as a good place to work?

- Yes No

Length of employment in the district

- Less than 1 year 1–4 years 5–9 years 10–14 years 15–19 years 20 years or more

Please add any additional comments, such as things you liked most or liked least about the district.

For Office Use Only

- Notification to court and recipient of child or spousal support
- Date of final paycheck
- Request to have voicemail, e-mail, and network access disabled
- Unsubscribe to individual’s criminal history information in DPS database (FACT)