



Always Innovating

**South  
Texas ISD**

**RIO GRANDE VALLEY | GRADES 6-12**

## EMPLOYEE REFERENCE FORM

Applicant: \_\_\_\_\_

Reference Name: \_\_\_\_\_

Position: \_\_\_\_\_

Position: \_\_\_\_\_

Campus: \_\_\_\_\_

District/firm: \_\_\_\_\_

Phone: \_\_\_\_\_

### AREAS OF INQUIRY:

1. Dates of employment \_\_\_\_\_
2. How long have you known applicant? \_\_\_\_\_
3. Applicant's job title/responsibilities \_\_\_\_\_
4. Attendance \_\_\_\_\_
5. Classroom management \_\_\_\_\_
6. Rapport with students \_\_\_\_\_
7. Relationship with coworkers and supervisors \_\_\_\_\_
8. Maturity of judgment \_\_\_\_\_
9. Parent and community acceptance \_\_\_\_\_
10. Greatest strength \_\_\_\_\_
11. Greatest limitation \_\_\_\_\_
12. How would you rate applicant's job performance on a scale of 1-10 (10 being the highest)? \_\_\_\_\_
13. Would you rehire this person? \_\_\_\_\_

**ADDITIONAL COMMENTS:** \_\_\_\_\_

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Reference checked by: \_\_\_\_\_ Date: \_\_\_\_\_