

PINE PLAINS CENTRAL SCHOOL DISTRICT

TRANSPORTATION DEPARTMENT

In-district Request for Transportation – New Registrant

Note: To be eligible for transportation, children must be at least four (4) years of age and resident of the school district. Bus stop exceptions may be requested, but are not guaranteed. If a change needs to be made during the school year, an additional transportation request form must be filled out and submitted to the Transportation Department no less than two weeks prior to the effective date. All changes are subject to approval and are not guaranteed. It is your responsibility to provide accurate information so that the district can schedule routes and determine capacity and budgetary needs. New registrants must submit proof of residency and all address changes require an updated verification of residency. All routes are subject to changes for safety and efficiency throughout the year.

PLEASE MAKE SURE THIS FORM IS FILLED OUT COMPLETELY PRIOR TO SUBMITTING IT.

SCHOOL OF ATTENDANCE (circle one)	Stissing Mtn JR/SR HS	Seymour Smith ILC	Cold Spring ELC
TRANSPORTATION REQUEST (circle one)	AM ONLY	PM ONLY	BOTH

STUDENT INFORMATION

Last Name _____		First _____	MI _____	Date of Birth _____	
Street Address _____				Student Grade _____	
City _____	State _____	Zip _____	☐ M	☐ F	
Parent/Guardian Names: 1. _____		(Please Print)		2. _____	
				(Please Print)	
1. Home #: (____) _____	Work #: (____) _____	Cell #: (____) _____			
2. Home #: (____) _____	Work #: (____) _____	Cell #: (____) _____			
Email Address 1. _____		2. _____			

EMERGENCY CONTACT – OTHER THAN PARENT OR LEGAL/CUSTODIAL GUARDIAN

Contact Name: _____	Relationship to Student: _____	
Home Phone #: (____) _____	Work Phone #: (____) _____	Cell Phone #: (____) _____
Signature of Parent/Guardian: _____		Date _____

FOR DISTRICT TRANSPORTATION USE ONLY

Received By: _____

Reason: _____ Request (circle one): **APPROVED** **DENIED**

Signed: _____ Supervisor of Transportation

SUBMIT COMPLETED FORM TO:

Pine Plains Central School District
Transportation Department
2829 Church Street
Pine Plains, NY 12567

Phone: (518) 398-3000 ext. 3115
Fax: 518-398-1140
E-mail: bus.routes@ppcsd.org

TRANSPORTATION **WILL NOT** BE PROVIDED TO STUDENTS UNLESS A REQUEST FORM IS SUBMITTED.