

APPENDIX A: SAO COMPLIANCE FORM

**Manheim Central School District
SAO Compliance Form**

Note: All Student Affiliated Organizations established as of August 25, 2015, are fully recognized by the Manheim Central School Board as official SAOs. All parties interested in establishing an SAO after August 25, 2015, must complete and submit this proposal form.

To: _____ Location: _____
(Principal's Name) (School's or Department's Name)

Name of Organization: _____

Purpose of Organization: _____

Student Group to be supported: _____

We agree with the following statements:

- ☐ We have obtained a copy of the Student Affiliated Organization (SAO) Handbook from the district's website.
- ☐ We have read the Student Affiliated Organization (SAO) Handbook thoroughly and agree to abide by the rules and guidelines it contains.
- ☐ We understand that noncompliance with any District policy or criteria may result in the disbanding of the Organization by the Principal or Administrator.
- ☐ We have included a proposed list of officers with current contact information.
- ☐ We have included a copy of the Student Affiliated Organization (SAO) Bylaws.

Submitted by:

_____ President	_____ Date	_____ Vice President	_____ Date
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For District Use Only

Received By: _____ Date: _____