

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
JOINT OPERATING COMMITTEE  
REGULAR MEETING AGENDA**

February 2, 2023 ▪ 7:00 p.m.  
Large Conference Room  
210 Campus Lane ▪ Butler, Pennsylvania 16001-2664

**CALL TO ORDER BY CHAIRPERSON** ..... **Mr. John Conrad**  
**PLEDGE OF ALLEGIANCE**..... **Mr. John Conrad**  
**MOMENT OF SILENCE** ..... **Mr. John Conrad**  
**ROLL CALL BY SECRETARY** ..... **Mrs. Debra Miller**

√	Members	Officers-Term	School District	3-YR JOC Term Expires
<input type="checkbox"/>	Mr. John Conrad	Chairperson-1 YR	Butler Area	December 2024
<input type="checkbox"/>	Ms. Jennifer Daniels-Wells		Butler Area	December 2023
<input type="checkbox"/>	Mr. William Gebhart		Knoch	December 2023
<input type="checkbox"/>	Mr. Bill Halle	Treasurer-1 YR	Butler Area	December 2025
<input type="checkbox"/>	Mr. Michael Jacobs		Seneca Valley	December 2023
<input type="checkbox"/>	Mrs. Debra Miller	Secretary-6/30/2026	Knoch	December 2024
<input type="checkbox"/>	Mr. Justin Miller		Mars Area	December 2024
<input type="checkbox"/>	Mr. Vance Perry		Karns City Area	December 2024
<input type="checkbox"/>	Mr. Frederick Peterson, Jr.	Vice-Chairperson-1 YR	Seneca Valley	December 2023
<input type="checkbox"/>	Mr. Bryan Sack		Moniteau	December 2025
<input type="checkbox"/>	Mr. Mark Taylor		Slippery Rock Area	December 2025
<input type="checkbox"/>	Mrs. Nina Teff		Butler Area	December 2025

√	Alternates	School District
<input type="checkbox"/>	Mr. Michael Baptiste	Moniteau
<input type="checkbox"/>	Mr. Robert Bray	Karns City Area
<input type="checkbox"/>	Mrs. Jennifer Cummings	Butler Area
<input type="checkbox"/>	Mr. Anthony DePretis	Mars Area
<input type="checkbox"/>	Mr. Regenold Griffin	Butler Area
<input type="checkbox"/>	Mr. Tim Hester	Seneca Valley
<input type="checkbox"/>	Mr. Anthony Infante	Knoch
<input type="checkbox"/>	Mrs. Jill McDonald	Knoch
<input type="checkbox"/>	Mr. James Nickel	Seneca Valley
<input type="checkbox"/>	Mrs. Heather Scott	Slippery Rock Area
<input type="checkbox"/>	Mr. Gary Shingleton	Butler Area
<input type="checkbox"/>	Mr. Alvin Vavro	Butler Area
<input type="checkbox"/>	Mrs. Mary Waggoner	Butler Area

√	Others	Officer-Term	Title
<input type="checkbox"/>	Dr. Mark Gross		Superintendent of Record
<input type="checkbox"/>	Dr. Regina Hiler		Executive Director
<input type="checkbox"/>	Mrs. Rebekah Davis	Asst. Secretary-6/30/2026	Business Manager
<input type="checkbox"/>	Mrs. Ashlee Lamenza		Recording Secretary
<input type="checkbox"/>	Attorney Thomas Breth		Solicitor

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
JOINT OPERATING COMMITTEE**

**REPORT**

- 1. Hearing of Public**
- 2. Director's Report**

**Exhibit 1-10**

**Recommend approval of the Director's Report**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**MINUTES**

- 1. Reorganization & Regular Meeting Minutes of December 15, 2022**

**Exhibit 11**

**Recommend approval of:**

- 1. Reorganization & Regular Meeting Minutes**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**NEW BUSINESS**

- 1. Field Trip Request(s)**

**Exhibit 12**

- 2. Donation(s)**

**Exhibit 13**

Recommend approval of the Donation(s) listed in the exhibit.

- 3. Request to Bid for Supplies/Equipment**

Recommend approval to solicit bids for 2023-2024 Supplies and Equipment for instructional, non-instructional and custodial areas.

- 4. Federal/State Funding Proposals**

Recommend approval to submit 2023-2024 Funding Proposals as available through Carl D. Perkins Act and other federal or state sources.

- 5. NOCTI and Alternative Tests**

Recommend approval to participate in PA Department of Education required 2023 National Occupational Competency Testing Institute (NOCTI) and alternative tests.

- 6. Job Description**

**Exhibit 14**

Recommend approval of the COVID-19 Public Health Workforce Health Officer 100% Job Description.

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**7. Award Bids**

**Exhibit 15**

Recommend approval to Award Bids as outlined in exhibit utilizing Perkins Funds.

**Recommend approval of:**

- 1. Field Trip Request(s)**
- 2. Donation(s)**
- 3. Request to Bid for Supplies/Equipment**
- 4. Federal/State Funding Proposals**
- 5. NOCTI and Alternative Tests**
- 6. Job Description**
- 7. Award Bids**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

*EXECUTIVE SESSION, if requested.*

**PERSONNEL**

**1. PA State Inspection Program Instructor**

Recommend approval for Tim McLaughlin to instruct and test the PA State Inspection Certification Program to 2022-2023 day school students for approximately 18 evening hours at a salary rate of \$53.76/hour.

**Recommend approval of:**

- 1. PA State Inspection Program Instructor**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**FINANCE**

**1. Financial Reports**

**Exhibit 16**

**2. Bill List**

**Exhibit 17**

**3. Budget Ballots**

Recommend approval to forward Ballots for proposed 2023-2024 Budget to participating school district board members.

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
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**Recommend approval of:**

- 1. Financial Reports**
- 2. Bill List**
- 3. Budget Ballots**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**ADJOURNMENT**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_