

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
JOINT OPERATING COMMITTEE  
REGULAR MEETING AGENDA**

April 6, 2023 ▪ 7:00 p.m.  
Large Conference Room  
210 Campus Lane ▪ Butler, Pennsylvania 16001-2664

**CALL TO ORDER BY CHAIRPERSON** ..... Mr. John Conrad  
**PLEDGE OF ALLEGIANCE**..... Mr. John Conrad  
**MOMENT OF SILENCE** ..... Mr. John Conrad  
**ROLL CALL BY RECORDING SECRETARY** ..... Mrs. Ashlee Lamenza

√	Members	Officers-Term	School District	3-YR JOC Term Expires
<input type="checkbox"/>	Mr. John Conrad	Chairperson-1 YR	Butler Area	December 2024
<input type="checkbox"/>	Ms. Jennifer Daniels-Wells		Butler Area	December 2023
<input type="checkbox"/>	Mr. William Gebhart		Knoch	December 2023
<input type="checkbox"/>	Mr. Bill Halle	Treasurer-1 YR	Butler Area	December 2025
<input type="checkbox"/>	Mr. Michael Jacobs		Seneca Valley	December 2023
<input type="checkbox"/>	Mrs. Debra Miller	Secretary-6/30/2026	Knoch	December 2024
<input type="checkbox"/>	Mr. Justin Miller		Mars Area	December 2024
<input type="checkbox"/>	Mr. Vance Perry		Karns City Area	December 2024
<input type="checkbox"/>	Mr. Frederick Peterson, Jr.	Vice-Chairperson-1 YR	Seneca Valley	December 2023
<input type="checkbox"/>	Mr. Bryan Sack		Moniteau	December 2025
<input type="checkbox"/>	Mr. Mark Taylor		Slippery Rock Area	December 2025
<input type="checkbox"/>	Mrs. Nina Teff		Butler Area	December 2025

√	Alternates	School District
<input type="checkbox"/>	Dr. Michael Baptiste	Moniteau
<input type="checkbox"/>	Mr. Robert Bray	Karns City Area
<input type="checkbox"/>	Mrs. Jennifer Cummings	Butler Area
<input type="checkbox"/>	Mr. Anthony DePretis	Mars Area
<input type="checkbox"/>	Mr. Regenold Griffin	Butler Area
<input type="checkbox"/>	Mr. Tim Hester	Seneca Valley
<input type="checkbox"/>	Mr. Anthony Infante	Knoch
<input type="checkbox"/>	Mrs. Jill McDonald	Knoch
<input type="checkbox"/>	Mr. James Nickel	Seneca Valley
<input type="checkbox"/>	Mrs. Heather Scott	Slippery Rock Area
<input type="checkbox"/>	Mr. Gary Shingleton	Butler Area
<input type="checkbox"/>	Mr. Alvin Vavro	Butler Area
<input type="checkbox"/>	Mrs. Mary Waggoner	Butler Area

√	Others	Officer-Term	Title
<input type="checkbox"/>	Dr. Mark Gross		Superintendent of Record
<input type="checkbox"/>	Dr. Regina Hiler		Executive Director
<input type="checkbox"/>	Mrs. Rebekah Davis	Asst. Secretary-6/30/2026	Business Manager
<input type="checkbox"/>	Mrs. Ashlee Lamenza		Recording Secretary
<input type="checkbox"/>	Attorney Thomas Breth		Solicitor

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
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**REPORTS**

- 1. Hearing of Public**
- 2. Director's Report**

**Exhibit 1-7**

**Recommend approval of the Director's Report**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**MINUTES**

- 1. Regular Meeting Minutes of March 2, 2023**

**Exhibit 8**

**Recommend approval of:**

- 1. Regular Meeting Minutes**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**NEW BUSINESS**

- 1. Field Trip Request(s)**

**Exhibit 9**

- 2. Donation(s)**

**Exhibit 10**

Recommend approval of the Donation(s) as detailed in the exhibit.

- 3. 2023-2024 School Calendar**

**Exhibit 11**

Recommend approval of the 2023-2024 School Calendar.

- 4. Textbook(s)**

Recommend approval of the following 2023-2024 Textbook(s):

- A. Milady 2022 Cosmetology Textbook Package: 14<sup>th</sup> Edition, ISBN #9780357871492 at an estimated cost of \$113.00 for Cosmetology.
- B. Milady 2022 Workbook Package: 14<sup>th</sup> Edition, ISBN #9780357922170 at an estimated cost of \$108.00 for Cosmetology.
- C. Milady 2022 Exam Review: 14<sup>th</sup> Edition, ISBN #9780357379103 at an estimated cost of \$34.50 for Cosmetology.
- D. Orthopedic Taping, Wrapping, Bracing, and Padding: 4<sup>th</sup> Edition, ISBN-13: #978-1719640671, ISBN-10: 171964067X at an estimated cost of \$2,179.25 for Sports Medicine.

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**5. RWAN Agreement**

**Exhibit 12**

Recommend approval of the Regional Wide Area Network (RWAN) Agreement between the Midwestern Intermediate Unit IV (MIU) and Butler County AVTS from October 1, 2023 – June 30, 2026 as outlined in the exhibit.

**6. MIU IV E-Rate**

**Exhibit 13**

Recommend approval of the MIU IV E-Rate Letter of Agency for Funding Year 2023-2024 as outlined in exhibit.

**Recommend approval of:**

- 1. Field Trip Request(s)**
- 2. Donation(s)**
- 3. 2023-2024 School Calendar**
- 4. Textbook(s)**
- 5. RWAN Agreement**
- 6. MIU IV E-Rate**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

*EXECUTIVE SESSION, if requested.*

**PERSONNEL**

**1. Hire – Substitute Teacher**

**Exhibit 14**

Recommend approval to Hire Athena Gubish as a Substitute Teacher for the 2022-2023 school year at \$100/day with no benefits, pending clearances.

**2. PA Emissions Inspection Program Instructor**

Recommend approval for Tim McLaughlin to instruct and test the PA Emissions Inspection Certification Program to 2022-2023 day school students for approximately 14 evening hours at a salary rate of \$53.76/hour.

**3. Hire – Student Health Officer**

**Exhibit 15**

Recommend approval to Hire Jennifer Carlson as a Student Health Officer, utilizing COVID-19 Public Health Workforce grant funding at a rate of \$25/hour not to exceed \$51,200.00, until June 30, 2024, effective April 12, 2023, with no benefits, pending clearances.

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**Recommend approval of:**

- 1. Hire – Substitute Teacher**
- 2. PA Emissions Inspection Program Instructor**
- 3. Hire – Student Health Officer**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**FINANCE**

- |                             |                   |
|-----------------------------|-------------------|
| <b>1. Financial Reports</b> | <b>Exhibit 16</b> |
| <b>2. Bill List</b>         | <b>Exhibit 17</b> |
| <b>3. Budget Transfers</b>  | <b>Exhibit 18</b> |

Recommend approval of the Budget Transfers listed in exhibit.

**Recommend approval of:**

- 1. Financial Reports**
- 2. Bill List**
- 3. Budget Transfers**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**ADJOURNMENT**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_