

KAMIAKIN
HIGH SCHOOL

BRAVES



Student Handbook
2023-2024

“Be The Best You Can Be”

Table of Contents

School District Calendar.....	2
Welcome to Kamiakin High School, vision/equity statement.....	3
Administrative staff, counseling staff, office staff, library staff.....	4
Class activities advisors, club advisors.....	5
ASB officers, Kamiakin Fight Song, bell schedules.....	6
Semester finals schedule, news/social media, assemblies, dances.....	6,7
Fees (parking, ASB).....	8
Academics (graduation requirements).....	8
Attendance, excused and unexcused absences.....	9
Returning from absences, leaving campus.....	11
Request for homework when absent, attendance categories.....	11
Truancy, tardy.....	14
Social-Emotional Climate & Electronic Devices	14
Student Dress Code.....	14
Student behavior guidelines-RESPECT.....	15
KSD Student Code of Conduct, student exceptional misconduct.....	15
Student range of corrective actions.....	16
Kamiakin High School student conduct rules and regulations.....	17
Athletic participation, building conduct, closed campus/leaving campus, computer use, dangerous activities, dress code, student identification cards, lockers, medication, off-campus/open period expectations, electronic devices, fines, profanity, student pedestrian/driver expectations, student parking, telephone use, visitors, inappropriate display of affection, dances, library use, the release of student directory information, school sign policy.....	22
Interscholastic sports and activities.....	22
Discrimination / Harassment.....	23
Kennewick School District Policies and Procedures.....	24
Letter from the Principal - Attendance Matters.....	24

School District Calendar 2023-2024

[Kennewick School District Calendar | 2023-2024](#)

Welcome To Kamiakin!

The information on these pages is the result of an effort by the faculty, parents, students, and administration to assist you in becoming an active, responsible, and successful member of the Kamiakin student body.

We are here to support you as you strive to “Be The Best You Can Be”.

Our school has the resources to prepare you for a lifetime of learning and skill development. Remember that your success at Kamiakin will be directly related to your effort, commitment, and daily attendance. We look forward to working with you.

“Be The Best You Can Be”

The Vision Statement

Kamiakin High School is committed to promoting the academic and social growth of all students.

The Kamiakin staff is committed to meeting individual student needs and directing education toward future opportunities. Staff is dedicated to teaching basic skill acquisition, clear thinking, and sound personal qualities.

Kamiakin High School seeks to provide the Tri-Cities community with citizens who are academically and socially equipped to meet their potential, adapt to change, accept responsibility, and be life-long learners.

Kamiakin Educational Equity Commitment

High School values each individual and the unique stories and perspectives they contribute to our community. To ensure that every person feels connected and represented, we pledge to teach relevant, authentic learning experiences that intentionally highlight various histories, contexts, and aspirations. We believe in the fundamental worth and value of each student.

We are many stories, many perspectives, and many possibilities. And we are one Tribe.

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Administration

Principal
 Assistant Principal (Class of 2024)
 Assistant Principal (Class of 2025 &
 2026) Assistant Principal (Class of 2027)
 Assistant Principal (Athletic Director)

Chris Chelin
 Steve Banda
 Fatima Scotto-Rodriguez
 Katie Mauseth
 Kyle Cowan

Counselors

A - C
 D - HE
 HF - MD
 ME - R
 S - Z
 School Psychologist
 Bilingual Facilitator
 Migrant Graduation Specialist
 Success Coordinator

Joanna Inabnit
 Kayla Cravens
 Calvin Stewart
 Tina McCallum
 Nicole Bailey
 Danielle Knudson
 TBD
 Ana Claro
 Robert Silvan

Office Staff

Principal's Secretary
 ASB Secretary
 Attendance Secretary
 Attendance and Truancy Secretary
 Discipline Secretary
 Guidance Secretary
 Athletics Secretary
 Receptionist
 Data Processor
 Security
 Security
 ISS Facilitator

Carol Miller
 Tina Moran Eva
 Rodriguez
 Dixy Guizar
 Stefanie Jones
 Marla Martens
 Stefanie Wiltse
 Elmer Mendes
 Michelle Akoina
 Carl Hamilton
 Audelia Dobin
 Ryan Stevens

Library Staff

Department Head
 Library Secretary

Lucy Razor
 Betsy Lavy

Class Activities

A.S.B. Activities	Matthew Luttrell
Senior Activities	Jen Wright
Junior Activities	Margret Melick
Sophomore Activities	Amber Farris
Freshman Activities	Alyssa Adler
Link Crew Coordinators	Amber Farris / Margaret Melick

Activities/Clubs and Advisors

Art	Corrine Lechelt
Cheerleaders	Jenny Kissell
Color Guard	TBD
Dance Team	Ashley Hissam
DECA	Olivia Clizbe
Drama	TBD
FCCLA	Julie Stott
FFA	Fiona Jorgenson Karina
French	Thorne
Gay-Straight Alliance	TBD
German	Patrick Matthes
Math Competition	Jenny Byrd/Alyssa Adler
National Honor Society	Laurie Bender
Instrumental Music	Jeremy Bennett
Instrumental Strings	
Inst. Percussion	
JEDI Club	Laura McLeod
Journalism	Laurie Bender
Knowledge Bowl	Kelly Ledgerwood
Photography	Kelsie Siegfried
Spanish	Sarah Robinson
Technology Club	Doug Reppe
Vocal Music	Scott Wagnon
Yearbook	Laurie Bender
Run Kano	Ciara Ashworth
Tech Club/Robotics	Doug Reppe/Scott
Poetry Out Loud	McLeod Joyce Donais
ASB Leadership	Matthew Luttrell

ASB Officers 2023-2024

President: Kylie Moore

Vice President: Anna St. Hilaire

Secretary: Lily Grist

Treasurer: Isaac Patterson

Publicity Manager: Sofia Del Toro

Kamiakin Fight Song

(Always stand when the fight song is being played)

Fight on Mighty Braves.

Fight on for hearts so true and bold.

Victory is ours,

Fight on for Scarlet and Gold.

We're going to win this game.

To bring honor to our name.

Show the rest

That the Braves are best,

because we are from

Kamiakin High!

BELL SCHEDULES

<https://kamiakin.ksd.org/discover/bell-schedule>

Semester Finals Testing Schedule

All classes will give a final. The finals schedule will be posted in advance prior to finals week. Finals for the first semester will be given on January 24th, 25th & 26th. Second-semester finals will be given on June 10th, 11th & 12th. Dates are subject to change.

Where To Go For News and Updates

In case of inclement weather, the school may be delayed or canceled. It is the students' responsibility to stay up-to-date via television stations, the school district website (www.ksd.org), and social media to find out whether or not the school has been delayed/canceled. Students can also find out from the media if any changes have been made to bus routes and times. In addition, Kamiakin news and updates are posted on Twitter, Facebook, Instagram, ParentSquare, and StudentSquare.

Follow us on social media!



@ksdkamiakin



@KamiakinHighSchool



@KamiakinHighSchool

Assemblies

Generally, there are two types of assemblies held at Kamiakin High School. One type is a pep assembly, which is designed to raise the spirit and enthusiasm of the athletics/activities participants. The other type is enrichment or educational assembly.

Different manners and expectations exist for these different types of assemblies. Remember to use appropriate behavior for the type of assembly.

Students can miss an assembly for religious reasons. However, students must stay in the cafeteria for the duration of the assembly. If students choose to go any other place besides the assembly or cafeteria they will be considered truant.

Dances

Attendance at Kamiakin High School dances is a privilege. The school administration will exclude students who have discipline issues from attending a dance. Students will be asked to present school-issued I.D. in order to attend any dance. A student bringing a guest must complete a Guest Pass Form for that guest at the time of admission purchase, and assumes full responsibility for the conduct of that guest. Only one guest per Kamiakin student is permitted. Guest Pass Forms are available at the Kamiakin Activities Office and **are due one week prior to the dance**. Plan ahead. If students show up with a guest and no guest pass has been obtained, the guest will not be admitted.

All school rules (including AODA policy) are enforced during the dance. Students who are found in possession or consumption of alcohol or illegal drugs will be removed from the dance and parents and/or the police will be contacted. They will also be subject to school disciplinary action, and if an athlete, they will be subject to athletic discipline as well. In addition, inappropriate dancing will not be tolerated and will lead to students being removed from the dance floor. Repeated incidents of inappropriate dancing may lead to being kicked out of the dance.

Most KaHS dances start at 8:00 pm. No admittance to dances will be allowed after 9:00 p.m. unless written permission has been obtained in advance from Administration. All dances will end by 11:00 p.m. **Once a student or guest has entered the dance, he/she may not leave and return.**

No middle school students or persons over 20 years of age are allowed to attend school sponsored dances.

Fees

(Checks need to be made payable to: Kamiakin High School ASB)

- ASB Card - \$35
- ASB Card - free for students qualifying for Free & Reduced Lunch
- Your ASB card gives you free admission to all Kamiakin High School home athletic events. In addition, you get reduced prices at dances and other social

events. It is also necessary to buy an ASB card to participate in athletics and some activities/clubs.

- **Refund Policy:** Full refund until September 9th; No refund if participating in sports.
- ASB/ID Card Replacement - \$5
- Yearbook - \$60 - After December \$65
- P.E. Shirt - \$5
- Athletic Participation User Fee - \$40 per sport
- Athletic Participation User Fee - free for Free & Reduced
- Parking Permits - \$10



Students are required to carry their Kamiakin I.D. card while on campus or at school sponsored events. When asked by any staff member to present this I.D. card, they should do so promptly and courteously. The I.D. card or the ASB card must be furnished at all school dances and at library book check out. In case of a loss or theft, another card will be furnished through the ASB Secretary, for a charge of \$5.

Academics

To earn a high school diploma, students must:

([Graduation Requirements & Pathways](#))

- Earn high school credits
- Complete a High School and Beyond Plan
- Complete a Graduation Pathway
- Demonstrate computer competency

Students are required to take five classes (2.5 credits) each semester and encouraged to take six. To graduate from Kamiakin High School, students must pass the following minimum course requirements in grades 9 through 12:

High School Credits

<u>Content Area</u>	<u>Credits Required</u>
English	4.0
Mathematics	3.0
Social Studies	3.0
Science (1 Lab Science)	3.0
Career and Technical Education	1.0
Health and Fitness	2.0
Arts	2.0
Electives	4.0
World Language or Personalized Pathway Requirement	2.0
Total Credits	24

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Academic Opportunity: Students interested in excelling in studies need to consider the following course areas:

1. **Advanced Placement Courses:** Created for the academically involved student, Kamiakin offers pre-A.P. and A.P. courses in Art, English, Social Studies, Mathematics, Science, and World Languages.
2. **Running Start:** Open to juniors and seniors wishing to simultaneously earn high school and college credit by taking classes at C.B.C. or WSU while attending Kamiakin. Students should consult their counselor during the winter of their sophomore year for details.
3. **Technical Skills Center:** Open to all juniors and seniors wishing to participate in more broad-based vocational training than Kamiakin classes afford. Students should consult their counselor for more information on specific offerings.
4. **Tech Prep Direct Credit:** Consult a counselor for more information.

See your counselor for additional information or questions.

Attendance

All absences from school or class must be cleared through the Attendance Office. **It is required that students must have absences cleared within 48 hours or they will be considered truant.** Absences are classified according to the Kennewick School District policy [#3122 Excused and Unexcused Absences](#) as excused, unexcused, or truant. Office personnel is available for individual assistance with attendance issues between 6:30 am and 3:00 pm Monday through Friday. The school will contact the student's home with an automated telephone recorder if the student has been marked absent in one or more periods during the school day.

Since regular attendance is vital and is the biggest predictor of a student's ability to graduate from high school, Kamiakin asks that students demonstrate consistent attendance.

Excessive Absence Policy

A letter will be sent home after the **5th, 8th, and 12th** absences in any class notifying the parent and asking that the parents discuss the absences with their student. This communication is designed to inform parents of their student's absences. In most cases, parents are aware of absence dates and reasons. However, truancy (skipping class) and forged notes can be discovered as a result of the letters and phone calls. The school will attempt to communicate with parents by telephone, mail, and/or email when unexcused or unresolved absences occur.

Unexcused Absences

Kennewick School District Policy [3122 Excused and Unexcused Absences](#)

Students who attend class are more likely to earn passing grades and credits toward graduation than students who are excessively absent. Therefore, absence limits have

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Leaving Campus

All students are expected to remain on campus during school hours with the exception of lunch. Students, including students with disabilities attending district level programs, will be dismissed at the end of the day according to the bell schedule. Any modifications to student schedules must be approved in advance by the administration on a case by case basis. For students with disabilities, any modifications to the student schedules will be determined on an individual case by case basis by the IEP team.

Students leaving campus during the day must check out of the attendance office and check back in at the Attendance Office upon returning (unless participating in a field trip or school sponsored activity). **Students who do not check out are considered truant, will not be excused, and may be assigned school discipline.** A parent contact (note or phone call 222-7009) is required for student permission to leave campus. Students may not be checked out of school by anyone other than the parent or legal guardian unless there is written permission from the parent or legal guardian.

Request for Homework When Absent

After a student has been absent for at least two days, he/she may call to request homework. Please contact the attendance secretary at 222-7009. The office will contact teachers to request that homework be available by 2:30 pm the following day.

Attendance Categories

Excused Absences ([Policy 3122](#))

1. The following are valid excuses for absences from school:

- A. Participation in a district or school approved activity or instructional program;
- B. Illness, health condition, or medical appointment (including but not limited to medical, counseling, dental, optometry, pregnancy, and in-patient or out-patient treatment for chemical dependency or mental health) for the student or person for whom the student is legally responsible.
- C. Family emergency, including but not limited to a death or illness in the family;
- D. Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction;
- E. Court, a judicial proceeding, court ordered activity or jury service;
- F. Post-secondary, technical school or apprenticeship program visitation, or scholarship interview;
- G. State-recognized search and rescue activities consistent with [RCW 28A.225.055](#);
- H. Absence directly related to the student's homeless or foster care/dependency status;

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- I. Absences related to deployment activities of a parent or legal guardian who is an active duty member consistent with [RCW 28A.705.010](#);
- J. Absences due to suspensions, expulsions or emergency expulsions imposed pursuant to chapter [392-400 WAC](#) if the student is not receiving educational services and is not enrolled in qualifying “course of study” activities as defined in [WAC 392-121-107](#);
- K. Absences due to student safety concerns, including absences related to threats, assaults, or bullying;
- L. Absences due to a student’s migrant status, and
- M. An approved activity that is consistent with district policy and is mutually agreed upon by the principal or designee and a parent, guardian, or emancipated youth.

Pre-excused absences include absences for family trips, surgery, etc. To pre-arrange an absence, students must have a signed note from their parents and present it to the attendance office prior to the absence. This facilitates arranging homework and should occur at least three days prior to the absence and three weeks before finals. The school principal (or designee) has the authority to determine if an absence meets the above criteria for an excused absence. ***In addition, all Tri-Tech activities that take students away from Kamiakin must be pre-excused through the attendance office to be excused.***

- 2. If an absence is excused, the student shall be permitted to make up any graded assignments and/or equivalent participation points outside of class under reasonable conditions and time limits established by the appropriate teacher(s).
- 3. An excused absence shall be certified by the parent in writing, or by the school authority responsible for the absence.

Unexcused Absences ([Policy 3122](#))

- 1. Any absence from school for the majority of hours or periods in an average school day is unexcused unless it meets one of the criteria in #1 A-M above for an excused absence.
- 2. As a means of instilling values of responsibility and personal accountability, a student’s academic grade or credit in a particular subject or course may be adversely affected by reason of tardiness or unexcused absences only to the extent and upon the basis that:
 - a. The student’s attendance and participation is related to the instructional objectives or goals of the particular subject or course.
 - b. The student’s attendance and/or participation has been identified by the teacher pursuant to the policy of the school district as a basis for grading, in whole or in part, in the particular subject or course.

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3. The school shall notify a student's parent or guardian in writing or by telephone whenever the student has incurred one unexcused absence (the equivalent of one school day) within any month during the current school year. The notification shall include the potential consequences of additional unexcused absences. A conference with the parent or guardian shall be held after three unexcused absences (the equivalent of three school days) within any month during the current school year.
4. A conference shall be scheduled to determine what corrective measures should be taken to remedy the cause for the student's absences from school. If the parent does not attend the conference, the parent shall be notified of the steps the district has decided to take to reduce the student's absences.
5. Not later than the student's fifth unexcused absence (the equivalent of five school days) in a month the district shall enter into an agreement with the student and parents that establishes school attendance requirements, refer the student to a community truancy board or file a petition and affidavit with the juvenile court alleging a violation of [RCW 28A.225.010](#).
6. If such action is not successful, the district shall file a petition and affidavit with the juvenile court alleging a violation of [RCW 28A.225.010](#) by the parent, student, or parent and student no later than the seventh unexcused absence within any month during the current school year or upon the tenth unexcused absence during the current school year.
7. Students who are court ordered to return to school may be placed in an alternative learning setting until the next appropriate reentry point to the regular school setting. Kennewick School District Policy [#3122 Excused and Unexcused Absences](#).
8. All suspensions and/or expulsions shall be promptly reported in writing to the superintendent or designee. Policies and procedures shall be made available to parents and students upon request.

Truancies

These are absences from school or class without the knowledge and/or consent of parents and/or the school. Discipline for truancies may include but are not limited to detention, in school suspension, after school intervention, and/or transfers to an alternative program. The Washington State attendance law, known as the Becca Bill, requires all schools to report excessive truancies to the Juvenile Justice Center for legal action. The school will contact parents by phone and letter to notify them of student absences and to make an attendance intervention plan if appropriate.

Tardiness

Students have five minutes to get from class to class. Arriving to class after the tardy bell is considered tardy. **Arriving to class more than ten minutes late is considered an absence.** Students are expected to be in class on time each day. Students with excessive tardies will be referred to an administrator for discipline. Discipline can include: lunch detention, after school detention, and/or in-school suspension. Examples of tardies include: sleeping in late, the alarm not working, missing the bus, “Mom didn’t wake me

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up”, and staying up too late. After ten (10) total tardies, students will incur progressive discipline which will include being placed on a contract.

Social-Emotional Climate

The goal for this policy [#3290](#) is to support and promote school and school district action plans that create, maintain, and nurture physically, emotionally, and intellectually safe, respectful, and positive school and classroom environments that foster equitable, ethical, social, emotional, and academic education for all students.

Students and Personal Electronic Devices

The District recognizes the ubiquitous nature of cell phone use for communication and information gathering. Students in possession of personal electronic devices including but not limited to: smart devices (e.g., smartphones, smartwatches, tablets, MP3 players, gaming systems), communication devices, cameras, video cameras, digital media players, etc., while on school property or while attending a school-sponsored or school-related activities shall observe Kennewick School District policies regarding their use. This policy extends to devices which emit audible signals, vibrate, display a message, or otherwise summon or deliver a communication to the student during the instructional day at school. The District does not permit the use of personal electronic devices (including cell phones) during class time for students in grades P-12 unless permission is expressly granted by the teacher as part of the lesson. Further clarification can be found in policy [#3308](#).

Student Dress Code

It is the goal of the Kennewick School District to ensure that students are safe, known, and valued and to establish and maintain a quality learning environment for all students and staff. We expect all students to dress in a manner that provides for adequate safety while on any school campus or at school sponsored events. Further, we hope to instill the understanding of, and adherence to, appropriate dress for a work environment as we prepare students for their future career.

Students who are wearing clothing that is disruptive to the learning environment or hampers the safety of themselves or others as determined by the school will be asked to change clothing and may be subject to school discipline should they refuse to do so. These guidelines are not intended to be all-inclusive. The principal has the authority to determine if clothing is disruptive to learning or impacts student safety. The principal, in connection with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress of students who participate in the activity if the principal reasonably believes that the student's dress will interfere with or adversely affect the purpose, direction or effort required for the activity to achieve its goals. Further clarification is found in policy [#3224R](#).

A student's personal dress shall not:

1. Lead school officials to reasonably believe that such dress or grooming will disrupt, interfere with, or detract from school activities.
2. Create a health or other hazard to the student's safety or to the safety of others.
3. Create an atmosphere in which a student, staff, or other person's well-being is hindered by undue pressure, intimidation, overt gesture, or threat of violence.

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4. Imply gang membership or affiliation by written communication, marks, drawing, painting, design, or emblem upon any school or personal property or one's person.
5. Prevent, interfere with, or adversely affect the purpose, direction, or effort required for the activity to achieve its goals.

Student Guidelines

Each Kamiakin student automatically becomes a citizen of the school, receiving both privileges and accepting responsibilities. Students are expected to know their responsibilities as well as their rights. They are subject to discipline for violations occurring at school, on school district property, at school-sanctioned events, during the school day regardless of location; or when riding on school district buses.

Kamiakin students are expected to conduct themselves in a manner that promotes a proper learning environment and reflects positively on themselves, their classmates, parents, teachers, and the community. Complete discipline details are available in the Kennewick District Policy book available at the Attendance Office or may be accessed at [Policies and Procedures](#). Below is a summary of responsibilities and expectations:

- **RESPECT OF PROPERTY:** Kamiakin is a clean, neat environment. Students should refrain from marring walls, desks, bathrooms, or other school property. Posters may be displayed only with Activity Office permission.
- **RESPECT FOR AUTHORITY:** All Kamiakin staff are responsible for monitoring and correcting student behavior. Students must show respect, follow directions, and identify themselves and their activity when asked.
- **RESPECT FOR OTHERS:** Kamiakin seeks a positive school experience for all students. Students should show courtesy and tolerance for all and avoid put-downs. Harassment and/or bullying of any type will not be tolerated and must be reported to school authorities.
- **RESPECT FOR YOURSELF:** Kamiakin's goal is for all students to be successful and reach their full potential, have good attendance, and be productive citizens in the community.

KENNEWICK SCHOOL DISTRICT:

CODE OF STUDENT CONDUCT

It is the intent of the Kennewick School District to provide a safe, productive, positive, and disruptive-free classroom and learning environment. The following rules of conduct are to be observed while on school property, during or immediately before or after school hours, at any time the school grounds are being used for school activities or events, or while attending school activities or events off the school grounds. Conduct violation is subject to corrective action or punishment.

Kamiakin High School uses a progressive discipline structure, moving through a series of graduated discipline steps. Serious offenses or repeat offenders may be assigned

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discipline which skips over progressive discipline steps. Definitions of commonly used discipline terms are explained below. They are listed in progressive order:

Teacher Discipline: Taken care of by teachers, includes parent conference, detention, etc.

Detention: Assigned school service which is done at lunch or after school and supervised by KaHS staff.

In-School Suspension: Restrictive study hall assigned to keep students in a school environment but out of class.

Short-Term Suspension: Students are barred from attending school or school activities for up to 10 school days.

Long-Term Suspension: Students are barred from attending school or school activities for a defined number beyond 10 school days.

Emergency Expulsion: Students are immediately removed from school for reasons of safety, danger or substantial disruption.

Expulsion: Students are permanently barred from attending school or school activities. A hearing is required for re-admittance.

Student Exceptional Misconduct: Kennewick School District Policy #[3314](#):

Discipline 2023-2024

Range of Corrective Action

Discipline	Correction Action That May be Taken	
	Minimum	Maximum
Behavior Contract Violation, Bullying, Disruption, Inappropriate Language, Harassment, Sexual Harassment, Trespassing, Computer Misuse, Other Infractions	Conference	Emergency Expulsion
Attendance Contract Violation, Excessive Absences, Excessive Tardies	Conference	In School Suspension
Cheating, Parking/Driving Violation	Conference	Long-Term Suspension
Inappropriate Clothing	Conference	Short-Term Suspension
Abusive/Lewd Conduct, Dangerous Activities(including gang activities), Fighting, Forgery, Insubordination/Defiance, Refusal to Identify, Theft/Larceny, Vandalism	Conference	Emergency Expulsion

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Tobacco Violation, Truancies	Conference	Long-Term Suspension
Alcohol Violation, Arson, Assault, Drug Violation including E-Cigs, Threats/Intimidation	Conference Detention	Emergency Expulsion
Failure to attend Detention, ISS, etc...	Conference	Emergency Expulsion
Burglary, Stolen Vehicle	Suspension	Emergency Expulsion
Weapons/Firearms/Explosives	Suspension Emergency Expulsion	Expulsion

Student Conduct Rules

1. **Athletic Participation:** Involvement in athletics (including cheerleading and dance team membership) is a privilege for Kamiakin students. Athletic participation requires A.S.B. membership, completion of the required athletic participation procedures (including parental permission, passing a physical examination, and a willingness to abide by the Athletic Handbook), and maintaining a 2.0 grade point average.

In-season athletic training rules prohibit the use of tobacco products, alcohol, illegal drugs, and other illegal substances at any time during the season. Sanctions range from loss of playing time to permanent exclusion from athletic participation. A complete outline of the athletic policy and expectations is available in the Athletic Office.

2. **Building Conduct:** Students on campus and in hallways are expected to be quiet and not disruptive.

3. **Closed Campus and Leaving Campus:** Kamiakin High School is a closed campus to protect students and staff from intruders. This means, other than during lunch, students cannot leave the school grounds once they have arrived (even before classes have begun or after lunch) or enter the campus grounds when absent without checking in at the Attendance Office.

During the regular school day, off-limit areas include the parking lots, the area north and east of the main buildings, and the playing fields except during lunch.

Leaving campus without parent permission is truancy and subject to disciplinary action. With the exception of lunch, students who wish to leave campus for any reason are required to check out through the Attendance Office once their school day has begun. Students must follow this procedure once they have entered the campus. If students leave during lunchtime to attend an appointment, they must sign out in the attendance office.

4. **Computer Use:** Student use of school computers is to occur only under the authority of school personnel. A student who engages in the unauthorized use of equipment,

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software, and Internet services will receive school discipline and may lose computer rights and access. A student who damages, misuses, or steals equipment or software will also be disciplined and fined.

5. Dangerous Activities: Students are expected to refrain from behavior that endangers persons or school property. Examples of dangerous activity include but are not limited to the following: skateboarding/biking on campus, playing with matches and lighters or starting fires, running in hallways, and throwing objects (including water balloons and food). Such behaviors are subject to school discipline.
6. Dress: Kamiakin High School dress standards are designed to train students for the transition from school to career. Attire that is appropriate for the traditional “workplace” setting is likely to be appropriate for school. Clothing must be modest and without indecent exposure, vulgarities, violence, sexual connotations, or drug/alcohol/tobacco references. It must be conducive to learning, orderliness, and safety.
A general policy regarding the dress code is: If there is ANY QUESTION about an item being inappropriate, DO NOT WEAR IT.
7. Identification Cards: All students are required to carry their student identification card (provided by the school at registration) while on campus or at school sponsored activities. Students are required to give their cards to school authorities for identification needs. **Students who are not able to identify themselves on campus with their student ID card may be subject to school discipline.** ID Cards are also required to check out materials in the library and attend school activities, games, and dances.
8. Lockers: Locker use is a privilege that may be revoked if abused. Sign-up is at the beginning of the school year. Students may use only the locker assigned to them. To protect personal possessions, students should keep combinations confidential and the locker locked at all times.

Students assume all risk and responsibility in the use of lockers. Students should not bring valuables to school or put valuables in lockers. The school is NOT responsible for articles lost or stolen from lockers.

Students should treat lockers with care and keep them neat and clean. Locker problems need to be reported immediately to the office for custodial repair.

Lewd pictures, illegal substances, or materials in poor taste may not be kept or displayed in lockers. A student may not mark or damage lockers. This will result in a fine and/or discipline.

Lockers are the property of the Kennewick School District. School officials are given the right to open the locker for the purpose of inspection, repair, or search.

9. Medication: It is against school district policy ([Policy 3416](#)) for parents to send prescription drugs with their students to school. Please consult physicians to help in this matter. If medication must be taken at school, contact the school nurse first at 222-7003.

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Information in student school health records may be shared with school personnel on a need-to-know basis to protect the student’s health, safety, and educational interests. This will be done at the discretion of the school district’s certificated nursing staff. If parents do not want this information to be shared, they must notify the school nurse in writing.

A student who distributes his/her prescription to others or a student who receives a prescription drug that is not their own will be in violation of Kennewick School District policy #3314 [Page 1 of 5 3314 STUDENTS Student Exceptional Misconduct Exceptional](#) and will be subject to school discipline.

10. Off-Campus/Open Period Expectations: Students may select schedules that enable them to arrive after school starts or leave prior to regular dismissal time provided they are enrolled in five classes (2.5 credits) each semester or have been approved by an administrator to have fewer than five classes. Off-campus/open period privileges must be requested by parents **and approved by the administration**. Expectations are that students with these privileges are off campus or with permission, in the library.

Off-campus/open period students who abuse the privilege will be subject to school discipline, including permanent assignment to restrictive study hall. All other schools or school district property is off-limits to students with off-campus/open period privileges unless specifically invited to be on those properties.

11. All Electronic Devices: To preserve an appropriate learning environment electronic devices must NOT disrupt learning. **If they are used inappropriately in classes, they may be confiscated.**
12. Fines: Fines to replace lost or damaged materials are assessed to students. Report cards, transcripts, and diplomas will be withheld until either the fines are paid or the materials are returned or repaired.
13. Profanity: Students shall refrain from using foul language on campus and at school sponsored events. Progressive discipline will apply.
14. Student Pedestrian/Driver Expectations: Pedestrians: Traffic on and about campus is frequently heavy and dangerous to walkers. Students are expected to obey all pedestrian laws, walk on the sidewalks, and cross streets in a safe manner at corners or cross-walks.



Specifically, students crossing Metaline Ave. to campus from the parking lot and from Edison are expected to use the marked crosswalk. Students should adhere to the following tips to cross the road in a safe manner:

1. First look left. Once there is a good gap in traffic or vehicles have clearly come to a stop in both lanes, proceed to the center median.
2. Look right. Once there is a good gap or vehicles are clearly stopped in both lanes, proceed to the far side.
3. Don’t assume that just because one lane of traffic stops that the other lane will.

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4. Don't assume that you can read your text messages while crossing just because your buddy is walking next to you and making sure it is safe.

Students are expected to drive in a safe, responsible manner that does not endanger pedestrians or other vehicles and obey all traffic signs (including enter/exit only for parking lots). Students are not to ride in the open beds of pick-up trucks.

Students leaving campus are encouraged to turn right out of all parking lots. This will help avoid accidents as students leave campus during high traffic times (start and end of school day).

15. Student Parking: Parking student vehicles on KaHS property is a privilege obtained through meeting certain requirements. **In order to park legally on the premises, vehicles must be registered, have a parking permit properly displayed (which may be purchased in the activities office), and be parked in the designated STUDENT PARKING areas.** Vehicles must also comply with the policies established by Kamiakin High School, Kennewick School District, The City of Kennewick, Benton County, and the State of Washington. Parking permits cost \$10 dollars and may be purchased in the activities office. On campus parking availability is first-come-first-served.

Student parking (Super Cage Lot) is located across the street from the tennis courts and track/turf athletic field on Metaline Avenue and is surrounded by cyclone fencing.

Registering your vehicle for parking indicates an implied understanding of the policies and consequences of improper or unauthorized parking violations. A fine of \$20 dollars will be assessed for improperly parked vehicles as well as school discipline for each violation. Parking fees will be reduced 50% if fines are paid within 24 hours. You may pay parking fines in the Activities Office. Cars may be towed if they block emergency vehicle access, or if the students parking illegally are habitual offenders. Kamiakin High School and the Kennewick School District assume **NO LIABILITY** for theft or damages to vehicles parked in KAHS property. Remember, parking is on a first-come-first-served basis.

Vehicles parked on KAHS property may be searched at any time if school authorities have reason to suspect that the vehicle contains weapons, illegal substances, or stolen goods. Students are required to report all thefts, accidents, or damages to security immediately for investigation.

16. Telephone Use: There is a student phone for use in the attendance office.
17. Visitors: Student visitors are **NOT PERMITTED** to attend classes with friends or relatives at Kamiakin High School. This includes infants and small children. For the protection of our students, all persons visiting campus (students and adults) on official business must register in the main office.
16. Inappropriate Display of Affection: Students may not engage in any inappropriate displays of affection. A student engaging in this activity may receive school discipline.

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17. Dances: Students are expected to dance appropriately at all Kamiakin dances. A student who has been warned once and continues to dance inappropriately will be given consequences and may be asked to leave the dance. Please refer to page 8 for more information.
18. Library Use: The library is open for all students to use before and after school and during lunch. Computers are for educational use. Food and drink are not permitted in the library or labs (this includes water).

Release of Student Directory Information

Kennewick School District Policy [3250](#):

From time to time, photographs or videos of students are taken during the school day for use in district news releases, publications, video productions, social media, and the district website. On occasion, television and other news media. If parents would like to be excluded from this, please go to the office and obtain a “Use of Student Likeness Denial Form.”

However, the form does not cover photos, videos, or recordings taken at public, school, or district events, including, but not limited to school assemblies, plays, concerts, or sporting events. The form must be completed annually and is effective from the date signed to the end of the school year. It is only to be completed if a parent does not want their child to be photographed.

School Sign Policy

1. All materials posted shall be in good taste and of good quality.
 - No negative, offensive, inappropriate language or sexual references.
 - Signs shall be attractive and neatly trimmed.
 - ASB supplies may be used only with the permission of the Assistant Principal over Activities or ASB Advisor to advertise school events/programs.
 - Academic Departments may not use ASB supplies. Butcher paper is located in the library for academic purposes.
2. Sign locations:
 - Signs being posted inside should use the grip-a-strips located in the 100 hall, cafeteria, science and the 500 building.
 - No outside sign postings.
 - Signs that advertise non-school activities/clubs can be posted on the open post bulletin boards located outside of the math hall and in front of the library.
 - Glass, windows, lockers or doors should not be used for advertising purposes.
3. Signs must have a removal date included in the lower left-hand corner of the sign. The person or group posting the sign is responsible for removing it on that date or for disposing of it if it comes down prior to the removal date.
4. Teachers, administration, and custodial staff are authorized to remove signs not meeting the criteria of this policy.

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5. Consequences for violation of the sign policy include:
 - Loss of sign posting privileges for one month or more.
6. Any student who vandalizes (defaces, removes, etc.) any sign meeting the criteria of this policy is subject to discipline under school rules.
7. At election time, candidates will be expected to follow the above rules when running their campaign.

Interscholastic Sports/Activities

Fall Sports/Activities Season (August to November)

	Fr	So	JV	V	
Football	X		X	X	Scott Biglin
Volleyball	X	X	X	X	Morgan Schauble
C.Country			X	X	Matt Rexus/Shawn Suss
Swim/Dive			X	X	TBD
Soccer			X	X	Chris Erikson
Cheer				X	Jenny Kissell
Dance Team				X	Ashley Hissam
Color Guard				X	TBD
Marching Band				X	Jeremy Bennett

Winter Sports/Activities Season (November to March)

	Fr	So	JV	V	
Boys Basketball	X	X	X	X	Brian Meneely
Girls Basketball	X		X	X	Lane Schumacher
Boys Wrestling			X	X	Jordan Anderson
Girls Wrestling				X	Armando Luna
Gymnastics			X	X	Sarah Garrett
Bowling			X	X	Scott Biglin
Cheer			X	X	Jenny Kissell
Dance Team				X	Ashley Hissam
Pep Band				X	Jeremy Bennett

Spring Sports/Activities Season (March to June)

	Fr	So	JV	V	
Track			X	X	Kyle Duncan
Track			X	X	Cheryl Schauble
Baseball	X		X	X	Steve Woods
Softball	X		X	X	Kylee Lete
Soccer			X	X	Jeff Bennett
Boys Tennis			X	X	Jeff Van Eaton
Girls Tennis			X	X	Sarah Miller
Girls Golf			X	X	Eric Gough
Boys Golf			X	X	Dennis Rose

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Discrimination/Harassment

The Kennewick School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or use of a trained guide dog or service animal and provided equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination:

Civil Rights & Equity:

Doug Christensen ED. - Associate Superintendent
doug.christensen@ksd.org 509-222-5010

Title IX and 504 Officer

BJ Wilson - K-12 Student Services Director
bj.wilson@ksd.org 509-222-5003

You can report discrimination and discriminatory harassment to any school staff member or to the district’s Civil Rights Coordinator, listed above. You also have the right to file a complaint. For a copy of your district’s nondiscrimination policy and procedures, contact your school or district office:

Kennewick School District
 1000 W. 4th Ave
 Kennewick, WA 99336

Complaint Options: Discrimination and Sexual Harassment

If you believe that you or your child have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at school, you have the right to file a complaint.

Before filing a complaint, you can discuss your concerns with your child’s principal or with the school district’s Section 504 Coordinator, Title IX Officer, or Civil Rights Coordinator, who are listed above. This is often the fastest way to resolve your concerns.

In most cases, complaints must be filed within one year from the date of the incident or conduct that is the subject of the complaint. A complaint must be in writing. Once the district receives your written complaint, the coordinator will give you a copy of the complaint procedure and make sure a prompt and thorough investigation takes place. The superintendent or designee will respond to you in writing within 30 calendar days — unless you agree on a different time period. In its written response, the district will include a summary of the results of the investigation, a determination of whether or not the district failed to comply with civil rights laws, notification that you can appeal this determination, and any measures necessary to bring the district into compliance with civil rights laws. Corrective measures will be put into effect within 30 calendar days after this written response — unless you agree to a different time period. To view the entire Complaint process log into: [Section 504 & Title IX](#)

Kennewick School District Policies and Procedures

[Policies and Procedures](#)