



LEARN FORWARD

Creating Paths to Excellence

NOVEMBER 2 & 3 **ISACS** COLUMBUS OH
2023 ANNUAL CONFERENCE



TRUSTEE DAY

NOVEMBER 2 | COLUMBUS, OH

AN EXTENSION OF THE ISACS ANNUAL CONFERENCE
DESIGNED FOR TRUSTEES & HEADS OF SCHOOL

2023 Annual Conference & Trustee Day Frequently Asked Questions (FAQs)

What, when & where is the 2023 Annual Conference & Trustee Day?

ISACS 2023 Annual Conference, “*Learn Forward: Creating Paths to Excellence*” is a two-day conference, which will be held at the Greater Columbus Convention Center on Thursday, November 2 - Friday, November 3. Trustee Day will be held, Thursday, November 2 at the Greater Columbus Convention Center.

Where is the hotel accommodation?

ISACS has secured a discounted room rate at the Hilton Columbus Downtown, 402 N. High Street, Columbus, at \$189/night plus tax for single or double occupancy. The rate includes complimentary Wi-Fi and access to the gym. To make a reservation, please call 1-800-HILTONS or (614) 484-5299 and use the Group Code “ISACS” to receive the discounted rate. To reserve your room online, use the following: [ISACS 2023 Annual Conference Booking Link](#). The rate is valid until Wednesday, October 11, 2023 or until the room block reaches capacity. Reservations must be cancelled by 3:00 pm, 48 hours before date of arrival. We highly recommend making your hotel reservations early!

The Hilton Columbus Downtown and The Greater Columbus Convention Center are connected via Sky Bridge or the hotel’s lobby.

What is the daily schedule for the 2023 Annual Conference?

Sessions begin at 9:00 am and end at 4:15 pm Eastern each day.

What is the registration fee for attendees from an ISACS member school?

Registration is available for single day (either Thursday or Friday) or both days of the conference and must be selected during the online registration process. Registration fees for attendees from member schools are as follows:

- Two-day registration: \$300 per person.
- One-day registration: \$185 per person.

There are no group discounts. Non-members can attend for an additional fee.

Are meals included in the registration fee?

The registration fee includes a banquet lunch offered daily from 11:45 am - 1:15 pm. There will be coffee & food items for purchase at the Greater Columbus Convention Center and Hilton Columbus Downtown.

What is the ISACS Deep Learning Institute (IDLI)?

The 2023 Annual Conference includes the opportunity to attend a day-long workshop within the Annual Conference schedule. The ISACS Deep Learning Institute (IDLI) consists of four sequenced sessions on Thursday, November 2. During online registration, select T-2, T-19, T-36, and T-56 to attend the IDLI sessions. [View additional details about IDLI here.](#)

Is there an additional fee to participate in the IDLI?

Participation in IDLI is included in your Thursday Annual Conference registration fee.

Is Trustee Day being offered this year?

Yes, ISACS has designed a day just for Trustees – [Trustee Day](#) – on Thursday, November 2, 9:00 am – 4:15 pm. The registration fee is \$185 per trustee from an ISACS member school which includes the program and a banquet lunch. Heads are invited to register and attend Trustee Day. During online registration trustees and heads, select T-1, T-18, T-36, and T-55.

Trustees (and heads) can select to attend Trustee Day on Thursday only OR attend Trustee Day on Thursday and Friday's Annual Conference sessions. Trustees and heads will be able to select from those options during the registration process on the [2023 Annual Conference & Trustee Day Microsite.](#)

How do I (or others from my school) register for the 2023 Annual Conference and/or Trustee Day?

- **Each person must register individually for the 2023 Annual Conference & Trustee Day. There is no group registration or registration on behalf of someone.**
- Each person who plans to attend will need to log in/sign up/create an account in the [ISACS Member Portal](#) using their school email address and password. [View instructions on how to log in/sign up/create an account.](#)
- Sessions and luncheon(s) attendance need to be selected during the online registration process. This ensures a positive experience for all attendees.

What should I do if I have a question regarding the ISACS Member Portal?

If you have any questions or issues with the ISACS Member Portal, please visit the [ISACS Member Portal Assistance webpage](#) before contacting ISACS staff.

What if 10 or more people from my school are attending the Annual Conference & Trustee Day?

We STRONGLY RECOMMEND that you email programinfo@isacs.org to ensure that everyone from your school registers properly.

For schools closing for one or two days:

Please email programinfo@isacs.org to identify a representative from your school to work directly with the ISACS staff so that everyone from your school is properly registered.

How do I pay for the registration fee?

During online registration, ISACS has disabled the option to pay by credit card. Registrants will be prompted to select "**Bill My School.**" If others from your school are registering, your school can make one payment by check, ACH, or credit card. ISACS prefers payments via a check or ACH, if possible, to avoid credit card fees.

Registrants are responsible for forwarding the invoice to their school for payment. ISACS will send a follow-up invoice if payment is not received within 30 days of any registration.

What if my school is planning to use public Title Funds to pay for registrations?

Make sure each person completes their online registration and selects “**Bill My School**” during the payment option to secure a space at the conference. Please have a representative from the school email programinfo@isacs.org to confirm that payment will be coming from a public school district.

How will our school learn about the content of the 2023 Annual Conference & Trustee Day registration details??

ISACS will email school representatives (i.e., the head of school, division heads, ISACS Lead Learners, diversity directors, deans, department chairs, directors of professional development/learning, etc.) in late August/early September 2023 notifying them that registration is open. This communication will include a digital 2023 Annual Conference brochure and/or digital 2023 Trustee Day brochure.

The downloadable Annual Conference brochure will be posted on the [2023 Annual Conference Event Webpage](#) to share with your school. The downloadable Trustee Day brochure will be posted on the [2023 Trustee Day Event Webpage](#) to share with your trustees. Check the event pages periodically for updated information.

Once I register for the 2023 Annual Conference & Trustee Day will I receive a confirmation email?

Registrants will receive several emails:

- A confirmation email will be sent to each registrant at the completion of the registration.
- Approximately one week prior to the Annual Conference & Trustee Day, ISACS will send a FINAL confirmation email to each registrant with additional conference details and the registrants' pre-registered sessions including room locations.

***Please bring the FINAL confirmation email with your list of pre-registered sessions and room locations to the Conference. ISACS DOES NOT PROVIDE REGISTRANTS WITH A LIST OF THEIR PRE-REGISTERED SESSIONS ON-SITE.*

How do I access details related to the 2023 Annual Conference & Trustee Day?

Once registered, the [2023 Annual Conference & Trustee Day Microsite](#) is your source for the ISACS Annual Conference & Trustee Day! You can find up-to-the-minute information including the conference brochure, schedule at-a-glance, conference planner, etc. Approximately one week prior to the Conference, meeting room locations, maps, and additional conference details will be posted to the Microsite. Make sure to have your ISACS Member Portal password to access the Microsite on your portable device (phone, tablet, etc.) during the conference. **NOTE:** ISACS no longer provides an on-site conference packet, or a conference app. Attendees should use the Microsite.

Are there exhibitors at the 2023 Annual Conference?

Yes, ISACS will have a variety of exhibitors at the Annual Conference. The Exhibitor Area is officially open during the following times, with appropriate lunch breaks:

- Thursday, November 2: 8:30 am – 5:30 pm Eastern
- Friday, November 3: 8:00 am – 3:00 pm Eastern

*Back by Popular Demand: The ISACS Exhibitor Passport Game! Visit exhibitors and qualify for a chance to win a **FREE iPad Each Day!** More details forthcoming.*

Will there be a book seller on-site?

Book Loft, a local Columbus bookstore, will be on-site to sell books of interest and by authored presenters. We will schedule book signings throughout the conference. A book signing schedule will be available on the [2023 Annual Conference & Trustee Day Microsite](#).

Traveling from out of town? Consider making a site visit to a local ISACS school on Nov. 1.

Arrive a day early and visit independent schools in the Columbus area on Wednesday, November 1. [View the current list of local ISACS schools](#) interested in hosting site visits. Please contact the schools directly to schedule site visits.

What if I register for the 2023 Annual Conference & Trustee Day and I am unable to attend?

Cancellations for the Annual Conference & Trustee Day must be received in writing to ISACS by emailing programinfo@isacs.org before Wednesday, October 11 to receive a refund. ISACS will determine the refund amount, if any, at the conclusion of the Annual Conference & Trustee Day. Cancellations received after Wednesday, October 11 will not receive a refund. Registrations can be transferred to other members from the same school. **If you are experiencing any Covid-19 related symptoms, please stay home.**

**If you have additional questions,
please contact programinfo@isacs.org**