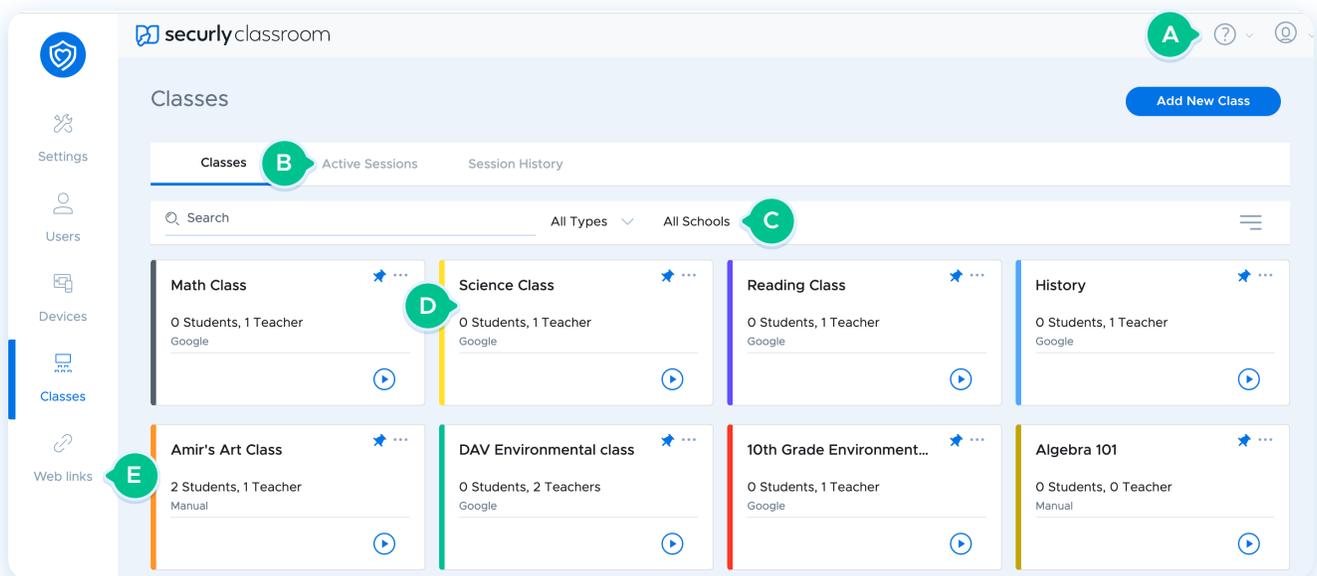


# securly classroom

## Cheat Sheet

To access Securly Classroom, go to [deviceconsole.securly.com/classroom](https://deviceconsole.securly.com/classroom). Once logged in: you will see a screen that looks like this:



### **A** Help

- **Join the discussion:** connect with other Classroom users in the Lounge!
- **Classroom User Guide:** The answer to all your Classroom questions.

### **B** Teacher Tools

- Active class sessions and history
- View currently running classes and class history from these tabs.

### **C** All Schools

- All Locations, previously used to refer to individual school sites, has been replaced with 'All Schools'.

### **D** Start a class

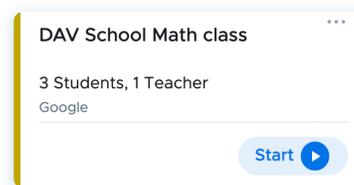
- Edit and start classes from the Classes menu.
- Click the class title on a card to edit class details, or click the arrow button to start the class.

### **E** Web links

Set up web links, create collections, and add to your custom block list.

## Starting a Class

- 1 Locate the class you want to start, then click on the  button.
- 2 Remove any students who are absent, then click **Continue**.
- 3 Use the three-dot menu on the top right of the class card to pin the class, view class history and update class settings.
- 4 Confirm your settings before starting the class. These choices will be remembered on the same browser and computer when starting the next class.



## Running a Class

### **Screen Lock**

Freeze screens and get your class's attention by sending a custom message (e.g. All eyes up front, please) then release individual students or the entire class at once.

### **Site Lock**

Open and lock students to a particular website or set of websites, blocking others.

### **Push URL**

Quickly push web pages to individual students or your entire class.

### **Share Screen**

Share your desktop, a single tab, or an application with one student or your whole class, as well as audio remote students.

### **Announce**

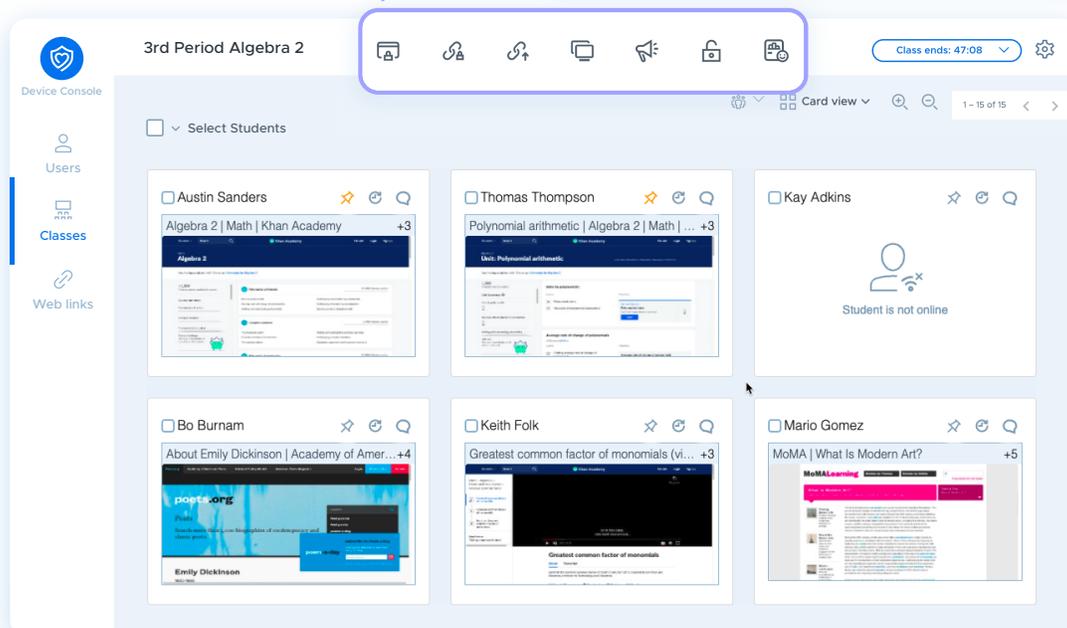
Send a message to all student advices that they must acknowledge to close (e.g. Reminder: Big test tomorrow!).

### **Unlock**

Release individual students or the whole class from Screen Lock or Site Lock.

### **Get in Rhythm**

Offer daily emoji based student wellness check-ins.



### **Groups**

Click on the groups icon to create and display student groups.

### **Change View**

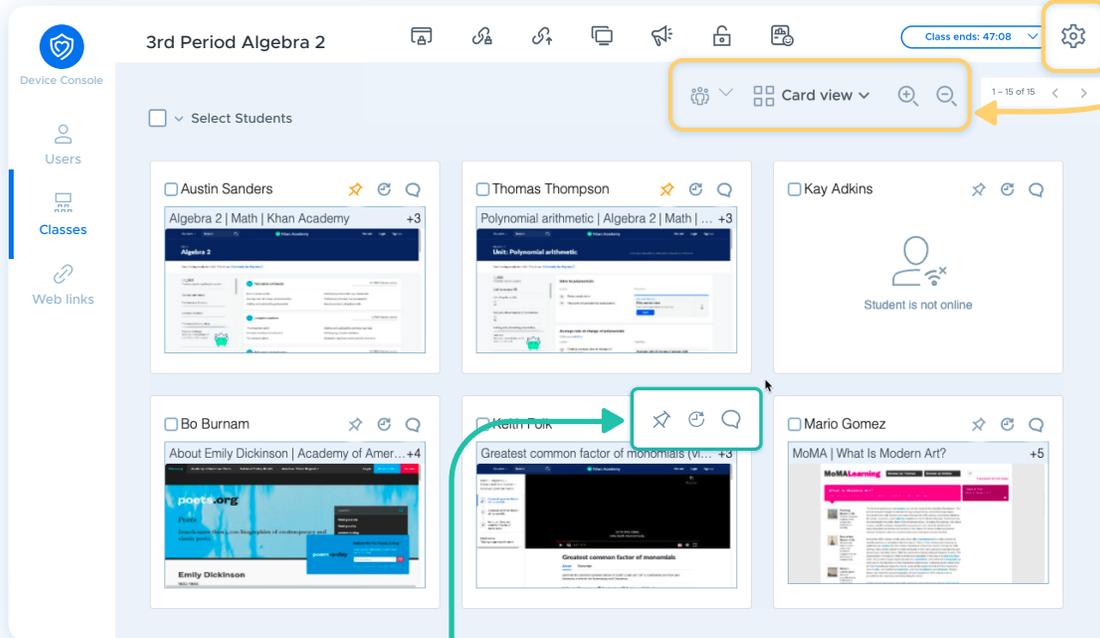
You can now adjust how you view students screen and choose from Card View, Tab View and Rhythm View.

### **Zoom In/Out**

See more students at once, or more detail.

### **Session Options**

Add blocklist and adjust student communication settings in an active class session.



### **Pin a Student**

Hone in on individual students if you want to keep a closer watch.

### **View Student History**

Quickly see a student's browsing history for that class session.

### **Chat with a Student**

Communicate one-on-one with students and maintain logs of all chats.

## Resetting Student Passwords

- With this new feature, teachers can provide timely support and help students regain access to their Google accounts.
- Administrators must reauthorize Classroom's permissions to the Google domain to enable this feature, granting the necessary permissions for password changes.
- The dialog box that appears will let you set a new password for the student. You can also require the student to change their password when they sign back in.

