

# PLEASANTON UNIFIED SCHOOL DISTRICT

5758 W. Las Positas Blvd., Pleasanton, CA 94588  
925-462-5500

## CERTIFICATE OF COMPLIANCE FOR PAYMENT OF DEVELOPER FEES

[Read this form in its entirety, including the Instructions on page 2, prior to completing form]

### SECTION 1: This section to be completed by **Property Owner/Developer**

Project/Development Name (if applicable): \_\_\_\_\_

Parcel # or Address of Project: \_\_\_\_\_

Property Owner/Developer Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

**DEVELOPMENT CATEGORY:** (Check one)  Residential  Commercial/Industrial

**TYPE OF CONSTRUCTION:** (Check one)  New Construction  Tear-Down/Rebuild  Addition/Remodel/Expansion

I am the Property Owner and/or Developer of the property identified in Section 1. I declare under **penalty of perjury** under the laws of the State of California that all information provided above in Section 1 is true and correct.

I am fully aware of my responsibilities to coordinate the processing of this form and to contact Pleasanton Unified School District ("PUSD") to find out about the basis for school impact fees and fee increases or changes. I understand that payment of such fees shall be by **Certified or Cashier's Check** made payable to **PLEASANTON UNIFIED SCHOOL DISTRICT**, and may only be paid in person at the PUSD District Office. Completion of this form by the City of Pleasanton/County of Alameda, full payment of fees to PUSD, and issuance of a completed Certificate of Compliance by PUSD is required as a prerequisite to the issuance of a building permit. I will promptly notify PUSD of any subsequent modifications to the Project resulting in a change in Project type or increase in square footage. I have read, understand, and am fully aware of the terms set forth in this form in its entirety.

\_\_\_\_\_  
Signature of Owner/Developer

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

### SECTION 2: This section to be completed by **City of Pleasanton / County of Alameda** (Authorized Building Dept. Officer)

A building permit is pending for the above named Project. The City / County (circle applicable jurisdiction) Building Department has calculated the square footage of the Project, below. Payment of school impact fees to PUSD is a prerequisite to the issuance of a building permit. Pursuant to Education Code § 17620(b), the City / County shall not issue a building permit for the Project absent a completed Certificate of Compliance from PUSD.

Project# / Plan Check #: \_\_\_\_\_ **BUILDING PERMIT #:** \_\_\_\_\_

Tract #: \_\_\_\_\_ APN Parcel #(s): \_\_\_\_\_

#### COMMERCIAL/INDUSTRIAL\*

Square Footage: \_\_\_\_\_

(If Tear-Down/Rebuild: \_\_\_\_\_ Sq. Ft. (old))

Self-Storage (check if applicable)

Other: \_\_\_\_\_

#### RESIDENTIAL\*\*

New Residential Construction: \_\_\_\_\_ Sq. Ft.

Addition/Remodel/Expansion: \_\_\_\_\_ Sq. Ft.

Tear-Down/Rebuild: \_\_\_\_\_ Sq. Ft. (new) \_\_\_\_\_ Sq. Ft. (old)

(If Tear-Down/Rebuild:  Voluntary **OR**  Damage/Destruction Caused by Disaster)

Other: \_\_\_\_\_

# of Units: \_\_\_\_\_

Unit Type: \_\_\_\_\_  
(single or multi-family,  
attached/detached, etc.)

\_\_\_\_\_  
Signature of Authorized Building Dept. Officer

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\***Commercial/Industrial** – Chargeable Covered and Enclosed Space: Square footage of the covered and enclosed space determined to be within the perimeter of a commercial or industrial structure, not including any storage areas incidental to the principal use of the construction, garage, parking structure, unenclosed walkway, or utility or disposal area.

\*\***Residential** – Assessable Space: All of the square footage within the perimeter of a residential structure, not including any carport, covered or uncovered walkway, garage, overhang, patio, enclosed patio, detached accessory structure, or similar area. Assessable space includes the square footage of enclosed walkways, such as hallways inside the perimeter of a residential structure.

-CONTINUES ON NEXT PAGE-

**CERTIFICATE OF COMPLIANCE FOR PAYMENT OF DEVELOPER FEES (Continued)**

**SECTION 3:** This section to be completed by **Pleasanton Unified School District** (Authorized District Representative)

*School impact fees are subject to change upon approval by the Pleasanton Unified School District (PUSD) Board of Trustees. Current rate in effect applies at the time of imposition of fees/payment. Payment of these fees to PUSD is a prerequisite to the issuance of a building permit.*

**FEE COMPUTATION** (based on square footage certified by the City/County [see previous page]):

Commercial/Industrial

Square Footage: \_\_\_\_\_ X \$ \_\_\_\_\_ = \_\_\_\_\_  
 (# of square feet) (rate per sf) (commercial/industrial developer fees due)

Residential

Square Footage: \_\_\_\_\_ X \$ \_\_\_\_\_ = \_\_\_\_\_  
 (# of square feet) (rate per sf) (residential developer fees due)

Other: \_\_\_\_\_

**TOTAL: \$** \_\_\_\_\_

Exempt (If exempt, check box & state reason): \_\_\_\_\_

Voluntary Mitigation Agreement Entered in Lieu of Payment of Developer Fees (check box if applicable)

Date Entered: \_\_\_\_\_ Contract #: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Explanation: \_\_\_\_\_

**Amount Paid \$** \_\_\_\_\_ **Date of Payment:** \_\_\_\_\_ **Check #:** \_\_\_\_\_

**Receipt #:** \_\_\_\_\_ **CERTIFICATE OF COMPLIANCE #:** \_\_\_\_\_

Signature of Authorized District Representative \_\_\_\_\_ Print Name \_\_\_\_\_ Title \_\_\_\_\_ Date of Issuance \_\_\_\_\_

*PURSUANT TO GOVERNMENT CODE SECTION 66020(d), OWNER/DEVELOPER HAS A PERIOD OF **90 DAYS** FROM THE DATE OF ISSUANCE OF THIS CERTIFICATE TO PROTEST THE IMPOSITION OF THESE FEES*

**INSTRUCTIONS:** Owner/Developer ("Owner") must follow the instructions below for prompt processing:

1. Upon completion of Section 1, Owner must submit this form to the City or County building department (applicable jurisdiction) for calculation and certification of Project square footage using Section 2 of this form. Completion of Sections 1 (by Owner) and Section 2 (by City/County) is required prior to Owner submittal of this form to PUSD.
2. Fees must be paid in person at PUSD's District Office, located at 5758 W. Las Positas Blvd., Pleasanton, CA 94588, open Monday through Friday, 8:00 a.m. to 4:30 p.m., excluding District holidays/closures. Please **call** the Business Services Department (925-462-5500) **to make an appointment.**
3. Owner **must bring** the following when making payment: (i) fully completed original Certificate of Compliance form, with all of the above blank portions completed by the Owner (Section 1) and City/County (Section 2) with authorized original signatures (in ink); (ii) a copy of the applicable plans for the project showing the total building area(s) to be constructed; and (iii) full payment of fees, by personal, Certified, or Cashier's Check, made payable to Pleasanton Unified School District.
4. Issuance of a Certificate of Compliance by PUSD is a precondition to issuance of a building permit for the Project.
5. Upon payment and clearance of fees, PUSD will issue a Certificate of Compliance and receipt for the amount paid. Issuance of a Certificate of Compliance by PUSD certifies compliance with PUSD's school impact fee requirements only and not any other fees required for the Project by any other agency or entity.
6. If subsequent modifications to the Project result in a change in project type or an increase in square footage, or if the Certificate of Compliance expires prior to building permit issuance, Owner must obtain an updated Certificate of Compliance from PUSD and pay any additional fees owing at the then-current rate before the building permit can be issued.
7. Fee rates are subject to change at any time upon approval by PUSD's Board of Trustees in accordance with law. The current rate in effect at the time of imposition of fees/payment shall apply. It is the Owner's responsibility to contact PUSD to find out about current rates, the basis for fees, and fee increases or changes.
8. PUSD charges a \$100 administrative fee to process any refund of fees, or amendments to or cancellation of a Certificate of Compliance formerly issued on any type of development, including, without limitation, amendments due to down-sizing, project cancellation, or expired building permit. A returned check due to "insufficient funds" is subject to a \$35 returned check fee in addition to the \$100 administrative fee for reprocessing.

**THIS CERTIFICATE OF COMPLIANCE IS VALID FOR 30 DAYS FROM THE DATE OF ISSUANCE.**