

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

June 2, 2021

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, June 2, 2021.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. Mr. Eric Larson read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting on the front entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by filing with the County Superintendent of Schools, 300 North Avenue, East, Westfield and the County Clerk of Union County, Elizabeth, and advertising in the STAR LEDGER, Newark, all in New Jersey. It should be noted that this meeting was held remotely using a call-in number.

ROLL CALL:

Roll call by verbal roll call. There were present:

Berkeley Heights
Clark
Cranford
Elizabeth
Garwood
Hillside
Kenilworth
Linden
Mountainside
New Providence
Plainfield
Rahway
Roselle
Roselle Park
Scotch Plains/Fanwood
Springfield
Summit
Union
U. C. Vo-Tech
Westfield
Winfield
Acting Superintendent
Board Secretary

Ms. Lorraine Aklonis
Mr. Brett Dreyer

Ms. Maureen Scepkowski
Ms. Laquana Best
Dr. Michelle Panichi
Ms. Sheenaider Guillaume
Dr. Dana Guidicipietro

Ms. Lynn Anderson-Person

Ms. Deb Brody

Ms. Mary Lynn Williams
Ms. Gwen Ryan
Ms. Amy Root

Mr. Michael Kowalski
Mr. Eric Larson

RECOGNIZE THE PUBLIC:

Presentation of proclamations honoring the retirement of the following teaching staff members:

Jeffrey Bergson	Health and Physical Education Teacher, Hillcrest Academy
Josephine DePetrìs	School Secretary, Hillcrest Academy
Ann Marie Giampino	Paraprofessional, Crossroads School
Linda Jakubowski	Administrative Assistant, Nonpublic Services
Joyce Kendall	School Secretary, Westlake School
Tara Pepe	Speech-Language Therapist, Westlake School
Lawrence Pierce	School Custodian, Hillcrest Academy
Linda Weiss	Special Education Teacher, Trinitas Regional Medical Center
David Young	Supervisor of Instruction, Hillcrest Academy

PRESENTATION:

Carrie Dattilo, Director of Curriculum and Instruction presented the PLC Committee outcomes for the 2020-2021 school year

MINUTES:

It was moved by Ms. Anderson-Person, seconded by Ms. Best, and carried by a unanimous voice vote, to approve the following:

- A. Motion to approve the minutes of the Board of Directors Meeting of May 5, 2021 (Att. 1)

Abstain: Guillaume
Washington
Root

SUPERINTENDENT'S REPORT:

It was moved by Ms. Ryan, seconded by Ms. Williams, and carried by unanimous voice vote, to approve the following:

- A. Motion to approve the Report of the Superintendent for June 2021 (Att. 2)

FINANCE:

It was moved by Ms. Root, seconded by Ms. Anderson-Person, and carried by roll call vote, to approve the following agenda items:

A. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated April 30, 2021	(Att. 3)
Budget Report dated May 31, 2021	(Att. 4)
Check Register for the month ended 5/31/21 the amount of \$5,004,312.90	(Att. 5)
Budget adjustments and line-item transfers for May 2021	(Att. 6)

B. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT the Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of May 2021

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

C. Motion to approve the attached May 2021 check register for the School Lunch Account with a total of \$7,847.20 (Att. 7)

E. Motion to contract with Partner Engineering and Science Inc. to provide health, safety, and environmental compliance services to the Union County Educational Services Commission and the seven districts and one charter school participating in the full scope of services, plus two districts participating in blood borne pathogen services only, at a cost of \$72,500 effective July 1, 2021 through June 30, 2022

FINANCE: Con't

- F. Motion to approve the following breakfast and lunch program prices for the 2021-2022 school year:

	<u>Crossroads</u>		<u>Westlake</u>		<u>Hillcrest North & South</u>	
	<u>Elementary</u>		<u>Middle</u>		<u>Lamberts Mill Academy</u>	
	<u>Paid</u>	<u>Reduced</u>	<u>Paid</u>	<u>Reduced</u>	<u>Secondary</u>	
					<u>Paid</u>	<u>Reduced</u>
<u>Lunch</u>						
Students	3.75	.40	4.00	.40	4.25	.40
Max. Per State	3.75	.40	4.00	.40	4.25	.40
Adults	4.75	--	4.75	--	4.75	--
Milk & Juice Students	.40	--	.40	--	.40	--
Milk & Juice Adult	.50	--	.50	--	.50	--
A La Carte Students	2.00	--	2.00	--	2.00	--
A La Carte Adult	2.50	--	2.50	--	2.50	--
<u>Breakfast</u>						
Students	2.25	.30	2.50	.30	2.75	.30
Max. Per State	2.25	.30	2.50	.30	2.75	.30
Adults	3.25	--	3.25	--	3.25	--
Milk & Juice Students	.40	--	.40	--	.40	--
Milk & Juice Adult	.50	--	.50	--	.50	--

- G. Motion to approve a service charge of 5% for products purchased with IDEA funding

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Anderson-Person, Brody, Williams, Ryan, Root; Messr: Dreyer

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Scepkowski, seconded by Ms. Anderson-Person, and carried by roll call vote, to approve the following agenda items:

- A. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Children's Therapy Services to provide occupational and physical therapy services at the rate of \$87.72 per hour and speech therapy services at the rate of \$92.00 per hour for students enrolled in UCESC schools on an as needed basis from July 1, 2021 to June 30, 2022
(Att. 8)
- B. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Children's Therapy Services to provide center-based occupational, physical, and speech therapy services at the rates of \$75.00 per half-hour, \$115.00 per hour, \$350.00 per evaluation and \$250.00 per re-evaluation for students enrolled in Non-Public school on an as needed basis from July 1, 2021 to June 30, 2022
(Att. 9)

PROGRAMS: Con't

- C. Motion to approve an agreement between Union County Educational Services Commission and Interim Healthcare of Northwest NJ, Inc. to provide Substitute Nurse staffing for UCESC schools at the rate of \$59.50 per hour on an as needed basis from July 1, 2021 to June 30, 2022 (Att.10)
- D. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide enrichment instruction in the Extended School Year Program at Crossroads School and Westlake School at the rate of \$110 per hour for 2.5 hours per week from July 1 - August 12, 2021
- E. Motion to approve a contract for Patrick Cerria of TumbleJam Music to provide enrichment instruction in the Extended School Year Program at Crossroads School and Westlake School at the rate of \$100.00 per hour for 5 hours per week from July 1 - August 12, 2021
- F. Motion to approve a contract for Sandra Marotta of Ashrams for Autism to provide yoga enrichment instruction in the Extended School Year Program at the Work Readiness Academy at the rate of \$75.00 for one 45-minute session per week from of July 1 - August 12, 2021
- G. Motion to approve an agreement between Union County Educational Services Commission and Silvergate Prep to provide home instruction for nonpublic students on an as needed basis at the rate of \$32.50 per hour (Att. 11)
- H. Motion to approve an agreement between Union County Educational Services Commission and LearnWell to provide home instruction for nonpublic students on an as needed basis at the rate of \$32.50 per hour (Att. 12)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Anderson-Person, Brody, Williams, Ryan, Root; Messr: Dreyer

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Root, seconded by Ms. Williams, and carried by roll call vote to approve following agenda item:

- A. Motion to approve Amendments to Existing Transportation Contracts dated June 2, 2021, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 13)
- B. Motion to approve the attached penalty deductions (Att. 14)
- C. Motion to approve the attached Emergency/Negotiated contracts (Att. 15)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Anderson-Person, Brody, Williams, Ryan, Root; Messr: Dreyer

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Ryan, seconded by Ms. Scepkowski, and carried by roll call vote to approve following agenda item:

- A. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Anderson-Person, Brody, Williams, Ryan,
Root; Messr: Dreyer

Nays: None

Abstain: None

PERSONNEL:

It was moved by Ms. Root seconded by Ms. Anderson-Person, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve the Personnel Agenda dated June 2, 2021 as recommended by the Superintendent (Att. 16)
- B. Motion to approve personnel agendas dated June 2, 2021 for internal and external staff for the Extended School Year Program, as recommended by the Superintendent (Att. 17A)
(Att. 17B)
- C. Motion to approve the 2020-2021 Annual Personnel Agenda for Substitutes and Tutors (Att. 18)
- D. Motion to establish summer hours with a 12 pm dismissal on Friday August 13, 20, and 27, 2021

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Anderson-Person, Brody, Williams, Ryan,
Root; Messr: Dreyer

Nays: None

Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, July 7, 2021 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On motion of Ms. Ryan, seconded by Ms. Brody, and carried voice vote, the meeting was adjourned at 8:32 p.m.

CLOSED SESSION:

It was moved by Ms. Williams, seconded by Ms. Brody, and carried by roll call vote, to move into executive session at 8:34 p.m. for the purpose of discussing an HIB investigation. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

Make note that no action will be taken from this session, and this ends the public portion of the meeting.

The Board of Directors meeting returned to open session at 8:45 p.m. on motion of Ms. Ryan seconded by Ms. Root and carried by unanimous voice vote.

Eric Larson, Board Secretary

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC: None

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