

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

July 7, 2021

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Attendance Roll Call
2. Salute to the flag

EXECUTIVE SESSION:

3. Motion to move into executive session for the purpose of discussing personnel and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable. Action may be taken upon return to public session

EXECUTIVE COMMITTEE ACTION:

4. Motion to approve the following Executive Committee Action taken on June 18, 2021
Personnel Agenda 6.18.21 (Att. A)
5. Motion to approve the following Executive Committee Action taken on June 18, 2021
ESY Personnel Agenda-External 6.18.21 (Att. B)

END OF EXECUTIVE COMMITTEE ACTION

6. Recognize the public and ask for comments on agenda items only

MINUTES:

7. Motion to approve the minutes of the Board of Directors Meeting of June 2, 2021 (Att. 1)
8. Motion to approve the minutes of the Reorganization Meeting of the Representative Assembly of June 2, 2021 (Att. 1A)

SUPERINTENDENT REPORT:

9. Motion to approve the Report of the Superintendent for July 2021 (Att. 2)

FINANCE:

10. Motion to approve the Secretary’s Financial Reports:

Board Secretary’s Report dated May 31, 2021	(Att. 3)
Budget Report dated June 30, 2021	(Att. 4)
Check Register for the month ended 6/30/21 the amount of \$3,997,189.90	(Att. 5)
Budget adjustments and line-item transfers for May 2021	(Att. 6)

11. WHEREAS, N.J.S.A. 6:30-213, overexpenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of June 2021

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

12. Motion to approve the attached June 2021 check register for the School Lunch Account with a total of \$14,872.45 **(Att. 7)**

13. Motion to renew the lease between the UCESC and the Township of Clark for the use of the Oliver B. Reach Gymnasium for use on Monday through Friday, 8:30 a.m. – 2:30 p.m. commencing September 1, 2021 and concluding on June 30, 2022, together with the second gymnasium, the Walter A. Bakum Gymnasium, to be made available on an “as needed” basis with usage to be approved by the Administrator of the Township of Clark during the same term at an annual rent of \$22,950 with \$2,295 monthly installments

14. Motion to approve amendment to 21-22 agreement with Partner Engineering and Sciences, Inc for additional OSHA/PEOSH compliance services requested by MUJC and Kenilworth **(Att. 8)**

15. Motion to approve the sale of the 2011 Chevy Impala to Liberty Motors, the highest of four offers, for \$2,759.99.

16. Motion to add Roselle and its representative, Dr. Courtney Washington, to the Board of Directors until the next Reorganization meeting and to remove Berkeley Heights from the Board of Directors

17. Motion to approve insurance proposal for the 21-22 school year as presented by Willis of NJ, the Commission's insurance brokers **(Att. 9)**

18. Motion to approve rates for UCESC services provided pursuant to the Emergency Assistance for Non-Public Schools program. **(Att. 10)**

PROGRAMS:

19. Motion to approve the "Plan for Safe Return to In-Person Instruction and Continuity of Services" as submitted to the New Jersey Department of Education on June 22, 2021
(Att. 11)
20. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Regional Medical Center to provide instructional, nursing and clinical services at Lamberts Mill Academy, New Point Specialty Program, New Day Residential Program and on the Child/Adolescent Inpatient Psychiatric Unit from September 1, 2021 to June 30, 2022
(Att. 12)
21. Motion to approve a Memorandum of Understanding between Union County Educational Services Commission and Children's Specialized Hospital to provide home instruction for students enrolled in the Neurorehabilitation Program in Mountainside, New Jersey from July 1, 2021 - June 30, 2022
(Att. 13)
22. Motion to approve a contract between Union County Educational Services Commission and Global Compliance Network, Inc. to provide online professional development compliance training for staff from August 1, 2021 - July 31, 2022 at the annual rate of \$1,400.00
23. **Motion to affirm the HIB Report of Investigation 21-03 as presented by the Superintendent in Executive Session on June 2, 2021**

TRANSPORTATION:

24. Motion to approve Amendments to Existing Transportation contracts dated July 7, 2021
(Att. 14)
25. Motion to approve the attached Emergency Negotiated contracts
(Att. 15)
26. Motion to approve Special Education Summer School Transportation Renewals dated July 7, 2021 for the Summer 2021 School Session
(Att. 16)

TRAVEL AND RELATED EXPENSES:

27. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form
(Att. 17)

PERSONNEL:

28. Motion to approve Michael Kowalski's 2021-2022 Assistant Superintendent contract and the Acting Superintendent Addendum to the Assistant Superintendent contract, as approved by the Executive County Superintendent
29. Motion to approve the 2021-2022 contract of Eric Larson, Business Administrator/Board Secretary, as approved by the Executive County Superintendent
30. Motion to approve the Memorandum of Agreement for the period July 1, 2020 through June 30, 2023 between the Westlake Education Association (“WEA”) and the UCESC Board of Directors as ratified by the WEA on July 1, 2021
31. Motion to approve the Personnel Agenda dated July 7, 2021 as recommended by the Superintendent **(Att. 18)**
32. Motion to approve the salary adjustments for Support Staff for the 2020-2021 and 2021-2022 school year **(Att.19)**
33. Motion to approve the salary adjustments for Custodians/School Bus Drivers for the 2020-2021 and 2021-2022 school year **(Att. 20)**
34. Motion to approve the adjusted hourly rates for the 2021 ESY WEA staff **(Att. 21)**
35. Motion to approve the adjusted hourly rates for the 2021- 2022 ESY Summer Transportation Staff **(Att. 22)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 pm, Wednesday, September 1, 2021 in the second floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT: