

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

May 5, 2021

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, May 5, 2021.

CALL TO ORDER:

The meeting was called to order at 7:05 p.m. Ms. Lorraine Aklonis read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting on the front entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by filing with the County Superintendent of Schools, 300 North Avenue, East, Westfield and the County Clerk of Union County, Elizabeth, and advertising in the STAR LEDGER, Newark, all in New Jersey. It should be noted that this meeting was held remotely using a call-in number.

ROLL CALL:

Attendance Roll Call. There were present:

Berkeley Heights	Ms. Lorraine Aklonis
Clark	Mr. Brett Dreyer
Cranford	Ms. Nathalie Hernandez
Elizabeth	Ms. Maureen Scepkowski
Garwood	Ms. Laquana Best
Hillside	Dr. Michelle Panichi
Kenilworth	
Linden	Dr. Dana Guidici Pietro
Mountainside	Ms. Amanda Marano
New Providence	Ms. Lynn Anderson-Person
Plainfield	
Rahway	
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	
Summit	
Union	Ms. Mary Lynn Williams
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	
Winfield	
Acting Superintendent	Mr. Michael Kowalski
Board Secretary	Mr. Eric Larson

SALUTE TO THE FLAG:

CLOSED SESSION:

It was moved by Ms. Williams, seconded by Ms. Anderson-Person, and carried by roll call vote, to move into executive session at 7:08 p.m. for the purpose of discussing personnel matters and an HIB investigation. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:25 p.m. on motion of Dr. Guidicipectro, and seconded by Dr. Michelle Panichi, and carried by unanimous voice vote.

RECOGNIZE THE PUBLIC:

MINUTES:

It was moved by Dr. Panichi, seconded by Ms. Scepkowski, and carried by unanimous voice vote, to approve the following:

- A. Motion to approve the minutes of the Board of Directors Meeting of April 7, 2021 (Att. 1)

SUPERINTENDENT'S REPORT:

It was moved by Dr. Guidicipectro, seconded by Ms. Ryan, and carried by unanimous voice vote, to approve the following:

- A. Motion to approve the Report of the Superintendent for May 2021 (Att. 2)

FINANCE:

It was moved by Dr. Guidicipectro, seconded by Ms. Brody, and carried by roll call vote, to approve the following agenda items:

- A. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated March 31, 2021 (Att. 3)

Detailed Budget Report dated April 30, 2021 (Att. 4)

Check Register for the month ended in 4/30/21 in the amount of \$5,405,696.92 (Att. 5)

Budget adjustments and line item transfers for April 2021 (Att. 6)

FINANCE: (Cont'd):

- B. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of April 2020.

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

- C. Motion to approve the attached April 2021 check register for the School Lunch Account with a total of \$17,644.20 (Att. 7)
- D. Motion to approve the award of the Food Services Management Contract

BE IT RESOLVED THAT THE BOARD OF EDUCATION of Union County Educational Services Commission upon recommendation of the Michael Kowalski, Acting Superintendent approves the award of the FSMC contract with Maschio's Food Services, Inc. from July 1, 2021 to June 30, 2022. The Union County Educational Services Commission shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$16,709.18

- E. Motion to approve a change in medical and prescription insurance carriers from Horizon Blue Cross Blue Shield of New Jersey to Aetna effective July 1, 2021 based on lower premiums, "equal or better" guaranteed benefits, a comparable provider network and excellent customer service. Anthony Ciardella, Jr. from Brown & Brown Insurance is hereby appointed to continue their firm's services as the Union County Educational Services Commission's medical and prescription insurance Broker-of-Record for the new Aetna coverages effective July 1, 2021
- F. Motion to authorize Lorraine Aklonis, Board Vice President, to sign UCESC contracts and other required documents on an as needed basis in the absence of Helen Kirsch, Board President.

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Marano, Anderson-Person, Brody, Williams, Ryan; Messr: Dreyer

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Scepkowski, seconded by Ms. Best, and carried by roll call vote, to approve the following Agenda item:

- A. Motion to approve a Site Agreement between Union County Educational Services Commission and Raritan Valley Community College to provide Certified Occupational Therapy Assistant (COTA) internships during the 2021-22 school year (Att. 8)
- B. Motion to approve contract with the State of New Jersey to provide services to Nonpublic Schools under the Emergency assistance to Nonpublic Schools program (Att. 8A)
(Att. 8B)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Marano, Anderson-Person, Brody, Williams, Ryan; Messr: Dreyer

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Anderson-Person, seconded by Ms. Williams, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve Amendments to Existing Transportation Contracts dated May 5, 2021, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
- B. Motion to approve the attached penalty deductions (Att. 10)
- C. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated April 28, 2021 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 11)
- D. Motion to approve Emergency Contract payments for the month of April 2021 to the listed contractors at the costs indicated (Att. 12)
- E. Motion to approve the attached Emergency/Negotiated contracts (Att. 13)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Marano, Anderson-Person, Brody, Williams, Ryan; Messr: Dreyer

Nays: None

Abstain: Ryan (C)

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Anderson-Person, seconded by Dr. Guidici Pietro, and carried by roll call vote, to approve the following Agenda item:

- A. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form (Att. 14)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Marano, Anderson-Person, Brody, Williams, Ryan; Messr: Dreyer

Nays: None

Abstain: None

PERSONNEL:

It was moved by Ms. Williams, seconded by Dr. Guidici Pietro, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve the 2021-22 Annual Personnel Agenda dated May 5, 2021 as recommended by the Superintendent (Att. 15)
- B. Motion to approve the 2021-22 Annual Personnel Agenda for Auxiliary Services dated May 5, 2021 as recommended by the Superintendent (Att. 16)
- C. Motion to approve the Personnel Agenda dated May 5, 2021 as recommended by the Superintendent (Att. 17)
- D. Motion to approve personnel agendas dated May 5, 2021 for internal and external staff for the Extended School Year Program, as recommended by the Superintendent (Att. 18A)
(Att. 18B)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Marano, Anderson-Person, Brody, Williams, Ryan; Messr: Dreyer

Nays: None

Abstain: None

OLD BUSINESS:

None

NEW BUSINESS:

None

RECOGNIZE THE PUBLIC:

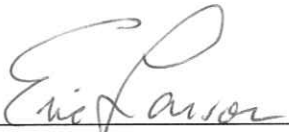
None

DATE OF NEXT MEETING:

The Reorganization of the of the Representative Assembly will be at 7:00 p.m., Wednesday, June 2, 2021. A Board of Directors Meeting will follow. It should be noted that this meeting will be held remotely using a call-in number.

ADJOURNMENT:

On motion of Ms. Williams, seconded by Dr. Guidici Pietro and carried by unanimous voice vote, the meeting was adjourned at 7:50 p.m.



Eric Larson, Board Secretary