

Union County Educational Services Commission

Board of Directors Meeting

June 2, 2021

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by posting on the entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by posting on the district's website, by email to all staff, by electronic delivery to the County Superintendent of Schools, 300 North Avenue, East, Westfield, to the STAR LEDGER, Newark and to the County Clerk of Union County, Elizabeth, all in New Jersey. It should be noted that this meeting was held remotely using a call-in number

1. Attendance Roll Call
2. Presentation of proclamations honoring the retirement of the following teaching staff members:

|                     |   |
|---------------------|---|
| Jeffrey Bergson,    | Health and Physical Education Teacher, Hillcrest Academy    |
| Josephine DePetris, | School Secretary, Hillcrest Academy                         |
| Ann Marie Giampino, | Paraprofessional, Crossroads School                         |
| Linda Jakubowski,   | Administrative Assistant, Nonpublic Services                |
| Joyce Kendall,      | School Secretary, Westlake School                           |
| Tara Pepe,          | Speech-Language Therapist, Westlake School                  |
| Lawrence Pierce,    | School Custodian, Hillcrest Academy                         |
| Linda Weiss,        | Special Education Teacher, Trinitas Regional Medical Center |
| David Young,        | Supervisor of Instruction, Hillcrest Academy                |

3. Presentation of PLC Committee outcomes for the 2020-21 school year by Carrie Dattilo, Director of Curriculum and Instruction
4. Recognize the public and ask for comments on agenda items only

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of May 5, 2021 **(Att. 1)**

REPORT:

6. Motion to approve the Report of the Superintendent for June 2021 **(Att. 2)**

FINANCE:

7. Motion to approve the Secretary’s Financial Reports:

|   |                 |
|---|-----------------|
| Board Secretary’s Report dated April 30, 2021                           | <b>(Att. 3)</b> |
| Budget Report dated May 31, 2021  | <b>(Att. 4)</b> |
| Check Register for the month ended 5/31/21 the amount of \$5,004,312.90 | <b>(Att. 5)</b> |
| Budget adjustments and line-item transfers for May 2021                 | <b>(Att. 6)</b> |

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT the Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of May 2021

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve the attached May 2021 check register for the School Lunch Account with a total of \$7,847.20 **(Att. 7)**

10. Motion to contract with Partner Engineering and Science Inc. to provide health, safety, and environmental compliance services to the Union County Educational Services Commission and the seven districts and one charter school participating in the full scope of services, plus two districts participating in blood borne pathogen services only, at a cost of \$72,500 effective July 1, 2021 through June 30, 2022

11. Motion to approve the following breakfast and lunch program prices for the 2021-2022 school year:

|                       | <u>Crossroads</u> |                | <u>Westlake</u> |                | <u>Hillcrest North &amp; South</u> |                |
|-----------------------|-------------------|----------------|-----------------|----------------|------------------------------------|----------------|
|                       | <u>Elementary</u> |                | <u>Middle</u>   |                | <u>Lamberts Mill Academy</u>       |                |
|                       | <u>Paid</u>       | <u>Reduced</u> | <u>Paid</u>     | <u>Reduced</u> | <u>Paid</u>                        | <u>Reduced</u> |
| <u>Lunch</u>          |                   |                |                 |                |                                    |                |
| Students              | 3.75              | .40            | 4.00            | .40            | 4.25                               | .40            |
| Max. Per State        | 3.75              | .40            | 4.00            | .40            | 4.25                               | .40            |
| Adults                | 4.75              | --             | 4.75            | --             | 4.75                               | --             |
| Milk & Juice Students | .40               | --             | .40             | --             | .40                                | --             |
| Milk & Juice Adult    | .50               | --             | .50             | --             | .50                                | --             |
| A La Carte Students   | 2.00              | --             | 2.00            | --             | 2.00                               | --             |
| A La Carte Adult      | 2.50              | --             | 2.50            | --             | 2.50                               | --             |
| <u>Breakfast</u>      |                   |                |                 |                |                                    |                |
| Students              | 2.25              | .30            | 2.50            | .30            | 2.75                               | .30            |
| Max. Per State        | 2.25              | .30            | 2.50            | .30            | 2.75                               | .30            |
| Adults                | 3.25              | --             | 3.25            | --             | 3.25                               | --             |
| Milk & Juice Students | .40               | --             | .40             | --             | .40                                | --             |
| Milk & Juice Adult    | .50               | --             | .50             | --             | .50                                | --             |

FINANCE: Con't

12. Motion to approve a service charge of 5% for products purchased with IDEA funding

PROGRAMS:

13. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Children's Therapy Services to provide occupational and physical therapy services at the rate of \$87.72 per hour and speech therapy services at the rate of \$92.00 per hour for students enrolled in UCESC schools on an as needed basis from July 1, 2021 to June 30, 2022  
**(Att. 8)**
14. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Children's Therapy Services to provide center-based occupational, physical, and speech therapy services at the rates of \$75.00 per half-hour, \$115.00 per hour, \$350.00 per evaluation and \$250.00 per re-evaluation for students enrolled in Non-Public school on an as needed basis from July 1, 2021 to June 30, 2022  
**(Att. 9)**
15. Motion to approve an agreement between Union County Educational Services Commission and Interim Healthcare of Northwest NJ, Inc. to provide Substitute Nurse staffing for UCESC schools at the rate of \$59.50 per hour on an as needed basis from July 1, 2021 to June 30, 2022  
**(Att.10)**
16. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide enrichment instruction in the Extended School Year Program at Crossroads School and Westlake School at the rate of \$110 per hour for 2.5 hours per week from July 1 - August 12, 2021.
17. Motion to approve a contract for Patrick Cerria of TumbleJam Music to provide enrichment instruction in the Extended School Year Program at Crossroads School and Westlake School at the rate of \$100.00 per hour for 5 hours per week from July 1 - August 12, 2021.
18. Motion to approve a contract for Sandra Marotta of Ashrams for Autism to provide yoga enrichment instruction in the Extended School Year Program at the Work Readiness Academy at the rate of \$75.00 for one 45-minute session per week from of July 1 - August 12, 2021.
19. Motion to approve an agreement between Union County Educational Services Commission and Silvergate Prep to provide home instruction for nonpublic students on an as needed basis at the rate of \$32.50 per hour.  
**(Att. 11)**
20. Motion to approve an agreement between Union County Educational Services Commission and LearnWell to provide home instruction for nonpublic students on an as needed basis at the rate of \$32.50 per hour.  
**(Att. 12)**

TRANSPORTATION:

21. Motion to approve Amendments to Existing Transportation Contracts dated June 2, 2021, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles **(Att. 13)**
22. Motion to approve the attached penalty deductions **(Att. 14)**
23. Motion to approve the attached Emergency/Negotiated contracts **(Att. 15)**

TRAVEL AND RELATED EXPENSES:

24. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form

PERSONNEL:

25. Motion to approve the Personnel Agenda dated June 2, 2021 as recommended by the Superintendent **(Att. 16)**
26. Motion to approve personnel agendas dated June 2, 2021 for internal and external staff for the Extended School Year Program, as recommended by the Superintendent **(Att. 17A)**  
**(Att. 17B)**
27. Motion to approve the 2020-2021 Annual Personnel Agenda for Substitutes and Tutors **(Att. 18)**
28. Motion to establish summer hours with a 12 pm dismissal on Friday August 13, 20, and 27, 2021

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 pm, Wednesday, July 7, 2021.

EXECUTIVE SESSION:

31. Motion to move into executive session for the purpose of discussing HIB investigations. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

ADJOURNMENT: