

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

January 6, 2021

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, January 6, 2021.

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. Ms. Helen Kirsch read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting on the front entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by filing with the County Superintendent of Schools, 300 North Avenue, East, Westfield and the County Clerk of Union County, Elizabeth, and advertising in the STAR LEDGER, Newark, all in New Jersey. It should be noted that this meeting was held remotely using a call-in number.

ROLL CALL:

Oral roll call. There were present:

Berkeley Heights	Ms. Helen Kirsch
Clark	Ms. Lorraine Aklonis
Cranford	
Elizabeth	
Garwood	Ms. Maureen Scepkowski
Hillside	
Kenilworth	
Linden	
Mountainside	Dr. Dana Guidici Pietro
New Providence	Ms. Mary Misiukiewicz
Plainfield	Ms. Lynn Anderson-Person
Rahway	
Roselle	
Roselle Park	
Scotch Plains/Fanwood	
Springfield	Mr. Hector Munoz
Summit	
Union	Ms. Mary Lynn Williams
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Amy Root
Winfield	
Acting Superintendent	Mr. Michael Kowalski
Board Secretary	Mr. Eric Larson

SALUTE TO THE FLAG:

CLOSED SESSION:

It was moved by Mr. Munoz, seconded by Ms. Ryan, and carried by roll call vote, to move into executive session at 7:10 p.m. for the purpose of discussing personnel and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:35 p.m. on motion of Ms. Root and seconded by Ms. Aklonis and carried by unanimous voice vote.

EXECUTIVE COMMITTEE ACTION:

It was moved by Dr. Guidici Pietro, seconded by Ms. Williams, and carried by roll call vote, to approve the following Executive Committee action:

A. Motion to approve the following Executive Committee action:

October 22, 2020 Personnel Agenda **(Att. A)**

Ayes: Mesdames; Kirsch, Aklonis, Scepkowski, Guidici Pietro, Misiukiewicz, Anderson-Person, Williams, Ryan, Root; Messr: Munoz

Nays: None

Abstain: None

RECOGNIZE THE PUBLIC:

None

MINUTES:

It was moved by Ms. Aklonis, seconded by Ms. Anderson-Person, and carried by unanimous voice vote, to approve the following:

A. Motion to approve the minutes of the Board of Directors Meeting of December 2, 2020
(Att. 1)

SUPERINTENDENT'S REPORT:

It was moved by Ms. Ryan, seconded by Ms. Root, and carried by unanimous voice vote, to approve the following:

A. Motion to approve the Report of the Superintendent for January 6, 2021 **(Att. 2)**

FINANCE:

It was moved by Ms. Williams, seconded by Ms. Misiukiewicz, and carried by roll call vote, to approve the following agenda items:

A. Motion to approve the Secretary’s Financial Reports:

- Board Secretary’s Report dated November 2020 (Att. 3)
- Detailed Budget Report & Summary Budget Report dated 12/31/20 (Att. 4)
- Check Register for the month ended in 12/31/19 the amount of \$ 4,746,667.80 (Att. 5)
- Budget adjustments and line item transfers for December 2020 (Att. 6)

B. Motion to approve the attached check register for the School Lunch Account November 2020 with a total of \$ 8,932.53 (Att. 7)

C. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of December 2020

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

Ayes: Mesdames; Kirsch, Aklonis, Scepkowski, Guidici Pietro, Misiukiewicz, Anderson-Person, Williams, Ryan, Root; Messr: Munoz

Nays: None Abstain: None

PROGRAMS:

It was moved by Ms. Aklonis, seconded by Mr. Munoz, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve the Schedule of Tuitions, Fees and Surcharges for the Union County Educational Services Commission’s Programs and Services for the 2021-2022 school year (Att. 8)
- B. Motion to approve the SSDS Report for Period 1 – September 1, 2020 to December 31, 2020 for all Commission schools (Att. 8A)

Ayes: Mesdames; Kirsch, Aklonis, Scepkowski, Guidici Pietro, Misiukiewicz, Anderson-Person, Williams, Ryan, Root; Messr: Munoz

Nays: None Abstain: None

TRANSPORTATION:

It was moved by Mr. Munoz, seconded by Ms. Scepkowski, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve Amendments to Existing Transportation Contracts dated January 6, 2021, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles **(Att. 9)**
- B. Motion to approve the attached penalty deductions **(Att. 10)**
- C. Motion to approve Emergency Contract payments for the month of December to the listed contractors at the costs indicated **(Att. 11)**
- D. Motion to approve the attached Emergency/Negotiated Contracts **(Att. 12)**

Ayes: Mesdames; Kirsch, Aklonis, Scepkowski, Guidicipietro, Misiukiewicz, Anderson-Person, Williams, Ryan, Root; Messr: Munoz

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Root, seconded by Ms. Anderson-Person, and carried by roll call vote, to approve the following Agenda item:

- A. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 13)**

Ayes: Mesdames; Kirsch, Aklonis, Scepkowski, Guidicipietro, Misiukiewicz, Anderson-Person, Williams, Ryan, Root; Messr: Munoz

Nays: None

Abstain: None

PERSONNEL:

It was moved by Dr. Guidici Pietro, seconded by Ms. Anderson-Person, and carried by roll call vote, to approve the following Agenda item:

- A. Motion to approve the personnel agenda dated January 6, 2021 as recommended by the Superintendent **(Att. 14)**

Ayes: Mesdames; Kirsch, Aklonis, Scepkowski, Guidici Pietro, Misiukiewicz, Anderson-Person, Williams, Ryan, Root; Messr: Munoz

Nays: None

Abstain: None

OLD BUSINESS:

None

NEW BUSINESS:

None

RECOGNIZE THE PUBLIC:

None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 pm, Wednesday, February 3, 2021. It should be noted that the Meeting will be held remotely using a call-in number.

ADJOURNMENT:

On motion of Mr. Munoz, seconded by Ms. Aklonis and carried by unanimous voice vote, the meeting was adjourned at 8:07pm.

Eric Larson, Board Secretary