

**Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
December 2, 2020**

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public on agenda items only

EXECUTIVE COMMITTEE ACTION:

4. Motion to approve the following Executive Committee Action:

November 16, 2020 – Motions

(Att. A)

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of November 4, 2020

(Att. 1)

SUPERINTENDENT’S REPORT:

6. Motion to approve the Report of the Superintendent for December 2, 2020

(Att. 2)

FINANCE:

7. Motion to approve the Secretary's Financial Reports:
Board Secretary's Report dated October 31, 2020 (Att. 3)
Detailed Budget Report & Summary Budget Report dated 11/30/20 (Att. 4)

Check Register for the month ended November 2020 the amount of \$ 4,156,784.33 (Att. 5)

Budget adjustments and line item transfers for November 2020 (Att. 6)
8. Motion to approve the attached check register for the School Lunch Account
November 2020 with a total of \$ 9,032.72 (Att. 7)
9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board
Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no
line item accounts showing a deficit balance for the month of October 2020

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit
balance does not exist in any major category
10. Motion to approve the award of the sale of a 1991 Chevy Caprice VIN
1G1BL83E3MW236563 to Bashiru Seidu for \$450, the highest of three bids received

PROGRAMS:

11. Motion to affirm the HIB Report of Investigation 21-01 as presented by the Superintendent in
Executive Session on November 4, 2020
12. Motion to approve an agreement between Union County Educational Services Commission and
United Therapy Solutions of Fanwood, New Jersey to provide school-based speech therapy
services at Lamberts Mill Academy and Westlake School from November 30, 2020 to June 30,
2021 on an as-needed basis at the rate of \$90.00 per hour (Att. 8)

TRANSPORTATION:

13. Motion to approve Amendments to Existing Transportation Contracts dated December 2, 2020,
in accordance with the contractual provisions relative to adjusted mileage and the contractor's
bid for adjusted miles (Att. 9)
14. Motion to approve the attached penalty deductions (Att.10)

TRANSPORTATION: Cont'd:

15. Motion to approve Emergency Contract payments for the month of November to the listed contractors at the costs indicated **(Att. 11)**
16. Motion to approve the attached Emergency/Negotiated contracts **(Att.12)**
17. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated December 1, 2020 and award contracts to the lowest responsible bidders denoted by an asterisk **(Att.12a)**

POLICIES/REGULATIONS:

18. Motion to approve the following new and/or revised bylaws, policies, and regulations for second reading and adoption:
 - P 1620 Administrative Employment Contracts
 - P 2431 Athletic Competition – TO BE ABOLISHED
 - R 2431.1 Emergency Procedures for Sports and Other Athletic Activity – TO BE ABOLISHED
 - P 5330.05 Seizure Action Plan
 - R 5330.05 Seizure Action Plan
 - P 6440 Cooperative Purchasing
 - P 6470.01 Electronic Funds Transfer and Claimant Certification
 - R 6470.01 Electronic Funds Transfer and Claimant Certification
 - P 7440 School District Security
 - R 7440 School District Security
 - P 7450 Property Inventory
 - P 7510 Use of School Facilities
 - R 7510 Use of School Facilities
 - P 8420 Emergency and Crisis Situations
 - P 8561 Procurement Procedures for School Nutrition Programs
19. Motion to suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and adopt Bylaw 0164.6 Remote Public Board Meetings during a Declared Emergency with one reading to be in compliance with the new emergency regulations regarding remote meetings held during a Governor-declared emergency, N.J.A.C. 5:39-1.1 through 1.7, promulgated by Department of Community Affairs

TRAVEL AND RELATED EXPENSES:

20. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 13)**

PERSONNEL:

21. Motion to approve the personnel agenda dated December 2, 2020 as recommended by the Superintendent **(Att. 14)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, January 6, 2021. It should be noted that this meeting will be held remotely using a call-in number

ADJOURNMENT: