

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

October 7, 2020

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, October 7, 2020.

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. Ms. Helen Kirsch read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting on the front entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by filing with the County Superintendent of Schools, 300 North Avenue, East, Westfield and the County Clerk of Union County, Elizabeth, and advertising in the STAR LEDGER, Newark, all in New Jersey. It should be noted that this meeting was held remotely using a call-in number.

ROLL CALL:

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Helen Kirsch
Clark	Ms. Lorraine Aklonis
Cranford	
Elizabeth	
Garwood	Ms. Linda Koenig
Hillside	
Kenilworth	Dr. Michelle Panichi
Linden	Ms. Doris Johnson
Mountainside	Dr. Dana Guidiciopietro*
New Providence	
Plainfield	
Rahway	
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	
Summit	
Union	Ms. Mary Lynn Williams
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Mr. Brian Morrissey*
Winfield	
Acting Superintendent	Mr. Michael Kowalski
Board Secretary	Mr. Eric Larson

\*arrived during Executive Session

EXECUTIVE SESSION:

It was moved by Ms. Aklonis, seconded by Ms. Williams, and carried by roll call vote, to move into executive session at 7:08 p.m. for the purpose of discussing personnel and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

Make note that no action will be taken from this session and this ends the public portion of the meeting.

The Board of Directors meeting returned to open session at 7:30 p.m. on motion of Ms. Ryan seconded by Ms. Williams and carried by unanimous voice vote.

SALUTE TO THE FLAG:

RECOGNIZE THE PUBLIC:

No public items to report

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Aklonis, seconded by Dr. Guidici Pietro, and carried by roll call vote, to approve the following Executive Committee action:

A. Motion to approve the following Executive Committee action:

September 17, 2020

Personnel Agenda

(Att. A)

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Guidici Pietro, Brody, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None

MINUTES:

It was moved by Ms. Ryan, seconded by Dr. Panichi, and carried by voice vote, to approve the following:

A. Motion to approve the minutes of the Board of Directors Meeting of September 2, 2020

(Att. 1)

SUPERINTENDENT’S REPORT:

It was moved by Dr. Panichi, seconded by Dr. Guidici Pietro, and carried by unanimous voice vote, to approve the following:

- A. Motion to approve the report of the Superintendent for October 7, 2020 (Att. 2)

FINANCE:

It was moved by Dr. Panichi, seconded by Mr. Morrissey, and carried by roll call vote, to approve the following agenda items:

- A. Motion to approve the Secretary’s Financial Reports:

Board Secretary Report dated August 31, 2020 (Att. 3)  
Budget Report dated September 30, 2020 (Att. 4)  
Check Register for the month ended September 2020, in the amount of \$5,596,156.82 (Att. 5)  
Budget transfers for September 2020 (Att. 6)

- B. Motion to approve the attached September 30, 2020 check register for the School Lunch Account (Att. 7)

- C. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of September 2020

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

- D. Motion to approve a stipend of \$45 per month for a cell phone for the Head Bus Driver from September 1, 2020 - June 30, 2021

- E. Motion to award sale of Chevy Van VIN 1GCEG25HXP340629 to Jersey One Auto for \$267

Ayes: Mesdames; Kirsch, Aklonis, Panichi, Koenig, Johnson, Guidici Pietro, Brody, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None



PROGRAMS:

It was moved by Ms. Ryan, seconded by Mr. Morrissey, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve the School Safety Data System Report for Period # 2 (January 1 - June 30, 2020) for all UCESC schools (Att. 8)
- B. Motion to accept a grant award of \$15,521.20 from the Union County Board of Chosen Freeholders to support the purchase of personal protective equipment for students and staff during the COVID-19 pandemic (Att. 9)
- C. Motion to approve a Health Care Staffing Agreement with Interim HealthCare of Northwest NJ, Inc. to provide substitute nursing services in UCESC schools at the rate of \$56.50/hour from September 1-25, 2020 and \$58.00/hour from September 26, 2020 - June 30, 2021 (Att. 10)
- D. Motion to approve an agreement between UCESC and the Elizabeth Board of Education to provide Title I nonpublic services with an entitlement of \$ 25,743.00 for the 2020-2021 school year
- E. Motion to approve an agreement between UCESC and the Linden Board of Education to provide Title I nonpublic services with an entitlement of \$ 790. for the 2020-2021 school year
- F. Motion to approve an agreement between UCESC and the Roselle Board of Education to provide Title I nonpublic services with an entitlement of \$ 10,542. for the 2020-2021 school year
- G. Motion to approve an agreement between UCESC and the Union Board of Education to provide Title I nonpublic services with an entitlement of \$ 3,357 for the 2020-2021 school year

*All Board Members abstained from approval of their home district.*

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Guidici Pietro, Brody, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: Kirsch (B)

TRANSPORTATION:

It was moved by Ms. Aklonis, seconded by Dr. Panichi, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve Amendments to Existing Transportation Contracts dated October 7, 2020, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 11)
- B. Motion to approve the attached penalty deductions (Att. 12)
- C. Motion to approve the Emergency Contract payments for the month of September to the listed contractors at the costs indicated (Att. 13)
- D. Motion to approve the attached Emergency/Negotiated Contracts (Att. 14)

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Guidici Pietro, Brody, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None

POLICIES AND REGULATIONS:

It was moved by Dr. Panichi, seconded by Ms. Ryan, and carried by voice vote, to approve the following Agenda item:

- A. Motion to approve the following new and/or revised bylaws, policies or regulations for a first reading:
  - P 2270 Religion in Schools
  - P 2622 Student Assessment
  - P 5111 Eligibility of Resident/Nonresident Students
  - R 5111 Eligibility of Resident/Nonresident Students
  - P 5200 Attendance
  - R 5200 Attendance
  - P 5320 Immunization
  - R 5320 Immunization
  - P 5330.04 Administering an Opioid Antidote
  - R 5330.04 Administering an Opioid Antidote
  - P 5610 Suspension
  - R 5610 Suspension Procedures
  - P 8320 Personnel Records
  - R 8320 Personnel Records

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Aklonis, seconded by Ms. Williams, and carried by roll call vote, to approve the following Agenda item:

- A. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 12)

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Guidici Pietro, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None

PERSONNEL:

It was moved by Ms. Williams seconded by Dr. Panichi, and carried by roll call vote, to approve the following Agenda item:

- A. Motion to approve the Personnel Agenda dated October 7, 2020 as recommended by the Superintendent (Att. 13)

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Guidici Pietro, Brody, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None

OLD BUSINESS:

None

NEW BUSINESS:

None

RECOGNIZE THE PUBLIC:

None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 pm, Wednesday, November 4, 2020. Meeting location to be announced.

ADJOURNMENT:

On motion of Ms. Aklonis, seconded by Mr. Morrissey and carried by unanimous voice vote, the meeting was adjourned at 8:20pm.

A handwritten signature in blue ink, appearing to read "Eric Larson", is written over a horizontal line.

Eric Larson, Board Secretary