

Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
November 4, 2020

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

EXECUTIVE COMMITTEE ACTION:

4. Motion to approve the following Executive Committee actions:

October 22, 2020 Personnel Agenda **(Att. A)**

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of October 7, 2020 **(Att. 1)**

SUPERINTENDENT REPORT:

6. Motion to approve the Report of the Superintendent dated November 4, 2020 **(Att. 2)**

FINANCE:

7. Motion to approve the Secretary's Financial Reports:
Board Secretary Report dated September 30, 2020 **(Att. 3)**
Budget Report dated October 31, 2020 **(Att. 4)**
Check Register for the month ended October 2020, in the amount of \$6,459,227.42 **(Att. 5)**
Budget transfers for October 2020 **(Att. 6)**

FINANCE: (Cont'd):

8. Motion to approve the attached October 31, 2020 check register for the School Lunch Account with a total of \$ 3,524.13 (Att. 7)
9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of October 2020

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

10. Motion to contract with Partner Engineering and Science Inc. to provide health, safety, and environmental compliance services to the Union County Educational Services Commission and the nine districts and one charter school at a cost of \$72,500, effective July 1, 2020 through June 30, 2021
11. Motion to approve a contract with Ralph Checchio for snow removal for the 2020-2021 school year (Att. 8)
- 11.a. **Motion to approve proposal from Trane for HVAC repairs to various units for a total of \$26,769.60**

PROGRAMS:

12. Motion to approve a contract for Patrick Cerria of Tumble Jam, Inc. to provide music enrichment to Lamberts Mill Academy students for 1 hour per week at the rate of \$100 per hour from November 9, 2020 through June 30, 2021
13. Motion to accept an updated grant award of \$18,400.00 from the Union County Board of Chosen Freeholders to support the purchase of personal protective equipment for students and staff during the COVID-19 pandemic. (Att. 8A)
14. Motion to approve the submission of the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* for the 2019-20 school year to the New Jersey Department of Education (Att. 8B)
15. Motion to approve the 2021 Memorandum of Agreement between the Westfield Police Department and the Union County Educational Services Commission
16. Motion to approve the 2021 Memorandum of Agreement between the Scotch Plains Police Department and the Union County Educational Services Commission

PROGRAMS: (Cont'd):

- 16.a. Motion to approve the contract between Union County Educational Services Commission and New Jersey Travel Independence Program at Rutgers (NJTIP) for training services from October 15, 2020 to June 15, 2021 for students enrolled in the Project SEARCH Program. The Commission will reimburse NJTIP at Rutgers \$23,797.00 for staffing costs. Other costs of \$2,532.00 will be for New Jersey Transit bus demonstration, student transit fairs and staff mileage (Att. 8C)**
- 16.b Motion to approve an agreement between Trinitas Children's Therapy Services and Union County Educational Services Commission to provide speech therapy at Lamberts Mill Academy from November 1, 2020 to June 30, 2021 at the rate of \$92.00 per hour (Att. 8D)**

TRANSPORTATION:

17. Motion to approve Amendments to Existing Transportation Contracts dated November 4, 2020 in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
18. Motion to approve the attached penalty deductions issued to Transportation Contractors from 10/1-10/31/20 (Att. 10)
19. Motion to approve the Emergency Contract payments for the month of October to the listed contractors at the costs indicated (Att. 11)
20. Motion to approve the attached Emergency/Negotiated Contracts (Att. 12)
21. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening date October 22, 2020 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 13)

POLICIES AND REGULATIONS:

22. Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:
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| P 1620 | Administrative Employment Contracts |
| P 2431 | Athletic Competition – TO BE ABOLISHED |
| R 2431.1 | Emergency Procedures for Sports and Other Athletic Activity – TO BE ABOLISHED |
| P 5330.05 | Seizure Action Plan |
| R 5330.05 | Seizure Action Plan |
| P 6440 | Cooperative Purchasing |
| P 6470.01 | Electronic Funds Transfer and Claimant Certification |
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| P 7440 | School District Security |
| R 7440 | School District Security |

POLICIES AND REGULATIONS: (Cont'd)

P 7450	Property Inventory
P 7510	Use of School Facilities
R 7510	Use of School Facilities
P 8420	Emergency and Crisis Situations
P 8561	Procurement Procedures for School Nutrition Programs

23. Motion to approve the following new and/or revised bylaws, policies, and regulations for a second reading and adoption:

P 2270	Religion in Schools
P 2622	Student Assessment
P 5111	Eligibility of Resident/Nonresident Students
R 5111	Eligibility of Resident/Nonresident Students
P 5200	Attendance
R 5200	Attendance
P 5320	Immunization
R 5320	Immunization
P 5330.04	Administering an Opioid Antidote
R 5330.04	Administering an Opioid Antidote
P 5610	Suspension
R 5610	Suspension Procedures
P 8320	Personnel Records
R 8320	Personnel Records

TRAVEL AND RELATED EXPENSES:

24. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 14)**

PERSONNEL:

25. Motion to approve the personnel agenda dated November 4, 2020 as recommended by the Superintendent **(Att. 15)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, December 2, 2020. It should be noted that this meeting will be held remotely using a call-in number.

EXECUTIVE SESSION:

26. Motion to move into executive session for the purpose of discussing HIB investigations and personnel matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

ADJOURNMENT: