

## Union County Educational Services Commission

## BOARD OF DIRECTORS MEETING

September 2, 2020

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, September 2, 2020.

CALL TO ORDER:

The meeting was called to order at 7:05 p.m. Ms. Helen Kirsch read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting on the front entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by filing with the County Superintendent of Schools, 300 North Avenue, East, Westfield and the County Clerk of Union County, Elizabeth, and advertising in the STAR LEDGER, Newark, all in New Jersey. It should be noted that this meeting was held remotely using a call-in number.

ROLL CALL:

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Helen Kirsch
Clark	Ms. Lorraine Aklonis
Cranford	
Elizabeth	Ms. Nathalie Hernandez
Garwood	
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	
New Providence	Ms. Mary Misiukiewicz
Plainfield	
Rahway	
Roselle	
Roselle Park	
Scotch Plains/Fanwood	
Springfield	
Summit	
Union	Ms. Mary Lynn Williams
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Mr. Brian Morrissey
Winfield	
Acting Superintendent	Mr. Michael Kowalski
Board Secretary	Mr. Eric Larson

SALUTE TO THE FLAG:

RECOGNIZE THE PUBLIC:

Ms. Dsousa spoke about the need for in-person school for her Crossroads student.

Ms. Susan Vedder spoke about the need for in-person school for her Crossroads student.

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Ryan, seconded by Ms. Williams and carried by roll call vote, to approve the following Executive Committee actions:

A. Motion to approve the following summer Executive Committee actions:

August 26, 2020	Executive Committee Agenda	(Att. A)
August 26, 2020	Motion	(Att. B)
August 26, 2020	Motion	(Att. C)
August 26, 2020	Personnel Agenda	(Att. D)
August 26, 2020	Motion	(Att. E)
August 26, 2020	Motion	(Att. F)
August 26, 2020	Motion	(Att. G)

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Best, Panichi, Misiukiewicz, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None

MINUTES:

It was moved by Ms. Aklonis, seconded by Ms. Best, and carried by voice vote, to approve the following:

A. Motion to approve the minutes of the Board of Directors Meeting of July 1, 2020  
(Att. 1)

B. Motion to approve the minutes of the Board of Directors Meeting of August 5, 2020  
(Att. 2)

Abstain: Williams

SUPERINTENDENT’S REPORT:

It was moved by Ms. Aklonis, seconded by Ms. Misiukiewicz, and carried by unanimous voice vote, to approve the following:

- A. Motion to approve the Report of the Superintendent for September 2, 2020 (Att. 3)

FINANCE:

It was moved by Ms. Best, seconded by Mr. Morrissey, and carried by roll call vote, to approve the following agenda items:

- A. Motion to approve the Secretary’s Financial Reports:

Budget Report dated July 31, 2020	(Att. 4)
Check Register for the month ended July 2020, in the amount of \$4,048,978.35	(Att. 5)
Budget transfers for July 2020	(Att. 6)

- B. Motion to approve the attached August 2020 check register for the School Lunch Account with a total of \$1,570.00 (Att. 7)

- C. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of August 2020

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

- D. Motion to award the following bus sales to the highest bidder:

Liberty Motors:

Bus #5	12 Passenger Chevy	\$ 1,858.99
Bus #6	20 Passenger Chevy	\$ 917.99
Bus #7	5 Passenger Chevy	\$ 1,861.99
Bus #16	54 Passenger International	\$ 2,000.00

Jersey One Auto:

Bus #11	20 Passenger Chevy	\$ 1,221.00
Bus #14	20 Passenger Chevy	\$ 1,161.00

FINANCE: Con't :

- E. Motion to award financing of \$316,995.15 for five 29 passenger buses to the lowest bidder, US Bancorp, at a rate of 1.45%

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Best, Panichi, Misiukiewicz, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Ryan, seconded by Mr. Morrissey, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve the Charlotte Danielson Framework for Teaching as the educator evaluation rubric for all teaching staff members
- B. Motion to approve evaluation tool New Jersey Principal Evaluation for Professional Learning (NJPEPL) Observation Instrument
- C. Motion to approve the District Mentoring Plan for the 2020-2023 school years **(Att. 7A)**
- D. Motion to appoint John Marquet as the District Affirmative Action Officer from September 1, 2020 through June 30, 2021
- E. Motion to appoint John Marquet as the District Anti-Bullying Coordinator from September 1, 2020 through June 30, 2021
- F. Motion to approve a contract for Patrick Cerria of Tumble Jam, Inc. to provide music enrichment to Westlake School students at the rate of \$100 per hour, 5 hours a week in addition to music enrichment to Crossroads School students at the rate of \$100 per hour, 2.5 hours a week from September 1, 2020 through June 30, 2021
- G. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide karate enrichment instruction at Crossroads School for 2 hours per week and Westlake School for 2 hours per week at the rate of \$125 per hour from September 1, 2020 through June 30, 2021
- H. Motion to approve a contract for Sandra Marotta of Ashrams for Autism to provide yoga enrichment to Work Readiness Academy and Project Search students at the rate of \$75.00 per hour, 2 hours per week from September 15, 2020 through June 16, 2021

PROGRAMS: Con't

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Best, Panichi, Misiukiewicz, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Best, seconded by Mr. Morrissey, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve the results of the Special Education, Vocational, Field Trips, Athletics, Public and Nonpublic Transportation Bid Openings dated August 11th, 13<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup>, 2020 award contracts to the lowest responsible bidders denoted by an asterisk

(Att. 8)

(Att. 9)

(Att. 10)

(Att. 11)

(Att. 12)

(Att. 13)

(Att. 14)

- B. Motion to approve Special Education Vocational School Transportation Renewals dated September 2, 2020, for the 2020-2021 school year

(Att. 15)

- C. Motion to approve Nonpublic School Transportation Renewals dated September 2, 2020 for the 2020-2021 school year

(Att. 16)

- D. Motion to approve the following Commission operated routes and positions at the costs indicated:

CS-13 - ROUTE - \$50,348.61

CS-13 - BUS AIDE - \$11,210.39

CS-31 - ROUTE - \$50,348.61

CS-93 - ROUTE - \$50,348.61

CS-93 - BUS AIDE - \$11, 210.39

CS-116 - ROUTE - \$50,348.61

CS-116 - BUS AIDE - \$11, 210.39

CS-480 - ROUTE - \$50,348.61

CS-480 - BUS AIDE - \$11, 210.39

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Best, Panichi, Misiukiewicz, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None

PERSONNEL:

It was moved by Ms. Aklonis seconded by Ms. Ryan, and carried by roll call vote, to approve the following Agenda item:

- A. Motion to approve the Personnel Agenda dated September 2, 2020 as recommended by the Superintendent (Att. 17)

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Best, Panichi, Misiukiewicz, Williams, Ryan;  
Messr: Morrissey

Nays: None

Abstain: None

OLD BUSINESS:

None

NEW BUSINESS:

None

RECOGNIZE THE PUBLIC:

Ms. Dsouza reiterated her student's need for in-person instruction.

Mr. and Mrs. Chang with a student at Crossroads stressed the need for in-person instruction.

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 pm, Wednesday, October 7, 2020. Meeting location to be announced.

ADJOURNMENT:

On motion of Ms. Aklonis, seconded by Ms. Ryan and carried by unanimous voice vote, the meeting was adjourned at 8:07pm.



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Eric Larson, Board Secretary