

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

May 6, 2020

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, May 6, 2020. It should be noted that this meeting was held remotely using a call-in number.

CALL TO ORDER:

The meeting was called to order at 7:03 p.m. Ms. Helen Kirsch read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting on the front entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by filing with the County Superintendent of Schools, 300 North Avenue, East, Westfield and the County Clerk of Union County, Elizabeth, and advertising in the STAR LEDGER, Newark, all in New Jersey.

ROLL CALL:

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Helen Kirsch
Clark	Ms. Lorraine Aklonis
Cranford	
Elizabeth	Ms. Nathalie Hernandez
Garwood	Ms. Christine Guerriero
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	Dr. Dana Guidici Pietro
New Providence	
Plainfield	
Rahway	
Roselle	Mr. Rupert Pond
Roselle Park	
Scotch Plains/Fanwood	
Springfield	
Summit	
Union	Ms. Mary Lynn Williams
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Mr. Brian Morrissey
Winfield	Ms. Maureen Byrne
Superintendent	Ms. Terry Foppert
Assistant Superintendent	Mr. Michael Kowalski
Board Secretary	Mr. Eric Larson

PRESENTATION:

Carrie Dattilo, Director of Curriculum and Instruction spoke to those present about UCESC Distant Learning

RECOGNIZE THE PUBLIC:

Representatives from Bus Companies Busy Bee, On the Dot and Ewert Williams from Golden Transportation were present

MINUTES:

It was moved by Ms. Guerriero, seconded by Ms. Aklonis, and carried by a unanimous vote, to approve the following:

- A. Motion to approve the minutes of the Board of Directors Meeting of April 1, 2020 **(Att. 1)**

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Guerriero, Best, Panichi, Guidicipietro, Williams, Ryan; Messr: Morrissey

Nays: None Abstain: Pond
Byrne

SUPERINTENDENT’S REPORT:

It was moved by Ms. Guerriero, seconded by Ms. Hernandez, and carried by unanimous voice vote, to approve the following:

- A. Motion to approve the Report of the Superintendent for May 2020 **(Att. 2)**

FINANCE:

It was moved by Ms. Aklonis, seconded by Ms. Ryan, and carried by roll call vote, to approve the following agenda items:

- A. Motion to approve the Secretary’s Financial Reports:
- Board Secretary’s Report dated March 31, 2020 **(Att. 3)**
 - Detailed Budget Report dated April 30, 2020 **(Att. 4)**
 - Check Register for the month ended in 4/30/20 in the amount of \$2,427,622.92 **(Att. 5)**
 - Budget adjustments and line item transfers for April 2020 **(Att. 6)**

FINANCE: (Cont'd)

- B. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of April 2020.

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

- C. Motion to approve the attached April 2020 check register for the School Lunch Account with a total of \$13,575.53 (Att. 7)
- D. Motion to approve the award of the Food Services Management Contract

BE IT RESOLVED THAT THE BOARD OF EDUCATION of Union County Educational Services Commission upon recommendation of the Terry Foppert, Superintendent approves the award of the FSMC contract with Maschio's Food Services, Inc. from July 1, 2020 to June 30, 2021

The Union County Educational Services Commission shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$16,546.95. The management fee shall be payable in monthly installments of \$1,654.69 per month commencing on September 1, 2020 and ending on June 30, 2021

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Guerriero, Best, Panichi, Guidicipietro, Williams, Ryan, Byrne; Messr: Pond, Morrissey

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Best, seconded by Ms. Guerriero, and carried by roll call vote, to approve the following agenda item:

- A. Motion for authorization to remit payments on behalf of the member districts at their direction to maintain the existing transportation contracts in compliance with A3904/S2337

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Guerriero, Best, Panichi, Guidicipietro, Williams, Ryan, Byrne; Messr: Pond, Morrissey

Nays: None

Abstain: None

Board members abstain from any contracts involving their districts

PROGRAMS:

It was moved by Ms. Aklonis, seconded by Ms. Guerriero, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to affirm the HIB Reports of Investigations 20-16, 20-17, and 20-18 as presented by the Superintendent in Executive Session on April 1, 2020
- B. Motion to renew the State of New Jersey Department of Children and Family (DCF) contract for the Fiscal Year 2021 in the amount of \$137,974.00. These funds support Day Treatment case management services for Commission students involved with DCF
- C. Motion to approve the revision of the following calendars for the 2019-2020 school year:

District Calendar	(Att. 12)
Auxiliary Calendar	(Att. 13)
Hillcrest Academy North Calendar	(Att. 14)
Project SEARCH Calendar	(Att. 15)

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Guerriero, Best, Panichi, Guidici Pietro, Williams, Ryan, Byrne; Messr: Pond, Morrissey

Nays: None Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Hernandez, seconded by Ms. Guerriero, and carried by roll call vote to approve following agenda item:

- A. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form (Att. 8)

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Guerriero, Best, Panichi, Guidici Pietro, Williams, Ryan, Byrne; Messr: Pond, Morrissey

Nays: None Abstain : None

PERSONNEL:

It was moved by Ms. Williams seconded by Ms. Ryan, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve the 2020-21 Annual Personnel Agenda dated May 6, 2020 as recommended by the Superintendent **(Att. 9)**
- B. Motion to approve the 2020-21 Annual Personnel Agenda for Auxiliary Services dated May 6, 2020 as recommended by the Superintendent **(Att. 10)**
- C. Motion to approve the Personnel Agenda dated May 6, 2020 as recommended by the Superintendent **(Att. 11)**

Ayes: Mesdames; Kirsch, Aklonis, Hernandez, Guerriero, Best, Panichi, Guidici Pietro, Williams, Ryan, Byrne; Messr: Pond, Morrissey

Nays: None

Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC:

The representative from Busy Bee Bus Company asked about the timing of DOE guidance.

The representative from On the Dot Bus Company stated that they are willing to help out in anyway.

Ewert Williams from Golden Transportation was present.

DATE OF NEXT MEETING:

The Reorganization of the of the Representative Assembly will be at 7:00 p.m., Wednesday, June 3, 2020. The meeting location will be determined. A Board of Directors Meeting will follow. It should be noted that this meeting will be held remotely using a call-in number.

CLOSED SESSION:

It was moved by Ms. Aklonis, seconded by Dr. Guidici Pietro and carried by roll call vote, to move into executive session at 7:48 p.m. for the purpose of discussing HIB investigation and personnel matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

Make note that no action will be taken from this session and this ends the public portion of the meeting.

The Board of Directors meeting returned to open session at 8:01 p.m. on motion of Ms. Guerriero seconded by Ms. Ryan and carried by unanimous voice vote.

ADJOURNMENT:

On motion of Dr. Guidici Pietro, seconded by Mr. Pond, and carried voice vote, the meeting was adjourned at 8:02 p.m.

Eric Larson, Board Secretary