

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

June 3, 2020

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by posting on the entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by posting on the district's website, by email to all staff, by electronic delivery to the County Superintendent of Schools, 300 North Avenue, East, Westfield, to the STAR LEDGER, Newark and to the County Clerk of Union County, Elizabeth, all in New Jersey. It should be noted that this meeting was held remotely using a call-in number

1. Roll call
2. Introduction of the 2019-2020 school year Union County Teacher Recognition Award recipients:  
  
Steven Ford  
Rosemary Edelstein
3. Presentation of proclamations honoring the retirement of the following teaching staff members:  
  
Karen Attlesey  
Rosemary Edelstein  
Lisa Hernandez  
Holly Reuven  
**Jamie Rodriquez**
4. Recognize the public and ask for comments on agenda items only

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of May 6, 2020 **(Att. 1)**

REPORT:

6. Motion to approve the Report of the Superintendent for June 2020 **(Att. 2)**

FINANCE:

7. Motion to approve the Secretary’s Financial Reports:

Board Secretary’s Report dated April 30, 2020	(Att. 3)
Budget Report dated May 31, 2020	(Att. 4)
Check Register for the month ended 5/31/19 the amount of \$2,025,599.15	(Att. 5)
<b>Report of Payments for March Transportation payment of \$1,443,747.12</b>	<b>(Att. 5a)</b>
Budget adjustments and line item transfers for May 2020	(Att. 6)

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of May 2020

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve the attached May 2020 check register for the School Lunch Account with a total of \$1,555.34 (Att. 7)
- ~~10. Motion to renew the lease between the UCESC and the Township of Clark for the use of the Oliver B. Reach Gymnasium for use on Monday through Friday, 8:30 a.m. – 2:30 p.m. commencing September 1, 2020 and concluding on June 30, 2021, together with the second gymnasium, the Walter A. Bakum Gymnasium, to be made available on an “as needed” basis with usage to be approved by the Administrator of the Township of Clark during the same term at an annual rent of \$18,446~~
11. Motion to contract with Partner Engineering and Science Inc. to provide health, safety and environmental compliance services to the Union County Educational Services Commission and the seven districts and one charter school participating in the full scope of services, plus two districts participating in blood borne pathogen services only, at a cost of \$72,500 effective July 1, 2020 through June 30, 2021

FINANCE: Con't

12. Motion to approve the following breakfast and lunch program prices for the 2020-2021 school year:

	<u>Crossroads</u>		<u>Westlake</u>		<u>Hillcrest North &amp; South Lamberts Mill Academy</u>	
	<u>Elementary</u>		<u>Middle</u>		<u>Secondary</u>	
	<u>Paid</u>	<u>Reduced</u>	<u>Paid</u>	<u>Reduced</u>	<u>Paid</u>	<u>Reduced</u>
<u>Lunch</u>						
Students	3.75	.40	4.00	.40	4.25	.40
Max. Per State	3.75	.40	4.00	.40	4.25	.40
Adults	4.75	--	4.75	--	4.75	--
Milk & Juice Students	.40	--	.40	--	.40	--
Milk & Juice Adult	.50	--	.50	--	.50	--
A La Carte Students	2.00	--	2.00	--	2.00	--
A La Carte Adult	2.50	--	2.50	--	2.50	--
<u>Breakfast</u>						
Students	2.25	.30	2.50	.30	2.75	.30
Max. Per State	2.25	.30	2.50	.30	2.75	.30
Adults	3.25	--	3.25	--	3.25	--
Milk & Juice Students	.40	--	.40	--	.40	--
Milk & Juice Adult	.50	--	.50	--	.50	--

13. Motion to extend the lease agreement between A.M. School Associates and the Union County Educational Services Commission for Hillcrest Academy's North Campus located at 2630 Plainfield Avenue in Scotch Plains, NJ for the period July 1, 2020 through June 30, 2022 at the following yearly rents:

<u>Term</u>	<u>Amount</u>
July 1, 2020 to June 30, 2021	\$193,452.00
July 1, 2021 to June 30, 2022	\$197,321.00

PROGRAMS:

14. Motion to affirm the HIB Report of Investigations 20-19 as presented by the Superintendent in Executive Session May 6, 2020
15. Motion to approve the Project Search Program in partnership with Overlook Medical Center (part of Atlantic Healthcare Systems) for the school year July 1, 2020 to June 30, 2021
16. Motion to approve the revised School Health-Related Closure Preparedness Plan for UCESC schools and programs as was submitted to the Union Office of Education on May 22, 2020

PROGRAMS: Con't

17. Motion to approve the contract between Trinitas Regional Medical Center and the Union County Educational Services Commission for the 2020-2021 school year for the following programs: Lamberts Mill Academy, Westlake School, Hillcrest Academy North and Hillcrest Academy South for a fiscal year fee of \$313,511
18. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide enrichment instruction in the Extended School Year Program at Crossroads School and Westlake School at the rate of \$110 per hour for 2.5 hours per week from July 1 - August 12, 2020.
19. Motion to approve a contract for Patrick Cerria of TumbleJam Music to provide enrichment instruction in the Extended School Year Program at Crossroads School and Westlake School at the rate of \$100.00 per hour for 5 hours per week from July 1 - August 12, 2020.
20. Motion to approve a contract for Sandra Marotta of Ashrams for Autism to provide yoga enrichment instruction in the Extended School Year Program at the Work Readiness Academy at the rate of \$75.00 per 45-minute session for a total of 6 sessions from of July 1 - August 12, 2020.

TRAVEL AND RELATED EXPENSES:

21. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form **(Att. 8)**

POLICIES/REGULATIONS:

22. Motion to approve the following new and/or revised bylaws, policies and regulations for first reading:

P 1581	Domestic Violence
R 1581	Domestic Violence
P 2422	Health and Physical Education
P 3421.13	Postnatal Accommodations
P 4421.13	Postnatal Accommodations
P 5330	Administration of Medicine
R 5330	Administration of Medicine
P 7243	Supervision of Construction
P 8210	School Year
P 8220	School Day
R 8220	School Day
P 8462	Reporting Potentially Missing or Abused Children

PERSONNEL:

23. Motion to approve the Personnel Agenda dated June 3, 2020 as recommended by the Superintendent (Att. 9)
24. Motion to approve the Personnel Agenda for Extended School Year Programs dated June 3, 2020 as recommended by the Superintendent (Att. 10)
25. Motion to approve the 2020-2021 Annual Personnel Agenda for Substitutes and Tutors (Att. 11)
26. Motion to approve the contract of Mr. Eric Larson, Business Administrator/Board Secretary, as approved by the Interim Executive Union County Superintendent for the July 1, 2020 – June 30, 2021 school year
27. Motion to approve the contract of Mr. Michael Kowalski, Assistant Superintendent of Schools, as approved by the Interim Executive Union County Superintendent for the July 1, 2020 – June 30, 2021 school year
28. Motion to establish summer hours with a 12 pm dismissal on Friday August 14, 21 and 28, 2020

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 pm, Wednesday, July 1, 2020. It should be noted that this meeting was held remotely using a call-in number

EXECUTIVE SESSION:

29. Motion to move into executive session for the purpose of discussing personnel and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

ADJOURNMENT: