

UNION COUNTY EDUCATIONAL SERVICES COMMISSION

BOARD OF DIRECTORS MEETING

May 6, 2020

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by posting on the entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by posting on the district's website, by email to all staff, by electronic delivery to the County Superintendent of Schools, 300 North Avenue, East, Westfield, to the STAR LEDGER, Newark and to the County Clerk of Union County, Elizabeth, all in New Jersey. It should be noted that this meeting was held remotely using a call-in number.

1. Roll call
2. Salute to the flag
3. Presentation by Carrie Dattilo, Director of Curriculum and Instruction on Distance Learning
4. Recognize the public and ask for comments on agenda items only

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of April 1, 2020 **(Att. 1)**

REPORT:

6. Motion to approve the Report of the Superintendent for May 2020 **(Att. 2)**

FINANCE:

7. Motion to approve the Secretary's Financial Reports:
 - Board Secretary's Report dated March 31, 2020 **(Att. 3)**
 - Detailed Budget Report dated April 30, 2020 **(Att. 4)**
 - Check Register for the month ended in 4/30/20 in the amount of \$2,427,622.92 **(Att. 5)**
 - Budget adjustments and line item transfers for April 2020 **(Att. 6)**

FINANCE: (Cont'd)

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of April 2020.

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve the attached April 2020 check register for the School Lunch Account with a total of \$13,575.53 (Att. 7)

9a. Motion to approve the award of the Food Services Management Contract

BE IT RESOLVED THAT THE BOARD OF EDUCATION of Union County Educational Services Commission upon recommendation of the Terry Foppert, Superintendent approves the award of the FSMC contract with Maschio's Food Services, Inc. from July 1, 2020 to June 30, 2021

The Union County Educational Services Commission shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$16,546.95. The management fee shall be payable in monthly installments of \$1,654.69 per month commencing on September 1, 2020 and ending on June 30, 2021

TRANSPORTATION:

10. Motion for authorization to remit payments on behalf of the member districts at their direction to maintain the existing transportation contracts in compliance with A3904/S2337

PROGRAMS:

11. Motion to affirm the HIB Reports of Investigations 20-16, 20-17, and 20-18 as presented by the Superintendent in Executive Session on April 1, 2020

12. Motion to renew the State of New Jersey Department of Children and Family (DCF) contract for the Fiscal Year 2021 in the amount of \$137,974.00. These funds support Day Treatment case management services for Commission students involved with DCF

12a. Motion to approve the revision of the following calendars for the 2019-2020 school year:

District Calendar	(Att. 12)
Auxiliary Calendar	(Att. 13)
Hillcrest Academy North Calendar	(Att. 14)
Project SEARCH Calendar	(Att. 15)

TRAVEL AND RELATED EXPENSES:

13. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form (Att. 8)

PERSONNEL:

14. **Motion to approve the 2020-21 Annual Personnel Agenda dated May 6, 2020 as recommended by the Superintendent** (Att. 9)
15. Motion to approve the 2020-21 Annual Personnel Agenda for Auxiliary Services dated May 6, 2020 as recommended by the Superintendent (Att. 10)
16. **Motion to approve the Personnel Agenda dated May 6, 2020 as recommended by the Superintendent** (Att. 11)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

EXECUTIVE SESSION:

17. Motion to move into executive session for the purpose of discussing HIB investigation and personnel matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

DATE OF NEXT MEETING:

The Reorganization of the of the Representative Assembly will be at 7:00 p.m., Wednesday, June 3, 2020. The meeting location will be determined. A Board of Directors Meeting will follow.

ADJOURNMENT: