

**Union County Educational Services Commission**  
**BOARD OF DIRECTORS MEETING**  
**February 5, 2020**

**AGENDA**

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Roll call by sign in sheet
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only
4. Presentation by Pablo Samuel, Principal, Lamberts Mill Academy

**MINUTES:**

5. Motion to approve the minutes of the Board of Directors Meeting of January 8, 2020  
(Att. 1)

**SUPERINTENDENT REPORT:**

6. Motion to approve the Report of the Superintendent for February 2020  
(Att. 2)

**FINANCE:**

7. Motion to approve the Secretary's Financial Reports:  
Board Secretary's Report dated December 2019 (Att. 3)  
Detailed Budget Report & Summary Budget Report dated 12/31/19 (Att. 4)  
Check Register for the month ended in 12/31/19 the amount of \$ 6,708,020.67 (Att. 5)  
Budget adjustments and line item transfers for December 2019 (Att. 6)
8. Motion to approve the attached check register for the School Lunch Account  
November 2019 with a total of \$ 25,455.62 (Att. 7)

FINANCE: Con't

9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of December 2019

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

10. Motion to approve the revised substitute rates to the contract with vendor ESS (Att. 8)

PROGRAMS:

11. Motion to affirm the HIB Report of Investigations 20-9, 20-10, and 20-11 as presented by the Superintendent in Executive Session on January 8, 2020
12. Motion to approve operation of Extended School Year Programs at Crossroads School, Lamberts Mill Academy, Westlake School and the Work Readiness Academy for 30-days from July 1, 2020 to August 12, 2020 (School will be closed on July 3, 2020)
13. Motion to enter into a contract with the Elizabeth Board of Education to provide a suitable specialized alternative education program for the 2020-2021 school year through the 2024-2025 school year for up to 204 students. The tuition for the 2020-2021 school year shall be \$21,866 per student for 204 students, totaling of \$4,460,664. The tuition rate is subject to negotiation in years 2-5

TRANSPORTATION:

14. Motion to approve Amendments to Existing Transportation Contracts dated February 5, 2020, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
15. Motion to approve the attached penalty deductions (Att.10)
16. Motion to approve the attached Emergency/Negotiated contracts (Att. 11)
17. Motion to approve Emergency Contract payments for the month of January to the listed contractors at the costs indicated (Att. 12)
18. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated January 29, 2020 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 13)

TRAVEL AND RELATED EXPENSES:

19. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 14)

EXECUTIVE SESSION:

20. Motion to move into executive session for the purpose of discussing personnel and legal matters and HIB investigations. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

PERSONNEL:

21. Motion to approve the personnel agenda dated February 5, 2020 as recommended by the Superintendent (Att. 15)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Representative Assembly which includes a **Budget Hearing**, will be at 7:00 p.m., Wednesday, March 4, 2020 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: