

**Union County Educational Services Commission  
BOARD OF DIRECTORS MEETING  
January 8, 2020**

**AGENDA**

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Roll call by sign in sheet
2. Salute to the flag
3. Suplee, Clooney & Company, will present the 2018-2019 Audit Results
4. Presentation by Josh Bornstein, Director of Special Projects
5. Recognize the public and ask for comments on agenda items only

**MINUTES:**

6. Motion to approve the minutes of the Board of Directors Meeting of December 4, 2019  
(Att. 1)

**SUPERINTENDENT REPORT:**

7. Motion to approve the Report of the Superintendent for January 2020  
(Att. 2)

FINANCE:

8. Motion to approve the Secretary’s Financial Reports:
- Board Secretary’s Report dated December 2019 (Att. 3)
  - Detailed Budget Report & Summary Budget Report dated 12/31/19 (Att. 4)
  - Check Register for the month ended in 12/31/19 the amount of \$4,768,359.67 (Att. 5)
  - Budget adjustments and line item transfers for December 2019 (Att. 6)
9. Motion to approve the attached check register for the School Lunch Account November 2019 with a total of \$22,005.75 (Att. 7)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
- BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of December 2019
- AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
11. Motion accepting the audit for the fiscal year ending June 30, 2019 as presented by the Commission Auditors. No corrective action plan is needed. (Att. 8)  
(Att. 8A)  
**TO BE DISTRIBUTED**
12. Motion to approve the Schedule of Tuitions, Fees and Surcharges for the Union County Educational Services Commission’s Programs and Services for the 2020-2021 school year (Att. 9)
13. Motion to approve \$1,400,000 in unanticipated revenue into the following line item in the 2019-2020 budget to reflect 19-20 IDEA Funding:

AMOUNT	DESCRIPTION
\$700,000	20-140-100-101-0-670-000
	Salary Teachers
\$700,000	20-190-100-610-0-670-000
	Teaching Supplies

PROGRAMS:

14. Motion to affirm the HIB Report of Investigations 20-6, 20-7 and 20-8 as presented by the Superintendent in Executive Session on December 4, 2019
15. Motion to approve the SSDS Report for Period 1 – September 1, 2019 to December 31, 2019 for all Commission schools (Att. 10)  
**TO BE DISTRIBUTED**
16. Motion to approve the Memorandum of Agreement between the Westfield Police Department and the Union County Educational Services Commission
17. Motion to approve the Memorandum of Agreement between the Scotch Plains Police Department and the Union County Educational Services Commission

TRANSPORTATION:

18. Motion to approve Amendments to Existing Transportation Contracts dated January 8, 2020, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 11)
19. Motion to approve the attached penalty deductions (Att. 12)
20. Motion to approve Emergency Contract payments for the month of December to the listed contractors at the costs indicated (Att. 13)
21. Motion to approve the attached Emergency/Negotiated Contracts (Att. 14)

TRAVEL AND RELATED EXPENSES:

22. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 15)

CLOSED SESSION:

23. Motion to move into executive session for the purpose of discussing HIB investigations. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

PERSONNEL:

24. Motion to approve the personnel agenda dated January 2, 2020 as recommended by the Superintendent **(Att. 16)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, February 5, 2020 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: