

**Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
December 4, 2019**

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Roll call by sign in sheet
2. Salute to the flag
3. Presentation by Dr. Jason Balsamello, Principal Hillcrest Academy South
4. Recognize the public on agenda items only

EXECUTIVE COMMITTEE ACTION:

5. Motion to approve the following Executive Committee actions:

Personnel Agenda –	November 7, 2019	(Att. A)
Personnel Agenda –	November 14, 2019	(Att. B)
Travel & Related Expense --	November 7, 2019	(Att. C)

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

6. Motion to approve the minutes of the Board of Directors Meeting of November 6, 2019

(Att. 1)

SUPERINTENDENT'S REPORT:

7. Motion to approve the Report of the Superintendent for November 2019

(Att. 2)

FINANCE:

8. Motion to approve the Secretary's Financial Reports:
 - Board Secretary's Report dated October 31, 2019 (Att. 3)
 - Detailed Budget Report & Summary Budget Report dated 11/30/19 (Att. 4)
 - Check Register for the month ended November 2019 the amount of \$5,185,213.12 (Att. 5)
 - Budget adjustments and line item transfers for November 2019 (Att. 6)
9. Motion to approve the attached check register for the School Lunch Account November 2019 with a total of \$ 24,069.93 (Att. 7)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of October 2019

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
11. Motion to approve contract with eRate 360 Solutions to administer the eRate program for funding years 20-21, 21-22, 22-23 at a rate of \$3,500 per year (Att.8)

PROGRAMS:

12. Motion to affirm the HIB Report of Investigations 20-3, 20-4, and 20-5 as presented by the Superintendent in Executive Session November 6, 2019
13. Motion to approve the following dates for the 2020 ESY programs from Wednesday, July 1, 2020 to Wednesday, August 12, 2020 with schools closed on Friday, July 3, 2020 in observance of July 4th holiday
- 13a. Motion to approve contract with ESS to provide sourcing for teacher and paraprofessional substitutes for the period January 1 through June 30, 2020 (Att.15)**
- 13b. Motion to approve the fee of \$25 per 30 minute group of speech therapy provided to students to Lamberts Mill Academy**
- 13c. Motion to approve the submission of a Progress Report to the Columbia Bank Foundation related to a grant awarded to Lamberts Mill Academy on May 29, 2019**

TRANSPORTATION:

14. Motion to approve Amendments to Existing Transportation Contracts dated December 4, 2019, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles **(Att. 9)**
15. Motion to approve the attached penalty deductions **(Att. 10)**
16. Motion to approve Emergency Contract payments for the month of November to the listed contractors at the costs indicated **(Att. 11)**
17. Motion to approve the attached Emergency/Negotiated contracts **(Att. 12)**

POLICIES/REGULATIONS:

18. Motion to approve the following new and/or revised bylaws, policies and regulations for second reading and adoption:
 - P 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing
 - P 6112 Reimbursement of Federal and Other Grant Expenditures
 - R 6112 Reimbursement of Federal and Other Grant Expenditures
 - P 8600 Student Transportation
 - R 8600 Student Transportation
 - P 8630 Bus Driver/Bus Aide Responsibility
 - R 8630 Bus Driver/Bus Aide Responsibility
 - P 8670 Transportation of Special Needs Students

TRAVEL AND RELATED EXPENSES:

19. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 13)**

CLOSED SESSION:

20. Motion to move into executive session for the purpose of discussing HIB investigations. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

PERSONNEL:

21. Motion to approve the personnel agenda dated December 4, 2019 as recommended by the Superintendent **(Att. 14)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, January 8, 2020 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: