

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

July 10, 2019

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, July 10, 2019 in the 2nd floor conference room of the Commission Offices at 45 Cardinal Drive, Westfield, NJ.

CALL TO ORDER:

The meeting was called to order at 7:07 p.m. Ms. Helen Kirsch read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

ROLL CALL:

Roll call was by sign in sheet. There were present:

Berkeley Heights	Ms. Helen Kirsch
Clark	Ms. Lorraine Aklonis
Cranford	
Elizabeth	
Garwood	Ms. Linda Koenig
Hillside	
Kenilworth	Dr. Michelle Panichi
Linden	Ms. Doris Johnson
Mountainside	
New Providence	
Plainfield	Mr. Richard Wyatt
Rahway	Ms. Deborah Bridges
Roselle	
Roselle Park	Ms. Kimberly Powers
Scotch Plains/Fanwood	Dr. Cindy Clancy
Springfield	
Summit	
Union	Ms. Mary Lynn Williams
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Mr. Brian Morrissey
Winfield	Ms. Maureen Byrne
Superintendent	Ms. Terry Foppert
Assistant Superintendent	
Assistant Board Secretary	Mr. John Fogarty

SALUTE TO FLAG:

PRESENTATION:

Ms. Kirsch recognized retiree Jacqueline Battle for her 31 years of service as a paraprofessional at Westlake School

RECOGNIZE THE PUBLIC:

Recognize the public on agenda items only

EXECUTIVE COMMITTEE ACTION

It was moved by Dr. Clancy, seconded by Ms. Byrne, and carried by roll call vote, to approve the following:

A. Motion to approve the following summer Executive Committee actions:

June 11, 2019	Motions	(Att. A)
June 27, 2019	ESY Personnel Agenda	(Att. B)
June 27, 2019	Motion	(Att. C)

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Powers, Clancy, Williams, Ryan, Byrne;
Messr: Wyatt, Morrissey

Nays: None

Abstain: None

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

It was moved by Ms. Byrne, seconded by Dr. Clancy and carried by voice vote, to approve the following:

- A. Motion to approve the minutes of the Board of Directors Meeting of June 5, 2019 (Att. 1)
- B. Motion to approve the minutes of the Reorganization Meeting of the Representative Assembly of June 5, 2019 (Att. 2)

SUPERINTENDENT REPORT:

It was moved by Mr. Wyatt, seconded by Ms. Williams and carried by unanimous voice vote, to approve the following:

- A. Motion to approve the Report of the Superintendent for July 2019 (Att. 3)

FINANCE:

It was moved by Ms. Byrne, seconded by Ms. Aklonis and carried by roll call vote, to approve the following agenda items:

- A. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated May 31, 2019	(Att. 4)
Budget Report dated June 30, 2019	(Att. 5)
Check Register for the month ended 6/30/19 the amount of \$3,575,362.31	(Att. 6)
Budget adjustments and line item transfers for May 2019	(Att. 7)

- B. WHEREAS, N.J.S.A. 6:30-213, overexpenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of July 2019

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

- C. Motion to approve the attached June check register for the School Lunch Account with a total of \$29,360.23 (Att. 8)
- D. Motion to adopt the attached Resolution renewing the Union County Educational Services Commission's membership in the Diploma Joint Insurance Fund for the period beginning July 1, 2019 through July 1, 2022 (Att.9)

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Bridges, Powers, Clancy, Williams, Ryan, Byrne; Messr: Wyatt, Morrissey

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Byrne, seconded by Mr. Wyatt and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve Amendments to Existing Transportation Contracts dated July 10, 2019, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 10)
- B. Motion to approve the attached penalty deductions (Att. 11)
- C. Motion to approve the attached Negotiated Contracts (Att. 12)

SUMMER TRANSPORTATION:

- D. Motion to approve the results of the Special Education Summer School Transportation Bid Openings dated May 29, June 5, June 12 and June 19 and June 26, 2019 and award contracts to the lowest responsible bidders denoted by an asterisk
(Att. 13)
(Att. 14)
(Att. 15)
(Att. 16)
(Att. 17)
- E. Motion to approve Special Education Summer School Transportation Renewals dated July 10, 2019, for the Summer 2019 school session (Att. 18)
- F. Motion to approve the following Commission operated Summer Routes and Positions at the costs indicated:

CS-401SR - ROUTE - \$6,573.90
CS-402SR - ROUTE - \$6,573.90

CS-401 SR - AIDE - \$1,674.00
CS-402 SR - AIDE - \$1,674.00

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Bridges, Powers, Clancy, Ryan, Byrne;
Messr: Wyatt, Morrissey

Nays: None

Abstain: Williams

PROGRAMS:

It was moved by Ms. Aklonis, seconded by Ms. Williams, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to affirm the HIB Reports of Investigation 19-14, 19-15 and 19-16 as presented by the Superintendent in Executive Session June 5, 2019
- B. Motion to approve a Memorandum of Understanding between Union County Educational Services Commission and Children's Specialized Hospital to provide home instruction for students enrolled in the Neurorehabilitation Program in Mountainside, New Jersey from July 1, 2019 - June 30, 2020
- C. Motion to approve a Memorandum of Understanding between Union County Educational Services Commission and Children's Specialized Hospital to establish a Structured Learning Experience program for students in Mountainside, New Jersey from July 1, 2019 - June 30, 2020
- D. Motion to approve an agreement between Union County Educational Services Commission and the Cedar Grove Board of Education to provide Nonpublic Chapter 192-193 services during the 2019-2020 school year.
- E. Motion to approve the official school and district Harassment, Intimidation and Bullying grades for the 2017 – 2018 school year as received from the NJ Department of Education
(Att. 23)
- F. Motion to approve submission of the 2018 – 2019 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the NJ Department of Education
(Att. 24)

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Bridges, Powers, Clancy, Williams, Ryan, Byrne; Messr: Wyatt, Morrissey

Nays: None

Abstain: None

POLICIES AND REGULATIONS:

It was moved by Mr. Wyatt, seconded by Ms. Byrne and carried by voice vote, to approve the following Agenda item:

- A. Motion to approve the following new and/or revised bylaws, policies or regulations for a first reading:

P 2416	Programs for Pregnant Students
P 3432	Sick Leave (Teaching Staff Members)
R 3432	Sick Leave (Teaching Staff Members)
P 4432	Sick Leave (Support Staff)
R 4432	Sick Leave (Support Staff)
P 5752	Marital Status and Pregnancy

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Aklonis, seconded by Ms. Byrne, and carried by roll call vote, to approve the following Agenda item:

26. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 19)

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Bridges, Powers, Clancy, Williams, Ryan, Byrne; Messr: Wyatt, Morrissey

Nays: None

Abstain: None

CLOSED SESSION:

It was moved by Ms. Ryan, seconded by Ms. Aklonis and carried by roll call vote, to move into executive session at 7:27 p.m. for the purpose of discussing HIB investigations, personnel, and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:31 p.m. on motion of Mr. Wyatt and seconded by Dr. Clancy and carried by unanimous voice vote.

PERSONNEL:

It was moved by Ms. Aklonis seconded by Ms. Byrne and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve the Personnel Agenda dated July 10, 2019 as recommended by the Superintendent (Att. 20)
- B. Motion to approve the Personnel Agenda for Extended School Year Programs dated July 10, 2019 as recommended by the Superintendent (Att. 21)
- C. Motion to renew a waiver application N.J.A.C. 6A:9-6.5c, which would allow use of the emergent hiring process by county substitute credential applicants allowing them the same process available to all other candidates for employment that are awaiting the completion of the criminal history records check (Att. 22)

Ayes: Mesdames; Kirsch, Aklonis, Koenig, Panichi, Johnson, Bridges, Clancy, Williams, Ryan, Byrne;
Messr: Wyatt, Morrissey

Nays: None

Abstain: Powers

OLD BUSINESS:

NEW BUSINESS:

Ms. Kirsch announced that Terry Foppert is the Union County Superintendent of the Year

Ms. Kirsch announced that Gwen Ryan is the new Superintendent of Schools at Union County Vocational- Technical Schools

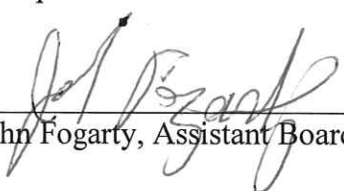
RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 pm, Wednesday, September 4, 2019 in the second floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT:

On motion of Mr. Wyatt, seconded by Dr. Clancy carried voice vote, the meeting was adjourned at 7:38 p.m.


John Fogarty, Assistant Board Secretary