

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

December 1, 2021

MINUTES

1. CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231. The meeting was called to order at 7:03 p.m.

2. ROLL CALL:

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine Aklonis
Cranford	
Elizabeth	
Garwood	Ms. Maureen Scepkowski
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	Dr. Dana Guidicipietro
New Providence	
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	Dr. Courtney Washington
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	
Summit	
Union	
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Amy Root
Winfield	Mr. Tony LaRocca
Acting Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

3. SALUTE TO THE FLAG:

3A. EXECUTIVE SESSION:

4. It was moved by Ms. Root, seconded by Ms. Ryan, and carried by roll call vote, to move into Executive Session at 7:08 p.m. for the purpose of discussing personnel. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:24 p.m. on motion of Dr. Guidici Pietro, and seconded by Ms. Moteiro, and carried by unanimous voice vote.

It was moved by Ms. Root, seconded by Ms. Ryan, and carried by unanimous voice vote, to approve the following:

4A. Motion to approve Addendum to Carrie Dattilo's employment contract making her the UCESC Acting Superintendent in Michael Kowalski's absence for an annual stipend of \$28,300.

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Moteiro, Washington, Brody, Ryan, Root, Messr: LaRocca

Nays: None

Abstain: None

4B. RECOGNIZE THE PUBLIC:

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Best, seconded by Dr. Washington, and carried by unanimous voice vote, to approve the following:

5. Motion to approve the following Executive Committee Action:

Personnel Agenda – November 16, 2021

(Att. A)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Moteiro, Washington, Brody, Ryan, Root, Messr: LaRocca

Nays: None

Abstain: None

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

It was moved by Ms. Root, seconded by Ms. Best, and carried by voice vote, to approve the following:

6. Motion to approve the minutes of the Board of Directors Meeting of November 10, 2021
(Att. 1)

Abstain: Panichi
Washington
LaRocca

SUPERINTENDENT'S REPORT:

It was moved by Dr. Panichi, seconded by Dr. Guidici Pietro, and carried by unanimous voice vote, to approve the following:

7. Motion to approve the Report of the Superintendent dated November 2021 (Att. 2)

FINANCE:

It was moved by Dr. Guidici Pietro, seconded by Dr. Washington, and carried by roll call vote, to approve the following agenda items:

8. Motion to approve the Secretary's Financial Reports:
Board Secretary's Report dated October 31, 2021 (Att. 3)
Detailed Budget Report & Summary Budget Report dated 11/30/21 (Att. 4)
Check Register for the month ended November 2021 the amount of \$7,378,290.62 (Att. 5)
Budget adjustments and line item transfers for November 2021 (Att. 6)
9. Motion to approve the attached check register for the School Lunch Account
November 2021 with a total of \$ 3,762.21 (Att. 7)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of October 2021

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Moteiro, Washington, Brody, Ryan, Root, Messr: LaRocca

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Ryan, seconded by Ms. Scepkowski, and carried by roll call vote, to approve the following agenda items:

11. Motion to approve a one-month extension, covering the period December 1 to December 31, to the lease with Union County College for \$6,000.
12. Motion to accept a grant of \$6,750 from Columbia Bank for a Panorama social emotional learning Program

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Moteiro, Washington, Brody, Ryan, Root, Messr: LaRocca

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Best, seconded by Ms. Root, and carried by roll call vote, to approve the following agenda items:

13. Motion to approve Amendments to Existing Transportation Contracts dated December 1, 2021, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 8)
14. Motion to approve the attached penalty deductions (Att. 9)
15. Motion to approve Emergency Contract payments for the month of November to the listed contractors at the costs indicated (Att. 10)
16. Motion to approve the attached Emergency/Negotiated contracts (Att. 11)
17. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated November 17, 2021 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 12)
18. Motion to authorize entering into transportation contracts with A & M Transportation in order to provide transportation services for all public, nonpublic, special education and vocational school students serviced by the Commission on behalf of the above listed school districts for the 2021-2022 school year:

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Moteiro, Washington, Brody, Ryan, Root, Messr: LaRocca

Nays: None

Abstain: None

POLICIES AND REGULATIONS:

It was moved by Ms. Scepkowski, seconded by Dr. Panichi, and carried by roll call vote, to approve the following:

19. Motion to approve the following new and/or revised bylaws, policies, or regulations for a second reading:

P 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID – 19
P 2422	Comprehensive Health and Physical Education
P 2467	Surrogate Parents and Resource Family Parents
P 5111	Eligibility of Resident/Nonresident Students
P 5114	Children Displaced by Domestic Violence (ABOLISHED)
P 5116	Education of Homeless Children
P 5751	Sexual Harassment of Students
R 5751	Sexual Harassment of Students
P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures
P 6115.03	Federal Awards/Funds Internal Controls – Interest
P 6311	Contracts for Goods or Services Funded by Federal Grants
P 7432	Eye Protection
R 7432	Eye Protection
P 8420	Emergency and Crisis Situations
R 8420.1	Fire and Fire Drills
P 8540	School Nutrition
P 8550	Meal Charges/Outstanding Food Service Bill
P 8600	Student Transportation
P 8810	Religious Holidays (ABOLISHED)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Moteiro, Washington, Brody, Ryan, Root, Messr: LaRocca

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Root, seconded by Ms. Moteiro, and carried by roll call vote, to approve the following agenda item:

20. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 13)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Moteiro, Washington, Brody, Ryan, Root, Messr: LaRocca

Nays: None

Abstain: None

PERSONNEL:

It was moved by Ms. Ryan seconded by Dr. Guidici Pietro, and carried by roll call vote, to approve the following Agenda item:

21. Motion to approve the personnel agenda dated December 1, 2021 as recommended by the Superintendent (Att. 14)

Ayes: Mesdames; Aklonis, Scepkowski, Best, Panichi, Guidici Pietro, Moteiro, Washington, Brody, Ryan, Root, Messr: LaRocca

Nays: None

Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC:

A request for clarification of abolished policies was made

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, January 12, 2022** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On motion of Dr. Washington, seconded by Dr. Guidici Pietro, and carried by unanimous voice vote, the meeting was adjourned at 8:10 p.m.


Eric Larson, Board Secretary