

**Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
January 12, 2022**

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag

EXECUTIVE SESSION:

3. Motion to move into executive session for the purpose of discussing an HIB case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

EXECUTIVE COMMITTEE ACTION:

4. Motion to approve the following Executive Committee actions:

December 23, 2021 – Executive Committee Agenda	(Att. A)
Personnel Agenda – December 23, 2021	(Att. A1)
January 5, 2022 – Executive Committee Agenda	(Att. B)
Check Register – January 5, 2022	(Att. B1)

END OF EXECUTIVE COMMITTEE ACTION

5. Recognize the public and ask for comments on agenda items only

MINUTES:

6. Motion to approve the minutes of the Board of Directors Meeting of December 1, 2021
(Att. 1)

SUPERINTENDENT REPORT:

7. Motion to approve the Report of the Superintendent for January 2022
(Att. 2)

FINANCE:

8. Motion to approve the Secretary's Financial Reports:
 - Board Secretary's Report dated November 2021 (Att. 3)
 - Detailed Budget Report & Summary Budget Report dated 12/31/21 (Att. 4)
 - Check Register for the month ended in 12/31/21 the amount of \$6,200,673.24 (Att. 5)
 - Budget adjustments and line item transfers for December 2021 (Att. 6)
9. Motion to approve the attached check register for the School Lunch Account December 2021 with a total of \$ 4,766.73 (Att. 7)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of December 2021

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
11. Motion to approve submission of application for and subsequent receipt of a grant for \$8,564 from the Schools Development Authority to be used for capital maintenance needs

PROGRAMS:

12. Motion to approve the Schedule of Tuitions, Fees and Surcharges for the Union County Educational Services Commission's Programs and Services for the 2022-2023 school year (Att. 8)
13. Motion to approve the Course Syllabus and Curriculum Guide for a Criminal Justice and a Sociology course to be taught in all high school programs (Att. 8A)
14. Motion to approve the School Safety Data System Report for Period # 1 (September 30 - December 31, 2021) for all UCESC schools (Att. 9)
15. Motion to approve the submission of the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* for the 2020-21 school year to the New Jersey Department of Education (Att. 10)
16. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Children's Therapy Services to provide school-based physical therapy services at the rate of \$87.72 per hour for students enrolled Westlake School on an as needed basis from September 24, 2021 to June 30, 2022 (Att. 11)

TRANSPORTATION:

17. Motion to approve Amendments to Existing Transportation Contracts dated January 6, 2021, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles **(Att. 12)**
18. Motion to approve the attached penalty deductions **(Att.13)**
19. Motion to approve Emergency Contract payments for the month of December to the listed contractors at the costs indicated **(Att. 14)**
20. Motion to approve the attached Emergency/Negotiated Contracts **(Att. 15)**

TRAVEL AND RELATED EXPENSES:

21. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 16)**

PERSONNEL:

22. Motion to approve the personnel agenda dated January 6, 2021 as recommended by the Superintendent **(Att. 17)**
23. Motion to approve a new job description and position for Supervisor of Pupil Personnel Services **(Att. 18)**
24. Motion to approve the Memorandum of Agreement for the period July 1, 2021 through June 30, 2024 between the Union County Educational Services Commission and the Administrators Association as ratified by the Association on Dec 20, 2021. **(Att. 19)**
25. Motion to approve the 2021 – 2024 salary guides as per the Administrators Agreement **(Att. 20)**
26. Motion to approve the adjusted annual salaries in accordance with the Agreement between Union County Educational Services Commission and Administrators Association 2021 through 2024 **(Att. 21)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, February 2, 2022** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: