

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

January 12, 2022

MINUTES1. CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:01 p.m.

2. ROLL CALL:

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine Aklonis
Cranford	Mr. Brett Dreyer
Elizabeth	
Garwood	Mr. Tim Ryan
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	Dr. Dana Guidici Pietro
New Providence	Ms. Stacey Gunderman
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	Mr. Hector Munoz
Summit	
Union	
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Amy Root
Winfield	
Acting Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

3. SALUTE TO THE FLAG:3A. EXECUTIVE SESSION:

4. It was moved by Dr. Guidici Pietro, seconded by Dr. Panichi, and carried by roll call vote, to move into Executive Session at 7:03 p.m. for the purpose of discussing HIB. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:08 p.m. on motion of Mr. Dreyer, and seconded by Mr. Ryan, and carried by unanimous voice vote.

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Best, seconded by Dr. Guidici Pietro, and carried by unanimous voice vote, to approve the following:

4A. Motion to approve the following Executive Committee actions:

December 23, 2021 – Executive Committee Agenda	(Att. A)
Personnel Agenda – December 23, 2021	(Att. A1)
January 5, 2022 – Executive Committee Agenda	(Att. B)
Check Register – January 5, 2022	(Att. B1)

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Gunderman, Moteiro, Brody, Ryan, Root
Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: None

END OF EXECUTIVE COMMITTEE ACTION

5. RECOGNIZE THE PUBLIC:

MINUTES:

It was moved by Ms. Ryan, seconded by Ms. Moteiro, and carried by voice vote, to approve the following:

6. Motion to approve the minutes of the Board of Directors Meeting of December 1, 2021
(Att. 1)

Abstain: Gunderman
Munoz
Dreyer
Mr. Ryan

SUPERINTENDENT'S REPORT:

It was moved by Mr. Munoz, seconded by Ms. Brody, and carried by unanimous voice vote, to approve the following:

7. Motion to approve the Report of the Superintendent for January 2022 (Att. 2)

FINANCE:

It was moved by Dr. Guidici Pietro, seconded by Ms. Root, and carried by roll call vote, to approve the following agenda items:

8. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated November 2021	(Att. 3)
Detailed Budget Report & Summary Budget Report dated 12/31/21	(Att. 4)
Check Register for the month ended in 12/31/21 the amount of \$6,200,673.24	(Att. 5)
Budget adjustments and line item transfers for December 2021	(Att. 6)

9. Motion to approve the attached check register for the School Lunch Account
December 2021 with a total of \$ 4,766.73 (Att. 7)

10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of December 2021

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

11. Motion to approve submission of application for and subsequent receipt of a grant for \$8,564 from the Schools Development Authority to be used for capital maintenance needs

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Gunderman, Moteiro, Brody, Ryan, Root
Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: None

PROGRAMS:

It was moved by Dr. Panichi, seconded by Mr. Ryan and carried by roll call vote, to approve the following agenda items:

12. Motion to approve the Schedule of Tuitions, Fees and Surcharges for the Union County Educational Services Commission's Programs and Services for the 2022-2023 school year (Att. 8)
13. Motion to approve the Course Syllabus and Curriculum Guide for a Criminal Justice and a Sociology course to be taught in all high school programs (Att. 8A)
14. Motion to approve the School Safety Data System Report for Period # 1 (September 30 - December 31, 2021) for all UCESC schools (Att. 9)
15. Motion to approve the submission of the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* for the 2020-21 school year to the New Jersey Department of Education (Att. 10)

PROGRAMS: (Cont'd)

16. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Children's Therapy Services to provide school-based physical therapy services at the rate of \$87.72 per hour for students enrolled Westlake School on an as needed basis from September 24, 2021 to June 30, 2022 (Att. 11)

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Gunderman, Moteiro, Brody, Ryan, Root
Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Best, seconded by Ms. Ryan, and carried by roll call vote, to approve the following agenda items:

17. Motion to approve Amendments to Existing Transportation Contracts dated January 6, 2021, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 12)
18. Motion to approve the attached penalty deductions (Att.13)
19. Motion to approve Emergency Contract payments for the month of December to the listed contractors at the costs indicated (Att. 14)
20. Motion to approve the attached Emergency/Negotiated Contracts (Att. 15)

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Gunderman, Moteiro, Brody, Ryan, Root
Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Moteiro, seconded by Dr. Guidici Pietro, and carried by roll call vote, to approve the following agenda item:

20. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 13)

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Gunderman, Moteiro, Brody, Ryan, Root
Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: None

PERSONNEL:

It was moved by Mr. Munoz seconded by Mr. Ryan, and carried by roll call vote, to approve the following Agenda item:

22. Motion to approve the personnel agenda dated January 6, 2021 as recommended by the Superintendent (Att. 17)
23. Motion to approve a new job description and position for Supervisor of Pupil Personnel Services (Att. 18)
24. Motion to approve the Memorandum of Agreement for the period July 1, 2021 through June 30, 2024 between the Union County Educational Services Commission and the Administrators Association as ratified by the Association on Dec 20, 2021. (Att. 19)
25. Motion to approve the 2021 – 2024 salary guides as per the Administrators Agreement (Att. 20)
26. Motion to approve the adjusted annual salaries in accordance with the Agreement between Union County Educational Services Commission and Administrators Association 2021 through 2024 (Att. 21)

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Gunderman, Moteiro, Brody, Ryan, Root
Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, February 2, 2022** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On motion of Dr. Guidici Pietro, seconded by Mr. Munoz, and carried by unanimous voice vote, the meeting was adjourned at 7:30 p.m.



Eric Larson, Board Secretary