

**Union County Educational Services Commission  
BOARD OF DIRECTORS MEETING  
February 2, 2022**

**AGENDA**

**CALL TO ORDER:**

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only
4. Presentation of donation an \$8,000 from BMW Car Club to Westlake School

**ELECTION OF EXECUTIVE COMMITTEE MEMBER**

5. Motion to call for nominations for Executive Committee Member

**EXECUTIVE COMMITTEE ACTION:**

6. Motion to approve the following Executive Committee actions:

January 26, 2022 – Executive Committee Agenda	<b>(Att. A)</b>
Travel and Related Expenses – January 26, 2022	<b>(Att. A1)</b>

**END OF EXECUTIVE COMMITTEE ACTION**

**MINUTES:**

7. Motion to approve the minutes of the Board of Directors Meeting of January 12, 2022 **(Att. 1)**

**SUPERINTENDENT REPORT:**

8. Motion to approve the Report of the Superintendent for February 2022 **(Att. 2)**

**FINANCE:**

9. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated December 2021	<b>(Att. 3)</b>
Detailed Budget Report & Summary Budget Report dated 1/31/22	<b>(Att. 4)</b>
Check Register for the month ended in 1/31/22 the amount of \$6,666,882.26	<b>(Att. 5)</b>
Budget adjustments and line item transfers for January 2022	<b>(Att. 6)</b>
10. Motion to approve the attached check register for the School Lunch Account January 2022 with a total of \$2,575.35 **(Att. 7)**

FINANCE: Con't

11. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances  
BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of January 2022  
AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
12. Motion to appropriate \$8,500,000 in unanticipated revenue into the following line item in the 2021-2022 budget:

AMOUNT	DESCRIPTION
8,500,000	11-000-270-511-0-901-000
	Contracted Services-Routes

13. Motion to approve amendment to WEA agreement Article XI section D to allow additional tax shelter providers **(Att. 7A)**
14. Motion to approve Equitable Advisors as a tax shelter provider to the Commission

PROGRAMS:

15. Motion to accept a \$3,000 grant from the Overlook Foundation for SEL programming for the Project SEARCH program
16. Motion to approve the operation of UCESC Extended School Year Programs from Friday, July 1, 2022 to Friday, August 12, 2022 with schools closed on Monday, July 4, 2022 in observance of the Independence Day holiday

TRANSPORTATION:

17. Motion to approve Amendments to Existing Transportation Contracts dated February 2, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles **(Att. 8)**
18. Motion to approve the attached penalty deductions **(Att. 9)**
19. Motion to approve the attached Emergency/Negotiated contracts **(Att. 10)**
20. Motion to approve Emergency Contract payments for the month of January to the listed contractors at the costs indicated **(Att. 11)**

TRAVEL AND RELATED EXPENSES:

21. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 12)

PERSONNEL:

22. Motion to approve the personnel agenda dated February 2, 2022 as recommended by the Superintendent (Att. 13)
23. Motion to approve the position of Supervisor of Planning/Research and Evaluation (Testing) and related job description and eliminate the position of District Test Coordinator/Database Manager (Att. 14)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Representative Assembly which includes a **Budget Hearing** will be at 7:00 p.m., **Wednesday, March 2, 2022** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: