

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

March 2, 2022

MINUTES

CALL TO ORDER

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:05 p.m.

1. **ROLL CALL**

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Joy Young
Clark	Ms. Lorraine Aklonis
Cranford	Mr. Brett Dreyer
Elizabeth	
Garwood	Mr. Tim Ryan
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	
New Providence	
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	Mr. Hector Munoz
Summit	
Union	Ms. Mary Lynn Williams
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Leila Morrelli
Winfield	Ms. Vanessa Schroeder
Acting Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. **SALUTE TO THE FLAG**

3. **RECOGNIZE THE PUBLIC**

4. Introduction of the 2021-2022 school year Union County Teacher Recognition Award recipients:

Mr. Robert Carten
Ms. Lisa Compton

EXECUTIVE SESSION

5. It was moved by Mr. Munoz, seconded by Ms. Williams, and carried by roll call vote, to move into Executive Session at 7:10 p.m. for the purpose of discussing HIB. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:18 p.m. on motion of Mr. Munoz, and seconded by Ms. Ryan, and carried by unanimous voice vote.

EXECUTIVE COMMITTEE ACTION

It was moved by Dr. Panichi, seconded by Mr. Munoz, and carried by unanimous voice vote, to approve the following:

6. Motion to approve the following Executive Committee actions:

February 17, 2022 -- Executive Committee Agenda
Personnel Agenda – February 17, 2022

(Att. A)
(Att. A1)

Ayes: Mesdames; Young, Aklonis, Panichi, Moteiro, Brody, Ryan, Morrelli, Schroeder; Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: Best
Williams

MINUTES

It was moved by Ms. Moteiro, seconded by Mr. Ryan, and carried by voice vote, to approve the following:

7. Motion to approve the minutes of the Board of Directors Meeting of February 2, 2022
(Att. 1)

SUPERINTENDENT'S REPORT

It was moved by Ms. Morrelli, seconded by Ms. Best, and carried by unanimous voice vote, to approve the following:

8. Motion to approve the Report of the Superintendent for February 2022
(Att. 2)

PRESENTATION

Black History Month Presentation by Carrie Datillo, Director of Curriculum, and Instruction

2022-2023 Budget Presentation by Eric Larson, Business Administrator

FINANCE

It was moved by Mr. Munoz, seconded by Dr. Panichi and carried by roll call vote, to approve the following agenda items:

9. Motion to approve the Secretary's Financial Report:
Board Secretary's Report dated January 31, 2022 (Att. 3)
Detailed Budget Report dated February 28, 2022 (Att. 4)
Check Register for the month ended in 2/28/22 the amount of \$7,293,235.74 (Att. 5)
Budget adjustments and line-item transfers for February 2022 (Att. 6)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
- BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of February 2022
- AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
11. Motion to approve the attached February 2022 check register for the School Lunch Account with a total of \$ 7,092.27 (Att. 7)
12. Motion to approve the proposed 2022-2023 budget with the following totals: (Att. 7A)
(to be distributed)

Fund 10	\$ 67,253,854
Fund 20	<u>\$ 3,970,584</u>
	\$ 71,224,438

13. Motion to approve the following resolution:
- WHEREAS, the Union County Educational Services Commission Representative Assembly recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and
- WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and
- WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

FINANCE: (Cont'd)

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$153,000 for all staff and board members for the 2022-2023 budget year. The 2021-2022 budget year maximum expenditure is also \$153,000 of which \$818 has been spent to date.

14. Motion to approve a \$36.50 hourly rate for Non-Public teachers working as hourly part time employees

Ayes: Mesdames; Aklonis, Best, Panichi, Moteiro, Ryan, Schroeder; Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: Young
Morrelli

PROGRAMS

It was moved by Ms. Ryan, seconded by Dr. Panichi, and carried by roll call vote, to approve the following agenda items:

15. Motion to approve a revised UCESC Safe Return Plan (Att. 8)
16. Motion to approve revisions to Appendices C, I and J of Board Policy 1648.11 "The Road Forward - COVID-19 Health and Safety" adopted on October 6, 2021 (Att. 9)
(Att. 10)
(Att. 11)
17. Motion to approve the District, Auxiliary and Twelve-Month Calendars for the 2022-2023 school year:
Commission Schools (Att. 12)
Auxiliary Services (Att. 13)
12 Month Employees (Att. 14)

Ayes: Mesdames; Aklonis, Best, Panichi, Moteiro, Brody, Ryan, Morrelli, Schroeder; Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: Young

TRANSPORTATION

It was moved by Ms. Ryan, seconded by Dr. Panichi, and carried by roll call vote, to approve the following agenda items:

18. Motion to approve Amendments to Existing Transportation Contracts dated March 2, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 15)
19. Motion to approve Emergency Contractor payments for the month of February to the listed contractors at the costs indicated (Att. 16)
20. Motion to approve the attached Emergency/Negotiated contracts dated March 2, 2022 (Att. 17)
21. Motion to approve the attached penalty deductions (Att. 18)
22. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening date February 15, 2022 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 19)

Ayes: Mesdames; Aklonis, Best, Panichi, Moteiro, Brody, Ryan, Morrelli, Schroeder; Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: Young
Ms. Ryan (22)

POLICIES AND REGULATIONS

It was moved by Mr. Ryan, seconded by Ms. Morrelli, and carried by voice vote, to approve the following:

23. Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:

P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment
P 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
R 2460.30	Additional/Compensatory Special Education and Related Services
P 2622	Student Assessment
R 2622	Student Assessment
P 3233	Political Activities
P 5460	High School Graduation
P 5541	Anti-Hazing
P 8465	Bias Crimes and Bias-Related Acts
R 8465	Bias Crimes and Bias-Related Acts
R 8640	Apportionment of Route Costs-County Coordinated Transportation Program
P 9560	Administration of School Surveys

Abstain: Young

TRAVEL AND RELATED EXPENSES

It was moved by Ms. Best, seconded by Ms. Brody, and carried by roll call vote, to approve the following agenda item:

24. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form (Att. 20)

Ayes: Mesdames; Aklonis, Best, Panichi, Moteiro, Brody, Ryan, Morrelli, Schroeder; Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: Ms. Young

PERSONNEL

It was moved by Mr. Munoz seconded by Ms. Ryan, and carried by roll call vote, to approve the following Agenda items:

25. Motion to approve the personnel agenda dated March 2, 2022, as recommended by the Superintendent (Att. 21)
26. Motion to approve personnel agenda for the Extended School Year Program dated March 2, 2022, as recommended by the Superintendent (Att. 22)
27. Motion to approve the 2022 Summer Transportation Staff (Att. 23)

Ayes: Mesdames; Aklonis, Best, Panichi, Moteiro, Brody, Ryan, Morrelli, Schroeder; Messr: Dreyer, Ryan, Munoz

Nays: None

Abstain: Young

OLD BUSINESS

NEW BUSINESS

Business Administrator asked Board Members who have not completed their Ethics Disclosure to please complete them.

RECOGNIZE THE PUBLIC

WEA President Jeremy Kaplan thanked the Board for their support


Mary Ann Palmer reminded people that Westlake baked goods were for sale

DATE OF NEXT MEETING

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, April 6, 2022** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT

On motion of Mr. Munoz, seconded by Mr. Ryan, and carried by unanimous voice vote, the meeting was adjourned at 8:00 p.m.


Eric Larson, Board Secretary