

Union County Educational Services Commission

Board of Directors Meeting

April 6, 2022

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only
4. Introduction of the 2021-2022 school year Union County Teacher Recognition Award recipients:

Ms. Lisa Compton

COMMUNITY PARTNER RECOGNITION:

5. UCESC Recognizes the leadership and staff from **First Children School** in Fanwood, NJ for their generous partnership over six years that allowed us to operate the Can Do Cafe and provide hands-on vocational training for students from Westlake School and Lamberts Mill Academy.

AUDIT PRESENTATION:

6. Suplee, Clooney & Company will present the 2020-2021 Audit Results

MINUTES:

7. Motion to approve the minutes of the Board of Directors Meeting of March 2, 2022

(Att. 1)

SUPERINTENDENT REPORT:

8. Motion to approve the Report of the Superintendent for April, 2022

(Att. 2)

FINANCE:

9. Motion to approve the Secretary's Financial Report:
Board Secretary's Report dated February 28, 2022 (Att. 3)
Detailed Budget Report dated March 31, 2022 (Att. 4)
Check Register for the month ended in 3/31/22 the amount of \$8,036,458.30 (Att. 5)
Budget adjustments and line-item transfers for March 2022 (Att. 6)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of March 2022

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

11. Motion to approve the attached March 2022 check register for the School Lunch Account with a total of \$ 4,148.85 (Att. 7)
12. Motion accepting the audit and approving the CAP for the fiscal year ending June 30, 2021 as presented by the Commission Auditors (Att. 8)
(Att. 9)
(Att. 10)
(Att. 11)
13. Motion to approve Engineering Review by Tri State Light & Energy of HVAC at 1571 incorporating incentive programs and performance specifications for an upgraded system for a fee of \$18,500. (Att. 11A)
14. **Motion to join the School Employees Health Benefits Plan ("SEHBP") for medical benefits effective 8.1.22 as per the Resolution in attachment 11B and to appoint Brown & Brown Metro LLC as insurance brokers for the SEHBP at an annual rate of \$60,000. (Att. 11B)**

PROGRAMS:

15. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Children's Therapy Services to provide center-based occupational, physical, and speech therapy services at the rates of \$75.00 per half-hour, \$115.00 per hour, \$350.00 per evaluation and \$250.00 per re-evaluation for students enrolled in Nonpublic school on an as needed basis from July 1, 2022 to June 30, 2023 (Att. 12)
16. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Children's Therapy Services to provide occupational and physical therapy services at the rate of \$87.72 per hour and speech therapy services at the rate of \$92.00 per hour for students enrolled in UCESC schools on an as needed basis from July 1, 2022 to June 30, 2023

PROGRAMS: (Cont'd):

17. Motion to approve a change in student hours for the 2022-23 school year for Work Readiness Academy and Project SEARCH from 8:30 am - 2:30 pm to 9:00 am - 2:30 pm
18. Motion to approve to extend the agreement with ESS for substitute staffing for the 2022-2023 school year at the current agreement rate except for an increase from \$91 to \$98 for secretaries per day

TRANSPORTATION:

19. Motion to approve Amendments to Existing Transportation Contracts dated April 6, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 14)
20. Motion to approve the attached penalty deductions (Att. 15)
21. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated April 6, 2022 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 16)
(to be distributed)
22. Motion to approve Emergency Contract payments for the month of March 2022 to the listed contractors at the costs indicated (Att. 17)
23. Motion to approve the attached Emergency/Negotiated contracts (Att. 18)

POLICIES AND REGULATIONS

24. Motion to approve the following new and/or revised bylaws, policies, or regulations for a second reading and adoption:
 - P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment
 - P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
 - R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
 - R 2460.30 Additional/Compensatory Special Education and Related Services
 - P 2622 Student Assessment
 - R 2622 Student Assessment
 - P 3233 Political Activities
 - P 5460 High School Graduation
 - P 5541 Anti-Hazing
 - P 8465 Bias Crimes and Bias-Related Acts
 - R 8465 Bias Crimes and Bias-Related Acts
 - R 8640 Apportionment of Route Costs-County Coordinated Transportation Program
 - P 9560 Administration of School Surveys

TRAVEL AND RELATED EXPENSES:

25. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form (Att. 19)

PERSONNEL:

26. Motion to approve the personnel agenda dated April 6, 2022, as recommended by the Superintendent (Att. 20)
27. Motion to approve personnel agendas dated April 6, 2022 for internal and external staff for the Extended School Year Program, as recommended by the Superintendent (Att. 21)
28. Motion to approve a new job description and position for Student Assistance Coordinator/Social Worker (Att. 22)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

EXECUTIVE SESSION:

29. Motion to move into executive session for the purpose of discussing HIB case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

Make note that no action will be taken from this session, and this ends the public portion of the meeting.

DATE OF NEXT MEETING:

PLEASE NOTE:

Wednesday, May 4, 2022 Board of Directors Meeting will be held at our Lord & Taylor location at 609 North Avenue West, Westfield, N.J. home to our Hillcrest Academy South and Lamberts Mill Academy Schools.

ADJOURNMENT: