

UNION COUNTY EDUCATIONAL SERVICES COMMISSION

BOARD OF DIRECTORS MEETING

May 4, 2022

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

MINUTES:

4. Motion to approve the minutes of the Board of Directors Meeting of April 6, 2022 **(Att. 1)**

SUPERINTENDENT REPORT:

5. Motion to approve the Report of the Superintendent for May 2022 **(Att. 2)**

FINANCE:

6. Motion to approve the Secretary's Financial Reports:
 - Board Secretary's Report dated March 31, 2022 **(Att. 3)**
 - Detailed Budget Report dated April 30, 2022 **(Att. 4)**
 - Check Register for the month ended in 4/30/22 in the amount of \$6,791,934.32 **(Att. 5)**
 - Budget adjustments and line item transfers for April 2022 **(Att. 6)**
7. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of April 2022.

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
8. Motion to approve the attached April 2022 check register for the School Lunch Account with a total of \$6,962.96 **(Att. 7)**

FINANCE: (Cont'd)

9. Motion to approve the award of the Food Services Management Contract

BE IT RESOLVED THAT THE BOARD OF EDUCATION of Union County Educational Services Commission upon recommendation of Carrie Dattilo, Acting Superintendent approves the award of the FSMC contract with Maschio's Food Services, Inc. from July 1, 2022 to June 30, 2023. The Union County Educational Services Commission shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$17,925.69

10. Motion to extend the lease agreement between A.M. School Associates and the Union County Educational Services Commission for Hillcrest Academy's North Campus located at 2630 Plainfield Avenue in Scotch Plains, NJ for the period July 1, 2022 through June 30, 2024 at the following yearly rents:

<u>Term</u>	<u>Amount</u>
July 1, 2022 to June 30, 2023	\$201,268
July 1, 2023 to June 30, 2024	\$205,293

11. Motion to approve the purchase and installation of 6 Dailin VRV condensing units, 3 modules and 19 Unit Ventilators on OMNIA Cooperative proposal # R200401-NJ-315106 for \$355,400 to replace UVs damaged in tropical storm IDA.
12. Motion to purchase replacement furniture for furniture damaged in tropical storm IDA for a total of \$524,321.94 as follows:
- * \$186,508.74 on ESCNJ 20/21-01 from vendor SmithSystems
 - * \$99,169.83 on NJ State Contract #A81721 from vendor National
 - * \$13,685.76 on ESCNJ Contract #20-21-01 from vendor KI
 - * \$51,651.60 on NJ State Contract #A81711 from vendor Exemplis
 - * \$173,306.01 on ESCNJ # 20/21-01 from vendor NorvaNivel

PROGRAMS:

13. Motion to approve a new job description and stipend position for Safety Care Coordinator **(Att. 8)**
14. Motion to change the June board and reorganization meeting to June 8, 2022

TRANSPORTATION:

15. Motion to approve Amendments to Existing Transportation Contracts dated May 4, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles **(Att. 9)**
16. Motion to approve the attached penalty deductions **(Att.10)**
17. Motion to approve Emergency Contract payments for the month of April 2022 to the listed contractors at the costs indicated **(Att. 11)**
18. Motion to approve the attached Emergency/Negotiated contracts **(Att. 12)**

POLICIES AND REGULATIONS

19. Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:

R 8600A Standard Specifications for Union County Coordinated Special Education

TRAVEL AND RELATED EXPENSES:

20. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form

PERSONNEL:

21. Motion to approve the 2022-23 Annual Personnel Agenda dated May 4, 2022 as recommended by the Superintendent **(Att.13)**
22. Motion to approve the 2022-23 Annual Personnel Agenda for Auxiliary Services dated May 4, 2022 as recommended by the Superintendent **(Att. 14)**
23. Motion to approve the Personnel Agenda dated May 4, 2022 as recommended by the Superintendent **(Att.15)**
24. Motion to approve personnel agendas dated May 4, 2022 for internal and external staff for the Extended School Year Program, as recommended by the Superintendent **(Att. 16)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

EXECUTIVE SESSION:

25. Motion to move into executive session for the purpose of discussing personnel. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

Make note that no action will be taken from this session, and this ends the public portion of the meeting.

DATE OF NEXT MEETING:

The Reorganization of the of the Representative Assembly will be at 7:00 p.m., **Wednesday, June 8, 2022** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J. A Board of Directors Meeting will follow.

ADJOURNMENT: