

Union County Educational Services Commission

REPRESENTATIVE ASSEMBLY MEETING

May 4, 2022

MINUTES

CALL TO ORDER

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:07 p.m.

1. **ROLL CALL**

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine Aklonis
Cranford	Mr. Brett Dreyer
Elizabeth	
Garwood	Mr. Tim Ryan
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	
New Providence	
Plainfield	Ms. Carmencita Pile
Rahway	Mr. Bernard Robson
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	Mr. Hector Munoz
Summit	Ms. Walidah Justice
Union	Ms. Chastity Santana
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Leila Morrelli
Winfield	
Acting Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. **SALUTE TO THE FLAG**

3. **RECOGNIZE THE PUBLIC**

MINUTES

4. It was moved by Ms. Pile, seconded by Ms. Best, and carried by voice vote, to approve the following:

Motion to approve the minutes of the Board of Directors Meeting of April 6, 2022

(Att. 1)

Abstain: Panichi
Robson
Munoz
Justice
Santana
Ms. Ryan
Morrelli

SUPERINTENDENT'S REPORT

It was moved by Mr. Munoz, seconded by Ms. Pile, and carried by unanimous voice vote, to approve the following:

5. Motion to approve the Report of the Superintendent for May 2022 (Att. 2)

FINANCE:

It was moved by Mr. Ryan, seconded by Mr. Robson, and carried by roll call vote, to approve the following agenda items:

6. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated March 31, 2022 (Att. 3)

Detailed Budget Report dated April 30, 2022 (Att. 4)

Check Register for the month ended in 4/30/22 in the amount of \$6,791,934.32 (Att. 5)

Budget adjustments and line item transfers for April 2022 (Att. 6)

7. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of April 2022.

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

8. Motion to approve the attached April 2022 check register for the School Lunch Account with a total of \$6,962.96 (Att. 7)

FINANCE: (Cont'd)

9. Motion to approve the award of the Food Services Management Contract

BE IT RESOLVED THAT THE BOARD OF EDUCATION of Union County Educational Services Commission upon recommendation of Carrie Dattilo, Acting Superintendent approves the award of the FSMC contract with Maschio's Food Services, Inc. from July 1, 2022 to June 30, 2023. The Union County Educational Services Commission shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$17,925.69

10. Motion to extend the lease agreement between A.M. School Associates and the Union County Educational Services Commission for Hillcrest Academy's North Campus located at 2630 Plainfield Avenue in Scotch Plains, NJ for the period July 1, 2022 through June 30, 2024 at the following yearly rents:

<u>Term</u>	<u>Amount</u>
July 1, 2022 to June 30, 2023	\$201,268
July 1, 2023 to June 30, 2024	\$205,293

11. Motion to approve the purchase and installation of 6 Dailin VRV condensing units, 3 modules and 19 Unit Ventilators on OMNIA Cooperative proposal # R200401-NJ-315106 for \$355,400 to replace UVs damaged in tropical storm IDA.

12. Motion to purchase replacement furniture for furniture damaged in tropical storm IDA for a total of \$524,321.94 as follows:

- * \$186,508.74 on ESCNJ 20/21-01 from vendor SmithSystems
- * \$99,169.83 on NJ State Contract #A81721 from vendor National
- * \$13,685.76 on ESCNJ Contract #20-21-01 from vendor KI
- * \$51,651.60 on NJ State Contract #A81711 from vendor Exemplis
- * \$173,306.01 on ESCNJ # 20/21-01 from vendor NorvaNivel

Ayes: Mesdames; Aklonis, Best, Panichi, Pile, Brody, Justice, Santana, Ryan, Morrelli; Messr: Dreyer, Ryan, Munoz, Robson

Nays: None

Abstain: None

PROGRAMS

It was moved by Mr. Ryan, seconded by Ms. Best, and carried by roll call vote, to approve the following agenda items:

13. Motion to approve a new job description and stipend position for Safety Care Coordinator (Att. 8)
14. Motion to change the June board and reorganization meeting to June 8, 2022

Ayes: Mesdames; Aklonis, Best, Panichi, Pile, Brody, Justice, Santana, Ryan, Morrelli; Messr: Dreyer, Ryan, Munoz, Robson

Nays: None

Abstain: None

TRANSPORTATION

It was moved by Mr. Robson, seconded by Mr. Munoz, and carried by roll call vote, to approve the following agenda items:

15. Motion to approve Amendments to Existing Transportation Contracts dated April 6, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 14)
16. Motion to approve the attached penalty deductions (Att. 15)
17. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated April 6, 2022 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 16)
18. Motion to approve Emergency Contract payments for the month of March 2022 to the listed contractors at the costs indicated (Att. 17)
19. Motion to approve the attached Emergency/Negotiated contracts (Att. 18)

Ayes: Mesdames; Aklonis, Best, Panichi, Pile, Brody, Justice, Santana, Ryan, Morrelli; Messr: Dreyer, Ryan, Munoz, Robson

Nays: None

Abstain: None

POLICIES AND REGULATIONS

It was moved by Ms. Pile, seconded by Ms. Robson, and carried by roll call vote, to approve the following agenda item:

20. Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:

R 8600A Standard Specifications for Union County Coordinated Special Education

Ayes: Mesdames; Aklonis, Best, Panichi, Pile, Brody, Justice, Santana, Ryan, Morrelli; Messr: Dreyer, Ryan, Munoz, Robson

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES

It was moved by Ms. Ryan, seconded by Mr. Ryan, and carried by roll call vote, to approve the following agenda item:

21. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form

Ayes: Mesdames; Aklonis, Best, Panichi, Pile, Brody, Justice, Santana, Ryan, Morrelli; Messr: Dreyer, Ryan, Munoz, Robson

Nays: None

Abstain: None

PERSONNEL

It was moved by Mr. Munoz seconded by Ms. Morrelli, and carried by roll call vote, to approve the following Agenda items:

22. Motion to approve the 2022-23 Annual Personnel Agenda dated May 4, 2022 as recommended by the Superintendent (Att.13)
23. Motion to approve the 2022-23 Annual Personnel Agenda for Auxiliary Services dated May 4, 2022 as recommended by the Superintendent (Att. 14)
24. Motion to approve the Personnel Agenda dated May 4, 2022 as recommended by the Superintendent (Att.15)
25. Motion to approve personnel agendas dated May 4, 2022 for internal and external staff for the Extended School Year Program, as recommended by the Superintendent (Att. 16)

Ayes: Mesdames; Aklonis, Best, Panichi, Pile, Brody, Justice, Santana, Ryan, Morrelli; Messr: Dreyer, Ryan, Munoz, Robson

Nays: None

Abstain: None

OLD BUSINESS

None

NEW BUSINESS

Rahway asked for clarification on student population.

Rahway said personal items maybe reimbursable.

RECOGNIZE THE PUBLIC

A question was asked about reimbursement for personal items lost in Hurricane IDA

EXECUTIVE SESSION

26. It was moved by Mr. Munoz, seconded by Mr. Ryan, and carried by roll call vote, to move into Executive Session at 7:52 p.m. for the purpose of discussing personnel. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:54 p.m. on motion of Ms. Santana, and seconded by Ms. Pile, and carried by unanimous voice vote.

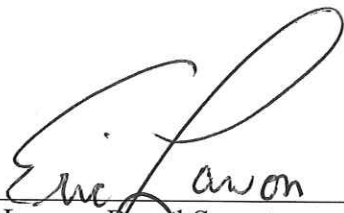
Make note that no action will be taken from this session, and this ends the public portion of the meeting.

DATE OF NEXT MEETING:

The Reorganization of the of the Representative Assembly will be at 7:00 p.m., **Wednesday, June 8, 2022** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J. A Board of Directors Meeting will follow.

ADJOURNMENT

On motion of Ms. Santana, seconded by Ms. Pile, and carried by unanimous voice vote, the meeting was adjourned at 8:15 p.m.


Eric Larson, Board Secretary