

ROLE OF THE COMMISSION

The Baldy View Regional Occupational Program Commission is made up of elected representatives of the boards of trustees of participating districts to the Joint Powers Agreement to promote development of an educated and skilled work force through the delivery of exemplary programs. The Commission is empowered by law to make policy and to employ a Superintendent to execute those policies and to administer the details of operating the Baldy View Regional Occupational Program (ROP). The Commission shall work with the Superintendent to fulfill its major roles, which include:

1. Setting a direction for the ROP.
2. Providing a basic organizational structure by establishing policies.
3. Ensuring accountability.

The Commission is a legislative body in that it is a policy-making board, and it is a judicial body in that it may approve or reject recommendations in the best interests of the students in the region served. As a judicial body, it may serve as a board of appeal in certain instances. The Commission further recognizes that the executive power of the Commission is vested in its ROP Superintendent. It vests in the Superintendent the responsibility to administer the ROP system, to make recommendations of personnel to be employed and to develop the necessary internal procedures for efficient and proper operation of the ROP.

The Commission shall work in cooperation with the board of trustees of the participating districts as the controlling body of the ROP. Thus, the Commission is charged with the responsibility of establishing policies for the furtherance of the objectives set forth in the Joint Powers Agreement. The primary function of the Commission is the determination of policies for the exercise of general supervision of the ROP; the details and administration thereof shall be carried out by the Superintendent and ROP staff.

The Commission shall be wholly separate and apart from the governing boards of the districts that are parties to this agreement, and shall maintain the ROP as wholly separate and apart from said districts. The Commission shall have the power and authority to exercise any power common to the districts that are parties to the Joint Powers Agreement, provided that the same are in furtherance of the objectives of this agreement as contained in the recitals set forth above.

The duties of the Commission shall include:

1. Making all policy decisions relative to the goals and objectives of the program and the responsibilities of the Superintendent.
2. Establishing the procedures for employment and evaluation of the Superintendent.
3. Approving expenditures for the payment of bills previously authorized.

ROLE OF THE COMMISSION (continued)

4. Adopting appropriate rules, policies, bylaws, and guidelines to operate the ROP.
5. Adopting an annual budget.

Obligations of Commission Members

1. Commission members should hold the education of children and youth above any partisan principle, group interest or personal interest.
2. Commission members should understand their role and the programs offered by the ROP. They should study all agenda materials before the meeting, participate in the discussion of items that come before the Commission, vote on motions and resolutions, and abstain only for compelling reasons.
3. Commission members shall refer commission-related correspondence to the Superintendent or designee for forwarding to the Commission or for placement on the Commission meeting agenda.
4. Commission members are responsible for complying with the requirements of the state's open meeting laws.

Legal Reference:

EDUCATION CODE

5304 Duties of governing board (re school district elections)
12400-12405 Authority to participate in federal programs
17565-17592 Board duties re property maintenance and control
33319.5 Implementation of authority of local agencies
35000 District name
35010 Control of district; prescription and enforcement of rules
35020-35046 Officers and agents
35100-35351 Governing boards, especially:
35160-35185 Powers and duties
35291 Rules

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance
Professional Governance Standards, November 2000
School Board Leadership: The Role and Function of California's School Boards, 1996
NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS
The Key Work of School Boards, 2000

WEB SITES

CSBA: <http://www.csba.org>
CSBA Governance Institute: <http://www.csba.org/gi>
National School Boards Association: <http://www.nsba.org>