SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – SPECIAL MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

May 24, 2023
5:00 P.M.
Meeting # 908

Personnel Commission Members	Arrived
Kathleen Hobiger, Chairperson	5:00 P.M.
Lori Rhoades, Vice Chairperson	5:00 P.M.
Sandy Handin, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M.

The meeting was called to order at 5:00 P.M. by Kathleen Hobiger, Chairperson. **Call to Order**

The flag salute was led by Ms. Hobiger. **Flag Salute**

Agenda

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Agenda, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.
Motion #23.0524.1

Ms. Hobiger mentioned the passing of Steven Kilgore who worked at various school sites as a Custodian and Plant Manager. Commission Comments

No comments. Public Comments

Personnel Items

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Classification Specification Creation for District Receptionist, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.
Classification Specification Creation for District Receptionist
Motion #23.0524.2

Ms Henson and the Personnel Commission discussed Personnel Commission Rules Article 5 Section 10. Revision of PC Rules Article 5 Section 10

Information

Future Commission meeting dates were announced:
June 14, 2023.....July 12, 2023..... August 16, 2023..... 5:00 p.m. Board Room
Meeting Dates

CSPCA Conference, Director Evaluation, Merit Rules updates, using Raptor without ID.

Future Consideration

Adjournment
Motion #23.0524.3

On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission adjourned the meeting at 6:06 p.m.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Kathleen Hobiger, Chairperson

Lori Rhoades, Vice Chairperson

Sandy Handin, Member