

Welcome to Cary-Grove

Student
Responsibilities and Expectations

To keep CG a great place.....

We need your help!!!

School Resource Officer

Officer Saavedra



Deans

Dean Kelly A-K



Dean Slattery L-Z



Be C-G Pillars

Self-Advocacy: seek support and assistance, be resourceful, ask questions

Perseverance: accept challenges, learn from failure, practice to master, overcome adversity, stretch yourself to improve

Integrity: be honest, take credit for your work, openly communicate, be trustworthy

Engagement: actively participate in all activities, get involved, try new things, give your best effort

Responsibility: meet deadlines, take ownership, take initiative, be prompt and prepared, actively listen

Citizenship: work together, value others, trust others, serve others, practice acceptance

Cary-Grove High School

inspire . . . empower . . . nurture



Dean's Office

- Sign in and out of the Dean's office.
 - Bring back receipt from appointment.
- Attendance issues
- Theft reports
- Concerns regarding things you've heard or seen "If you see something, say something."
- Lost and found

Student IDs

- Carry at all times
- Required to go off campus
- Replacements = \$5 in Media Center
 - Single Day \$1.00 Dean's Office
- ID is also on Chromebook
 - You can use your Chromebook to scan into commons.
- Uses:
 - Attendance in the following areas: Media Center, Lit. and Math Center, Commons, Study Hall, Student Services Office, Nurses Office. Discipline consequences will be administered for not having one.
 - Activity ticket
 - Lunch release (Juniors and Seniors ONLY)
 - Textbooks

Attendance

- Parent or guardian should call the day that you miss.
- Parents will be receiving reminder phone calls indicating you are not in school.
- 24 hour Voicemail: English and Spanish
- No call w/in 24 hrs = unexcused/cut/truant
- Must not leave w/o permission.
- 9 allowed call-ins without documentation.
- After 9 calls you must have documentation.

Cuts-Unexcused Absence

- Parents think you are in class, but you're NOT.
- Sitting in another area of school without permission or documentation.
- Leaving class early or w/out permission.
 - School consequence
 - 3rd cut may lead to loss of academic credit for the class

New Make-Up Policy

Excused Absences (9 total):

- Summative Assessments - to be completed on the day you return to school
- Formative Assessments - you will be given 2 days to complete for every 1 day excused you miss

Unexcused Absences (no call, cuts, past 9 days):

- Summative Assessments - to be completed on the day you return, assessment may be subject to a 2 GRADE DEDUCTION
- Formative Assessments - NO CREDIT

New Make-Up Policy

	Excused Absence	Unexcused Absence
Summative Assessments	<ul style="list-style-type: none"> • Due upon return • Eligible full credit • If not ready upon return, eligible for late work policy per CLT 	<ul style="list-style-type: none"> • Due upon return • Up to, but not more than, a two grade deduction is possible <p>(deduction must be agreed upon by CLT or division)</p>
Formative Assessments	<ul style="list-style-type: none"> • 2 days per 1 day make up time • Eligible full credit • If not ready after the 2 days per 1 day make up time, eligible for late work policy per CLT 	<ul style="list-style-type: none"> • No make-up time • Not eligible for credit
MTSS team will determine any exceptions to these expectations for exceptional student / family circumstances		

Vacation

- Complete a vacation form one week in advance.
- Forms in the dean's office.
- Parent or guardian needs to call in your absence on the first day of vacation.



College Visit

- Form online or in Student Services.
- Form must be filled out in advance.
- Form signed by college rep and returned to attendance office after visit.
- Parent or guardian needs to call in your absence.
- Visit days allowed: 3 - jr year; 3 - sr year



Academic Tardies

Tardy #	Consequence
1-2	Teacher Contact
3	1 hr (T.C.)
4	2 hr (T.C.)
5	Step 1 (T.C.)
6	Step 2 (T.C./SS)
7	Step 3 Dean
8	Step 4 (No Credit for class)

Late Start Mondays

- Students enter through front doors.
- If you get to school early, you have 3 choices:
 1. Cafeteria
 2. Testing Center
 3. Media Center
 - Quiet study
 - Homework Club
- Students can go to lockers at 7:55.

Safety

IF YOU SEE SOMETHING, SAY
SOMETHING!

Tell an Administrator, Teacher or
Counselor.

Use the Report a Concern Button on our
website!

Safety

Come to the Deans or School Resource Officer to help prevent or get help with....

- Bullying / intimidation/ troubling statements
- Fights
- Drug concerns
- Weapons

Safety

- Don't joke around. Statements dealing with the safety of any person in the building will be dealt with in a harsh and swift manner.
- Tell an adult if you hear, see or read something that could be harmful.
- Use the anonymous tip line on the website.
- TAKE OUR LOCKDOWN DRILLS SERIOUSLY!!!!

Blue Light System



- For use if there is an active threat in our building.
- Initiates our Hard Lockdown procedures.
- If you return to building and you see the blue lights flashing, do NOT enter the school!

Parking Lot

- Parking is a privilege!
- Temporary Parking - \$5.00
- Notify Dean's office if driving a different car.
- If parking in the lot without a sticker, 4 hour detention, then car will be towed.
- **Drive safely in the parking lot.**
- **Park in the proper place after lunch.**

Cigarettes/Alcohol/Drugs/ Electronic Cigarettes



- Possession/Under the influence - including parking lot, events, etc.
- School consequences including possible suspension
- Police consequences
- Training rule violation
- Loss of privileges

Code of Conduct

All student participants must abide by District 155's athletic/activity Code of Conduct and any additional rules established by the High School and athletic team/activity.

- **Students who are members of an athletic team are to exhibit and model the following expectations**
 - Exemplary moral character at all times
 - Respect for self, team, sport, official, other programs, and the school
 - Confidence in self, team and coaching staff.
 - Commitment to academics, athletics and the school community.
 - Good sportsmanship, which includes fair play and courteous treatment of teammates, opponents, and officials, while representing the school and community in a respectful manner.

- **Code of Conduct-4 Step Process**
 - Step 1: Student shall lose eligibility for 20% of the contests and finish the season in good standing.
 - Step 2: Student shall lose eligibility for 50% of the contests and finish the season in good standing.
 - Step 3: Student shall lose eligibility for 1 calendar year from date of infraction.
 - Step 4: Student shall lose eligibility for the rest of his/her high school career.

Medications-School Nurse:

Nurse Blohm

- Over the counter and prescription medication must be kept in and taken in the nurse's office.
- Be sure parent or guardian fills out the appropriate forms.

Headwear and Outerwear

- Expected to remove:
 - Outerwear/Coats
 - Hoods!
- Nothing with spikes



Clothing

- Inappropriate Clothing
 - Alcohol, tobacco, or drug references
 - Sexual references
 - Vulgar language
 - Gang representation



Overexposure

- No bare midriffs/backs/strapless shirts or dresses.
 - Shirts cannot be too revealing



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1-1 Chromebook Reminders

“Network storage areas will be treated like school lockers and may be accessed by school personnel at any time.”

“Students and staff members have no expectation of privacy in any material that is stored, transmitted, accessed via the District’s electronic networks or the District’s devices, including the District issued 1:1 devices.”

1-1 Student Expectations

- Bring device fully charged.
- Carry, use and store device to prevent damage.
- Refrain from letting others use device.
- Notify member of the Tech Center if device is damaged, lost or stolen.

May lead to disciplinary action if

- Using a device in a manner that violates district rules and expectations.
- Using a device that has not been assigned to you or designated for your use.
- Failing to bring your charged 1:1 device to class on more than three occasion in any one semester.

1-1 Chromebook Loaners

1. My Chromebook is broken.

- a. You must have the broken Chromebook with you.
- b. You will be given a Chromebook until yours is fixed.

2. My Chromebook is not charged.

- a. We will charge your Chromebook for you during a free period.

3. I don't have my Chromebook and my teacher deems it necessary for me to have my Chromebook in class.

- a. Bring a pass from the teacher.
- b. You will be given a Chromebook for 1 period.

Cell Phones/Electronic Devices

- Cell phones
 - Allowed in hallway during passing periods, lunch and commons.
 - Allowed in **Media Center** for Music, or school related use.
 - If on or out any other time **it will be taken** and a 2 hour detention will be given. Phone can be picked up in the dean's office.
 - Second Offense – 2 hour detention & parent pick up
- Cameras/Video/Phone
 - **For academic use only- Cannot take pictures of students in school.**
 - Approved by Administration
- Failure to comply will result in disciplinary action.
- Student may be subject to a search.

Off Campus

- Junior/Senior Off Campus - Privilege!
- Leave and return through main entrance.
- Students with Flex Classes have to stay ON campus when they don't go to class & can go to: Media Center, Math/Lit Center, Collaboration Space or Commons/Study Hall.
- Anywhere outside during your academic class schedule is considered Off Campus.
- Students required to scan out when leaving campus AND YOU MUST LEAVE CAMPUS!!!
- MUST SHOW ID UPON RETURN!!!

Lunch/Commons

- Clean up after yourselves!
- Especially outside & respect Friendship Circle.
- Freshmen and Sophomores must stay on campus during lunch hour: You can go on concrete and grass out front, anywhere else is considered Off Campus.
- Please do not move furniture.

COMMONS

- Media Center – you must sign up online in advance to attend during commons.
- Student Services, Literacy, Math Centers
- Juniors and Seniors will be placed in a Study Hall at all grading periods (progress 2, semester) if failing a class.
- Students enrolled in an AP class can attend the AP help area in the media center.

SEMINARS

- You must attend seminar periods.
- Shows up on your transcript.
- Graduation Requirement!
- Will get a 2 HOUR DETENTION and a CUT for missing a seminar period.
- Double check your schedule to know when and where your seminar period takes place.

Teacher/Coach Communication

- Acceptable Communication
 - Remind 101, Gmail, Google Hangout, Skyward, Google Drive, Google Classroom and Canvas
- Unacceptable Communication
 - Text Messaging
 - Direct Messaging on Social Media

Testing Center

- Testing center located in B10.
- Sign up online for make up & retake tests.
- Link under student tab on CG homepage.
- You can sign up to take a test on late start Mondays.

Meet the Deans

- End of year picnic.
- Eligible if no detentions, suspensions or steps on the discipline report.
- Good Attendance.
- Two periods of fun, food, and games.

