

RECORD OF PROCEEDINGS

Minutes of

Bowling Green City Schools Board of Education

Special Meeting

Held Offices of Central Administration June 7, 20 23

Bowling Green City Board of Education  
Bowling Green, Ohio  
June 7, 2023  
Special Meeting

The special meeting of the Bowling Green City Board of Education was called to order by President Myers at 3:00 p.m. on Wednesday, June 7, 2023 in the Offices of Central Administration.

Roll Call: Present: Geer, Hovest, Stewart, Myers  
Absent: Carr was present through zoom (not allowed to vote by law)

11611 It was moved by Stewart, seconded by Geer that the Board go into executive session to the evaluation/compensation of a public employee.

Enter Executive Session: 3:01 pm  
Exit Executive Session: 5:14 pm

Roll Call: Ayes: Stewart, Geer, Hovest, Myers  
Nays: None Motion carried.

11612 It was moved by Stewart, seconded by Geer to adjourn at 5:14 p.m.

Roll Call: Ayes: Stewart, Geer, Hovest, Myers  
Nays: None Motion carried.

President

Attest: Treasurer

RECORD OF PROCEEDINGS

Held

Offices of Central Administration

June 20, 20 23

Bowling Green City Board of Education  
Bowling Green, Ohio  
June 20, 2023  
Special Meeting

The special meeting of the Bowling Green City Board of Education was called to order by President Myers at 1:00 p.m. on Tuesday, June 20, 2023 in the Offices of Central Administration.

Roll Call:

Present:

Carr, Geer, Hovest, Stewart, Myers

Absent:

None

**11613** It was moved by Carr, seconded by Hovest that the Board go into executive session to the evaluation/compensation of a public employee.

Enter Executive Session: 1:01 pm  
Exit Executive Session: 3:50 pm

Roll Call:

Ayes:

Carr, Hovest, Geer, Stewart, Myers

Nays:

None

Motion carried.

**11614** It was moved by Carr, seconded by Geer to adjourn at 3:50 p.m.

Roll Call:

Ayes:

Carr, Geer, Hovest, Stewart, Myers

Nays:

None

Motion carried.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer

# RECORD OF PROCEEDINGS

Minutes of

Bowling Green City Schools Board of Education

Regular Meeting

Held Performing Arts Center

June 27, 20 23

Bowling Green City Board of Education  
Bowling Green, Ohio  
June 27, 2023  
Regular Meeting

The regular meeting of the Bowling Green City Board of Education was called to order by President Myers at 5:30 p.m. on Tuesday, June 27, 2023 in the Performing Arts Center.

Roll Call: Present: Carr, Geer, Stewart, Myers  
Absent: Hovest

Introduction of guests and visitors: Marie Thomas-Baird-Sentinel Tribune, Jan McLaughlin -BG Independent News, Clint Corp-WBGU and League of Women Voters

## Special Recognitions

Wood County Health Department 2023 Clean Plate Award for "outstanding dedication in the practice of food safety knowledge and sanitation throughout the operations", presented by Tabitha Hiler-Young, Director of Food Service

Ashley Bodi – Conneaut Food Service Manager  
Julie Clauson – Crim Food Service Manager

Bowling Green High School Girl's Track & Field – presented by Coach Scott Wongrowski  
Cece Dye – 1st Team All NLL Shot Put  
Allison Fry – 1st Team All NLL Discus

Bowling Green High School Boy's Track & Field – presented by Coach Scott Wongrowski  
Kadin Shank – 1st Team All NLL 300 Meter Hurdles

Bowling Green High School Boy's Tennis – presented by Michele Wolf, Athletic Director  
Mathias Drumm – 1st Team All NLL

Bowling Green High School Baseball – presented by Coach Fred Riggs  
Brock Hastings – All District 1st Team - Infield

Bowling Green High School High School Lacrosse – presented by Michele Wolf, Athletic Director  
Evan Brandt – 1st Team All NLL Attack  
Reece Rath - 1st Team All NLL Midfield

Ohio Auditor of State Award – presented by Lori Brodie, Northwest Regional Liaison  
Cathy Schuller, Treasurer

Opportunity for public to address the Board on agenda items – Joseph DeMare – Item XIV – Bond for new high school. As the chair of the Green party, we support this levy and is advocating that the new school be a carbon negative school to produce more energy than it uses.

## Board President Report

President Myers – Core group has been meeting with DLR architects on the building project for the high school. As plans develop, they will be shared with the community.

## Superintendent's Report

Superintendent Scruci – Summer projects are going well and the custodial staff is working hard. The new website is active and much easier to navigate. Good news on reading scores for students.

Michele Wolf, Athletic Director and Stacey Higgins – Presentation regarding the BG High School Student Athletes and The 2<sup>nd</sup> & 7 Foundation.

## Opportunity for the Board to present additional items

Ginny Stewart – Bobcat Basics is always in need for items and help stocking it over the summer is welcomed. Donations are appreciated.

**11615** It was moved by Carr, seconded by Stewart, the Board approve the minutes of the special meetings of May 1, 3, 10, 18 and 30, 2023 and the regular meeting of May 16, 2023.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Held \_\_\_\_\_ 20\_\_\_\_\_

Roll Call: Ayes: Carr, Stewart, Geer, Hovest, Myers  
Nays: None Motion passed.

**11616** It was moved by Stewart, seconded by Geer to approve the listing of expenditures and investments made May 1 through June 30, 2023, "then and now payments" and the Treasurer's monthly report.

| THEN AND NOW |                                |                                          |              |
|--------------|--------------------------------|------------------------------------------|--------------|
| Date         | Vendor                         | Description                              | Amount       |
| 5/2/2023     | Earl Mechanical Services, Inc. | Emergency Repair - High School           | \$ 8,991.23  |
| 5/2/2023     | Procure Therapy Inc.           | Spec Ed. Teacher/Intervention Specialist | \$ 3,936.00  |
| 5/9/2023     | Rachel Wixey & Co.             | Special Ed Paraprofessionals             | \$ 10,882.35 |
| 5/11/2023    | WM Corporate Services Inc.     | Garbage Services                         | \$ 3,472.90  |
| 6/22/2023    | Municipal Utilities            | Electric, Water, Sewer                   | \$ 40,932.35 |
| 6/22/2023    | Telesystem                     | Fiber Data Circuity Services             | \$ 3,824.94  |
| 6/29/2023    | Bricker Graydon                | Legal Services                           | \$ 7,527.70  |

Roll Call: Ayes: Stewart, Geer, Carr, Hovest, Myers  
Nays: None Motion passed

**11617** It was moved by Geer, seconded by Stewart to approve personnel as recommended by the Superintendent.

CERTIFICATED PERSONNEL:

Extended Time for 2023-2024  
Amy Kreilick – Library Media – 2.5 days  
Kaila Beckrow – School Psychologist – 10 days

Rescind Extended Time for 2023-2024  
Kelsey Hickey – School Psychologist – 10 days  
(Approved May 16, 2023 BOE mtg; Hickey resigned effective August 3, 2023 as approved May 30, 2023 BOE mtg)

Employment for 2023-2024 (tentative salary placement pending completion of all required certification and documentation)

Hope Nevins – Spanish – High School - MA - Level E  
Amy Kreilick – Library Specialist – Elementary – MA+15 - Level E  
Laurie Russell – Reading Specialist – High School – MA+15 – Level C  
Sabrina Egli – Reading Specialist – Crim Elementary – BA – Level B (0.5 part time)

Supplemental Employment for 2023-2024 (Contingent upon completion of all training requirements) Total payment amount will be contingent upon completion of the supplemental contract

Elizabeth McIntosh – LPDC Committee - \$1,000.00  
Patrick Carney – Head Coach – Cross Country – High School: \$5,168.00  
Daniel DeWitt – Athletic Director – Middle School: \$7,951.00  
Hans Glandorff – Athletic Supervisor – Fall – High School: \$1,600.00  
Hans Glandorff – Athletic Supervisor – Winter – High School: \$1,600.00  
Hans Glandorff – Athletic Supervisor – Spring – High School: \$1,600.00  
Marshal Headley – 7th Grade Coach – Football – Middle School: \$3,479.00  
Regina Hilton – Assistant Coach – Girls Soccer – High School: \$2,172.00  
Erika Kimple – Head Coach – Girls Soccer – High School: \$6,060.00  
Shawn Kiss – Assistant Coach – Football – High School: \$4,000.00  
Jeremy Koehler – Assistant Coach – Volleyball – High School: \$5,653.00  
Kristi Krupp – Cross Country Coach – Middle School: \$3,479.00  
Deborah Mathias – Head Coach – Volleyball – High School: \$5,653.00  
Joseph Nauman – 9th Grade Coach – Football – High School: \$3,100.00  
Devin Radcliff – Assistant Coach – Football – High School: \$4,800.00  
Carrie Reynolds – 7th Grade Coach – Volleyball – Middle School: \$3,479.00  
Mason Roth – Assistant Coach – Boys Golf – High School: \$3,361.00



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Erika Slough – 8<sup>th</sup> Grade Coach – Volleyball – Middle School: \$3,479.00  
 Joshua Wade – Head Coach – Football – High School: \$8,150.00  
 Paula Williams – Cross Country Coach – Middle School: \$3,479.00  
 Mary Kern – Model United Nations Advisor – High School: \$3,280.00

## Third Grade Reading Guarantee

June 12, 2023 – June 28, 2023; Monday – Friday 9:00 a.m. to 11:15 a.m.;

June 29, 2023; 9:00 a.m. to 11:15 a.m. – Proctor EOC as assigned

Hourly tutor rate - \$30.49 up to 32.25 hours (dependent on student enrollment needs, up to one hour per week for planning)

Morgan Kuhlman

## Rescind Transfer from Unclassified I Personnel

**Debra Ondrus** From : Coordinator of Community Outreach & Student Wellness

To: Guidance Counselor – Middle School

To remain in Coordinator of Community Outreach & Student Wellness position for 2023-2024

## Professional Development

Multisensory Math Training – Professional Development Rate; June 19, 2023 through June 20, 2023; 8 hours total (4 hours per day); Paid from ARP IDEA Fund

Kerry Horrigan Jennifer Ostrowski Heather Potter

PBIS (Positive Behavior Interventions & Supports) Planning - Summer PD Rate; Paid with Title IV-A Funds FY24

## August 10, 2023; 3 hours

|                 |                 |                  |                    |
|-----------------|-----------------|------------------|--------------------|
| Patrick Carney  | Heather Fallis  | Marshall Headley | Robyne Kramp       |
| Tyler Nye       | Amanda Pasley   | Jillian Powell   | Laura Reyes        |
| Ashley Schmeltz | Bryan Schneider | Erin Schneider   | Morgan Strausbaugh |
| Daniel Stutzman |                 |                  |                    |

## August 15, 2023; 3 hours

|                 |                  |                   |                |
|-----------------|------------------|-------------------|----------------|
| Joan Battin     | Mallory Brantley | Mary Beth Ellison | Katie Fields   |
| Cori Gonzales   | Stacey Higgins   | Joseph McFaddin   | Jordan Opfer   |
| Sara Postic     | Barbara Powell   | Paul Reinhart     | Amber Rueemle  |
| Nichole Simonis | Aricka Speck     | Michelle N Thomas | Tricia Wallace |

## August 16, 2023; 3 hours

|                   |                 |                |                |
|-------------------|-----------------|----------------|----------------|
| Elise Buchhop     | Leesa Caris     | Matthew Caris  | Maggie Green   |
| Kenneth (KC) Hale | Brittany Howard | Adam Jarvis    | Heather Kramer |
| Shannon Lentz     | Robyn Lewis     | Amanda McBride | Baley Nye      |
| Jillian Powell    | Alexis Rogers   |                |                |

K-5 Curriculum Integration Unit Planning – Summer Daily Rate; Paid with Title IIA Funds FY23

## June 13, 2023

|                    |                 |                  |                       |
|--------------------|-----------------|------------------|-----------------------|
| Mallory Brantley   | Sara Buddemeyer | Margaret Carr    | Danielle Carrasquillo |
| Stacy Donley       | Jessica Edens   | Maggie Green     | Melissa Hemminger     |
| Samantha Hornyak   | Lisa Howard     | Kerestin Kendall | Robyn Lewis           |
| Tami Matney        | Susan Miller    | Emily Nash       | Jennifer Nichols      |
| Allison Nickey     | Barbara Powell  | Nichole Simonis  | Annette Teet          |
| Michelle E. Thomas |                 |                  |                       |

## June 21, 2023

|                  |                |                |
|------------------|----------------|----------------|
| Kerestin Kendall | Allison Nickey | Barbara Powell |
|------------------|----------------|----------------|

## June 27, 2023

|                 |                       |                 |                |
|-----------------|-----------------------|-----------------|----------------|
| Joan Battin     | Danielle Carrasquillo | Michelle Crider | Katlin Dasher  |
| Rachel Felver   | Rachel Fletcher       | Jennifer Finley | Stacey Higgins |
| September Killy | Kelly Jo Lincoln      | Jana Metzger    | Kisha Nichols  |
| Jennine Niekamp | Samantha Ramey        | Alexis Rogers   | Aricka Speck   |

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June 28, 2023  
Tammy Beauprez Emily Bechstein Danielle Carrasquillo Erin Failor  
Joseph McFaddin Robert Marzola Susan Miller Emily Nash  
Paul Reinhart Michelle N. Thomas

June 30, 2023  
Sara (Postic) Buddemeyer Nichole Simonis

K-5 Curriculum Integration Unit Planning Facilitator – \$30.49 hourly rate; up to 10 hours; Paid with Title IIA Funds FY23  
Danielle Carrasquillo

Geodes (Decodable Readers K-2) Professional Development Planning Facilitator \$30.49 hourly rate; up to 10 hours; Paid with Title IIA Funds FY23 & FY24  
Mara Connor

AP Institute – June 26, 27, 28, 29, 2023; Summer Daily rate; Paid from Title IIA Funds FY23  
Nathaniel Durkin Lauren Tiell

6<sup>th</sup> Grade Social Studies Professional Development; \$30.49 hourly rate; up to 2 hours; August 15, 2023; Paid with Title IIA Funds FY24  
Megan Fults Tyler Nye

6<sup>th</sup> Grade Social Studies Unit Lesson Planning; \$30.49 hourly rate; up to 5 hours; August 2023; Paid with Title IIA Funds FY24  
Megan Fults Tyler Nye

8<sup>th</sup> Grade Social Studies Professional Development; \$30.49 hourly rate; up to 2 hours; August 9, 2023; Paid with Title IIA Funds FY24  
Patrick Carney Amanda Pasley

8<sup>th</sup> Grade Social Studies Unit Lesson Planning; \$30.49 hourly rate; up to 5 hours; August 11, 2023; Paid with Title IIA Funds FY24  
Patrick Carney Amanda Pasley

7<sup>th</sup> Grade Social Studies Unit Lesson Planning; \$30.49 hourly rate; up to 5 hours; August 2023; Paid with Title IIA Funds FY24  
Kori Atwood Erin Schneider

High School Social Studies Professional Development; \$30.49 hourly rate; up to 2 hours; August 17, 2023; Paid with Title IIA Funds FY24  
Joseph Hudok Matthew McEwen Deborah Mathias Baley Nye  
Brandon Ripke Joshua Wade

Grade 3 Summer School Planning; \$30.49 hourly rate; up to 2 hours; Paid with Title IIA Funds FY23  
Jennifer Ostrowski

Transition to High School Meetings; Summer PD Rate (maximum of 6 hours); August 17, 2023  
Anne Clark Holly Cummings Jamie Donaldson Joseph Nauman  
Devin Radcliff Brandon Ripke Heather Tessler

Physical Aggression Avoidance Response Remediation (PAARR) Training - Summer PD Rate / 3.5 hours; August 7, 2023; Paid with Title IV-A Funds  
Emily Akuszewski Courtney Allard Joseph Claes Anne Clark  
Brent Cummings Mary Beth Ellison Kayleigh Evans Rachel Fletcher  
Allison Gillespie Cori Gonzales Amanda Grzecki Bridget Hale  
Kerry Horrigan James Jones Jeremy Kohler Robert Marzola  
Tamarah Matney Elizabeth McIntosh Joseph Nauman Arianne Newman  
Betsy Nietz Kaycee Noe Jordan Opfer Jennifer Ostrowski  
Heather Potter Cora Radtke Samantha Ramey Brandon Ripke  
Alexis Rogers Nichole Simonis Sabrina Smith Morgan Strausbaugh  
Daniel Stutzman Ashley Sullivan Sarah Swortcheck Michelle N. Thomas

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Behavior Leadership 8:00a.m. to 11:00a.m. & 12:30 p.m. to 3:30 p.m. Summer PD Rate / 6 hours per day; Paid with ARP IDEA Funds – July 17, 2023 through July 19, 2023  
Jillian Powell

PBIS (Positive Behavior Interventions & Supports) Tier 2 Planning - Summer PD Rate; Paid with Title IV-A FY24 Funds – August 7, 2023: 3 hours

|                 |                   |                    |               |
|-----------------|-------------------|--------------------|---------------|
| Elise Buchhop   | Mary Beth Ellison | Rachel Fletcher    | Kelsey Hickey |
| Kerry Horrigan  | Sara Isaacs       | Kelly Lincoln      | Jordan Opfer  |
| Ashley Sullivan | Sarah Swortcheck  | Michelle N. Thomas |               |

## SUPPORT PERSONNEL:

### Resignation

Sarah Alva – Food Service Monitor – Kenwood Elementary - Effective June 1, 2023  
David Desparios – Substitute Bus Driver – Effective June 1, 2023  
Ruby Watkins – Secretary – Pupil Services – Effective July 1, 2023  
Stephanie Wendt – EMIS Secretary – High School – Effective June 23, 2023

### Employment

Mercedes Futo – Secretary – EMIS – High School – Effective June 20, 2023; Experience Factor 5; 85 working day probation  
Ann Rieinan – Secretary – Pupil Services – Effective June 21, 2023; Experience Factor 5; 85 working day probation  
Brittney Suave – Van Driver – Transportation – Effective June 1, 2023; Experience Factor 0; 85 working day probation  
Ashley Bodi – Van Driver – Transportation – Effective June 1, 2023; Experience Factor 0; 85 working day probation  
Joshua Nietz – Custodian – 2<sup>nd</sup> Shift – High School – Effective July 17, 2023; Experience Factor 1; 85 working day probation

Transportation Substitutes 2022-2023 School Year \$17.64 (regular route) - \$17.34 (extra trip) [Hours to be determined by the Director of Transportation] \*contingent upon completion of required paperwork and background checks

Gail Amos – Effective June 1, 2023

### Transfer/Promotion

Alexa Milks – From: Secretary – Kenwood Elementary – 212 day contract  
To: Secretary – High School – 253 day contract  
Effective July 17, 2023 – 60 work day probationary period  
Jennifer Morlock - From: Secretary – Crim Elementary – Part-Time  
To: Secretary – Kenwood Elementary – Full Time  
Effective August 1, 2023 – 60 work day probationary period

### Leave of Absence Request

Maira Hrovatch – July 10, 2023 through July 28, 2023 (15 days) – Extended Leave without Pay

Employment of Substitute Bus Driver Trainees – 2022-2023 School Year - \$10.10 per hour [Hours to be determined by the Director of Transportation]

Carrie Hayden – Effective June 21, 2023  
Brittany Meade – Effective June 21, 2023  
Cassidy Palmer – Effective June 21, 2023

## OTHER PERSONNEL:

Student Activity Contract Employment for 2022-2023 (Occasional employees in paid/contractual positions - Contingent upon completion of all training requirements) – Total payment amount will be contingent upon completion of the supplemental contract.

Taylor Raszka – Weight Room Supervisor – Summer – High School; \$1,689.00

Student Activity Contract Employment for 2023-2024 (Occasional employees in paid/contractual positions - Contingent upon completion of all training requirements) - Total payment amount will be contingent upon completion of the supplemental contract.

James Allen – 9<sup>th</sup> Grade Coach – Football – High School: \$3,200.00  
Sydney Baer – Assistant Coach – Girls Soccer – High School: \$950.00

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Kate Brown – Assistant Coach – Girls Golf – High School: \$3,361.00  
Arnold Buehler – Assistant Coach – Boys Soccer – High School: \$1,500.00  
Paige Bulkeley – Head Coach – Girls Golf – High School: \$4,572.00  
Lisa Carney – Assistant Coach – Cross Country – High School: \$4,174.00  
Kalissa Carpenter – Head Coach – Cheerleading Fall – High School: \$1,723.00  
Kalissa Carpenter – Head Coach – Cheerleading Winter – High School: \$1,723.00  
Kalissa Carpenter – Head Coach – Cheerleading Competition – High School: \$1,723.00  
Braden Conrad – Assistant Coach – Girls Soccer – High School: \$1,000.00  
Andrew Drumm – Head Coach – Girls Tennis – High School: \$4,572.00  
Noah Evans – Assistant Coach – Boys Soccer – High School: \$3,100.00  
Joshua Fox – Head Coach – Boys Soccer – High School: \$5,532.00  
Victoria Golden – Head Coach – Cheerleading - Fall – Middle School: \$1,739.00  
David Hoehner – 7th Grade Coach – Football – Middle School: \$3,479.00  
Chad Howard 9th Grade Coach – Football – High School: \$3,000.00  
Robert Hunter – Assistant Coach – Football – High School: \$4,400.00  
Alfonso Mack – 8th Grade Coach – Football – Middle School: \$3,479.00  
Taylor Raszka – Weight Room Supervisor – Fall – High School: \$1,689.00  
Taylor Raszka – Weight Room Supervisor – Winter – High School: \$1,689.00  
Taylor Raszka – Weight Room Supervisor – Spring – High School: \$1,689.00  
Robert Rath – 8th Grade Coach – Football – Middle School: \$3,479.00  
Connor Rogowski – 9th Grade Coach – Football – High School: \$3,400.00  
Kurt Thomas – Head Coach – Boys Golf – High School: \$4,572.00  
Ryan Watson – Assistant Coach – Boys Soccer – High School: \$1,000.00  
Madelyn Zuhlsdorf – 9th Grade Coach – Cheerleading - Fall – High School: \$2,087.00

Volunteer Recognitions for 2023-2024 (Unpaid)

Jordan Arrington – Assistant Coach – Football – High School  
Meaghan Maly – Assistant Coach – Girls Soccer – High School  
Madisyn Wagner – Assistant Coach – Girls Soccer – High School

Remedial Tutors for the 2023-2024 school year; contracted Tutor Rate

Betty Dzierzak – Remedial Tutor – High School – 19 hours/week  
Carrie Crawford – Remedial Tutor – Middle School – 19 hours/week  
Erin Kozey – Remedial Tutor – Middle School – 19 hours/week

UNCLASSIFIED I PERSONNEL:

Employment

Debra Ondrus – Coordinator of Community Outreach & Student Wellness – 205 day/year Calendar – 2023-2024  
School Year – Base Salary: \$99,156.20/Year; 1 year contract paid from Wellness Funds  
Katie Perkins – Curriculum Coordinator - 225 day/year Calendar – Effective August 1, 2023 – July 31, 2025 – Base Salary: \$88,000.00/Year; July 1, 2023 through July 31, 2023 – Pay up to 10 days at per diem rate of \$391.11 [Dates to be determined by the Executive Director of Teaching and Learning]  
Richelle Oberlin – Assistant Treasurer – 253 day/year Calendar – Base Salary: \$82,000.00/Year – Effective August 1, 2023

ADMINISTRATIVE PERSONNEL:

Extended Time for 2022-2023

Michele Wolf – Athletic Director – Up to 5 days at per diem rate

Resignation

Katie Bacon – Assistant Principal – High School – Effective August 2, 2023

Roll Call: Ayes: Geer, Stewart, Carr, Hovest, Myers  
Nays: None Motion passed

11618 It was moved by Carr, seconded by Geer to approve items as requested:

By the Treasurer

Authorization for Temporary Appropriations for Fiscal Year 2024 at fifty (50%) percent of the 2023 appropriation levels to get the year started.



# RECORD OF PROCEEDINGS

Minutes of

Bowling Green City Schools Board of Education

Meeting  
Regular

Held Performing Arts Center

June 27, 2023

## Fiscal Year 2023 Appropriation Amendments/Additions:

| Fund | SCC  | Description   | Amount            |
|------|------|---------------|-------------------|
|      |      |               | Incr./ (Decrease) |
| 001  | 0000 | General Fund  | 30,654.61         |
| 019  | 9008 | Mentor Grant  | 6,410.00          |
| 200  | 0223 | Class of 2023 | 3,427.40          |
| 200  | 1038 | DECA          | 1,800.00          |
| 300  | 1130 | After Prom    | 600.00            |
| 590  | 9023 | Title II-A    | (35,176.95)       |

## **Cash Transfers**

\$3,562 - Transfer from 018-1801 High School Principal Fund to 018-1800 AP Exams & PSAT

\$33.42 - Transfer from 200-1042 Latino Culture Club to 200-1024 Spanish Club

## **Cash Advances**

\$90,707.45 - Advance from 001 General Fund to 020 Auxiliary Contracted Services

\$134,802.41 - Advance from 001 General Fund to 599 School Safety Grant

It is the Treasurer's recommendation to approve the established funds for the purposes listed below.

## **Fund 007-9006 - Patrick DeLuca Memorial Scholarship**

Purpose: This fund has been established by Jack and Betty Whitacre for the purposes of awarding an annual scholarship in memory of their grandson Patrick DeLuca. The fund will account for donations and awards of the scholarship to an eligible senior pursuing higher education in the fields of Band/Music or Drama.

## **Fund 018-1800 - AP Exams & PSAT**

Purpose: To account for collections and disbursements associated with AP Exams and PSAT, including supplies, fees, and rental space.

## **Fund 200-1045 - High School Gay Straight Alliance (HS GSA)**

Purpose: This is a student led organization at Bowling Green High School with the intended purpose of providing a safe and supportive environment for all students. The account would be used for fundraising efforts in order to provide supplies and snacks for the meetings.

## **Fund 300-2010 - MS Drama Club**

Purpose: This fund would be established to account for monies received and expensed for purposes of a Middle School (MS) drama program. The MS Drama Club would be a District managed activity and would include student-directed plays with both acting and technical aspects. Fundraisers will support the costs of club activities.

## **Fund 499-9123 - OAG FY23 School Safety Grant**

Purpose: This fund has been established to account for receipts and expenditures of funds awarded through the Ohio Attorney General's FY23 School Safety Grant.

Approval of Cyber and Pollution Coverage through Ohio School Plan; Total Premium Amount - \$13,693.00

## By the Superintendent

## Approval of the following agreements:

Acceptance of a Personal Service Contract between Tammy Alexander & Associates, LLC and Bowling Green City School District for instruction and assessment for a special needs student effective June 1, 2023 through August 21, 2023.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

Held \_\_\_\_\_

20 \_\_\_\_\_

## TAMMY ALEXANDER & ASSOCIATES, LLC ALEXANDER READING SPECIALISTS

### *Personal Service Contract*

This contract is entered into between Tammy Alexander & Associates, LLC (DBA Alexander Reading Specialists), located at 4165 Monroe Street, Suite B, Toledo, OH 43606 and Bowling Green City Schools, located at 137 Clough Street, Bowling Green, OH 43402.

Bowling Green City Schools agrees to pay Tammy Alexander & Associates, LLC \$75 per hour. Tammy Alexander & Associates, LLC agrees to provide the following services for Bowling Green City Schools.

#### 1. Academic Language Instruction to \_\_\_\_\_

Up to 36 hours of academic language instruction to \_\_\_\_\_ are to be provided from June 1 through August 21, 2023.

#### 2. Assessment and reporting of \_\_\_\_\_ progress.

Up to 4 hours of assessments/written progress reports/tracking/reporting of \_\_\_\_\_ progress are to be provided from June 1 through August 21, 2023.

Payment is to be made by check (payable to "Tammy Alexander & Associates, LLC") within 30 days of receipt of a monthly invoice documenting the hours of instruction/assessment/reporting that were provided or offered. In the case of a "no show," a forgotten appointment, or a same-day cancellation, Tammy Alexander & Associates, LLC has a "no-show" policy of charging for a scheduled session unless a cancellation notice is received 24-hours prior to the scheduled appointment. Exceptions are made for substantiated medical reasons.

Invoices will be emailed to Allie Reucher, Executive Director of Pupil Services, at <[areucher@bgcs.k12.oh.us](mailto:areucher@bgcs.k12.oh.us)>.

This contract is entered into this 15th day of May, 2023.

Date: 5-17-23



Tammy Alexander, Director  
Tammy Alexander & Associates, LLC

\_\_\_\_\_  
Francis Scruci, Superintendent  
Superintendent  
Bowling Green City Schools

Acceptance of an Agreement to Provide ESCCO Services between Educational Service Center of Central Ohio (ESCCO) and Bowling Green City Schools for consultation [with the Ohio Center for Autism and Low Incidence for environmental design with our learning center programming] in August 2023 at a cost of \$2,750 to be paid with IDEA ARP funds.

# RECORD OF PROCEEDINGS

Minutes of

Bowling Green City Schools Board of Education

Regular Meeting

Held Performing Arts Center

June 27, 2023

## EDUCATIONAL SERVICE CENTER OF CENTRAL OHIO

### Agreement to Provide ESCCO Services GENERAL TERMS AND CONDITIONS

The Governing Board of the Educational Service Center of Central Ohio (the "ESCCO") on behalf of the Ohio Center of Autism and Low Incidence and Bowling Green City Schools (hereafter "ENTITY") located at 137 Clough Street, Bowling Green, Ohio 43402 hereby enter into an AGREEMENT for the provision of services by ESCCO to Entity as follows:

#### 1. Statement of Work

The ESCCO shall provide two (2) days of consultation with elementary school classroom/staff and district administration educating students with autism and complex needs, supporting with environmental design and classroom setup with Amy Coffin.

#### 2. Term

This AGREEMENT is effective for August 1, 2023 and shall end June 30, 2024 or shall remain in effect until the Services have been completed in every material respect, unless earlier terminated pursuant to this section. This AGREEMENT may be extended by the parties upon mutual written agreement. If ESCCO, at the request of Entity, continues to provide substantially similar services beyond the date of termination, this AGREEMENT, and entity's obligation to pay for such services shall continue in effect with respect to those services.

ESCCO and/or ENTITY may terminate this AGREEMENT upon 30 days written notice at any time that is determined that the services of the ESCCO are no longer needed, that the grant funding supporting said agreement is not forthcoming or is insufficient, upon failure of the Federal or State government to appropriate funds, or for any other reason whatsoever. ENTITY shall pay for ESCCO services rendered prior to the receipt of written notification of cancellation of services.

Further, ESCCO may terminate this AGREEMENT immediately upon written notice if ESCCO determines, in its sole discretion exercised in good faith, that ENTITY has violated any applicable law, rule, regulation, or policy; failed to perform any duty or warranty under this AGREEMENT; made a misrepresentation that materially affects the level or quality of Services; or otherwise acted in a manner contrary to ESCCO's best interests.

#### 3. Compensation

The ENTITY will compensate the ESCCO two seven thousand seven hundred and fifty dollars (\$2,750.00) as outlined in the Statement of Work. If ESCCO incurs out-of-pocket expenses incident to performing this AGREEMENT, ESCCO shall be reimbursed to the extent those expenses are documented, reasonably necessary. ESCCO's request for reimbursement shall be submitted with the related invoice. Payment is due no later than thirty days following invoice.

The maximum amount payable for services and expenses under this AGREEMENT shall not exceed two thousand seven hundred and fifty dollars (\$2,750.00).

#### 4. Facilities

While this AGREEMENT is in effect, the ENTITY will make available to ESCCO adequate physical facilities as may be reasonably necessary to the ESCCO to perform the terms of this AGREEMENT. ESCCO shall return any facilities provided in the same condition as received, minus normal wear and tear.

#### 5. Risk/Indemnification

ESCCO will be responsible for any loss, costs or damages to Entity resulting from negligent performance of this Agreement by ESCCO personnel. Entity will be responsible for any loss, cost or damages to ESCCO resulting from negligence on the part of Entity in connection with this Agreement.

ESCCO agrees to inform ENTITY promptly of any incident, act, threat or other occurrence that might lead to action against the ENTITY.

#### 6. Intellectual Property

ENTITY agrees that the ESCCO is the sole owner of all content and materials developed under this AGREEMENT. The ESCCO retains the entire distribution rights to any content or materials to exercise as it deems appropriate, with the exception of State or Federally funded materials that become part of the public domain pursuant to the terms of such funding. ENTITY may use, reuse and distribute to members of ENTITY's internal organization. Any other use is prohibited without the express, prior written consent of the ESCCO.

#### 7. Data security

ESCCO shall not be responsible for breaches of data security or the release of personally identifiable information caused by the failure of ENTITY to secure such data. ENTITY assumes the risk of the transfer of personally identifiable information to and from ESCCO or the storage and use by ESCCO of such information developed through its activities for ENTITY, and agrees to be responsible for remediation of data breaches caused by theft, hacking or other acts.

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8. Entire Agreement and Releases  
This AGREEMENT contains the entire agreement of the parties as to its subject matter and there are no other promises or conditions in any other agreement, whether written or oral. This AGREEMENT supersedes any prior written or oral agreements between the parties with respect to the services to be provided as specified herein.

9. Amendment /Assignment  
This AGREEMENT may only be modified or amended by a written agreement executed by both parties. This AGREEMENT, and /or the obligations represented by this AGREEMENT, cannot be assigned or transferred by the ESCCO without the express, prior written permission of the ENTITY.. ESCCO may, at its sole expense, employ or subcontract with others to assist in the rendition of services provided under this AGREEMENT.

10. Severability  
If any provision of this AGREEMENT shall be held to be invalid or unenforceable by any court or agency having jurisdiction over the parties for any reason, the remaining provisions shall continue to be valid and enforceable provided that either party may terminate this agreement upon five days written notice following the determination of invalidity.

11. Waiver of Contractual Right  
The failure of either party to enforce any provision of this AGREEMENT shall not be construed as waiver or limitation of that party's right to subsequently enforce and compel compliance with every provision of this AGREEMENT.

12. Applicable Law  
This AGREEMENT shall be governed and construed under the law of the State of Ohio, and exclusive venue for any dispute arising hereunder shall be in Franklin County Ohio, or in the United States District Court for the Southern District of Ohio.

13. Representations of the Parties  
Each of the signatories to this agreement represent: 1) that the party represented by the signature below has duly authorized the execution of this agreement by resolution enacted in a public meeting, if applicable, conducted in compliance with all applicable provisions of law, and 2) the party represented by the signature below is not subject to any unresolved findings for recovery by the Auditor of State.

IN WITNESS WHERE OF, the parties have signed this AGREEMENT on the dates shown below:

|                                            |                                    |
|--------------------------------------------|------------------------------------|
| Educational Service Center of Central Ohio | Entity: Bowling Green City Schools |
| Name: _____ David Varda _____              | Name: _____                        |
| Title: _____ Treasurer/CFO _____           | Title: _____                       |
| Signature: _____ David Varda _____         | Signature: _____                   |
| Date: _____ June 6, 2023 _____             | Date: _____                        |

Acceptance of an Agreement to Provide ESCCO Services between Educational Service Center of Central Ohio (ESSCO) on behalf of Ohio Center for Autism and Low Incidence (OCALI) and Bowling Green City Schools for consultation and coaching to support students with complex needs effective August 1, 2023 through June 30, 2024 not to exceed \$6,000 [to be paid from the special education budget].

EDUCATIONAL SERVICE CENTER OF CENTRAL OHIO

Agreement to Provide ESCCO Services  
GENERAL TERMS AND CONDITIONS

The Governing Board of the Educational Service Center of Central Ohio (the "ESCCO") on behalf of the Ohio Center of Autism and Low Incidence and Bowling Green City Schools (hereafter "ENTITY") located at 137 Clough Street, Bowling Green, Ohio 43402 hereby enter into an AGREEMENT for the provision of services by ESCCO to Entity as follows:

1. Statement of Work  
The ESCCO shall provide up to six (6) days of consultation to elementary school classroom/s staff educating students with autism and complex needs, providing coaching, professional development/training, and written recommendations with Denise Sawan Caruso.

2. Term  
This AGREEMENT is effective for August 1, 2023 and shall end June 30, 2024 or shall remain in effect until the Services have been completed in every material respect, unless earlier terminated pursuant to this section. This AGREEMENT may be extended by the parties upon mutual written agreement. If ESCCO, at the request of Entity, continues to provide substantially similar services beyond the date of termination, this AGREEMENT, and entity's obligation to pay for such services shall continue in effect with respect to those services.



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ESCCO and/or ENTITY may terminate this AGREEMENT upon 30 days written notice at any time that is determined that the services of the ESCCO are no longer needed, that the grant funding supporting said agreement is not forthcoming or is insufficient, upon failure of the Federal or State government to appropriate funds, or for any other reason whatsoever. ENTITY shall pay for ESCCO services rendered prior to the receipt of written notification of cancellation of services.

Further, ESCCO may terminate this AGREEMENT immediately upon written notice if ESCCO determines, in its sole discretion exercised in good faith, that ENTITY has violated any applicable law, rule, regulation, or policy; failed to perform any duty or warranty under this AGREEMENT; made a misrepresentation that materially affects the level or quality of Services; or otherwise acted in a manner contrary to ESCCO's best interests.

### 3. Compensation

The ENTITY will compensate the ESCCO one thousand dollars (\$1,000.00 per day) for up to 8 hours of consultation and report writing as outlined in the Statement of Work. If ESCCO incurs out-of-pocket expenses incident to performing this AGREEMENT, ESCCO shall be reimbursed to the extent those expenses are documented, reasonably necessary. ESCCO's request for reimbursement shall be submitted with the related invoice. Payment is due no later than thirty days following invoice.

The maximum amount payable for services and expenses under this AGREEMENT shall not exceed six thousand dollars (\$6,000.00).

### 4. Facilities

While this AGREEMENT is in effect, the ENTITY will make available to ESCCO adequate physical facilities as may be reasonably necessary to the ESCCO to perform the terms of this AGREEMENT. ESCCO shall return any facilities provided in the same condition as received, minus normal wear and tear.

### 5. Risk/Indemnification

ESCCO will be responsible for any loss, costs or damages to Entity resulting from negligent performance of this Agreement by ESCCO personnel. Entity will be responsible for any loss, cost or damages to ESCCO resulting from negligence on the part of Entity in connection with this Agreement.

ESCCO agrees to inform ENTITY promptly of any incident, act, threat or other occurrence that might lead to action against the ENTITY.

### 6. Intellectual Property

ENTITY agrees that the ESCCO is the sole owner of all content and materials developed under this AGREEMENT. The ESCCO retains the entire distribution rights to any content or materials to exercise as it deems appropriate, with the exception of State or Federally funded materials that become part of the public domain pursuant to the terms of such funding. ENTITY may use, reuse and distribute to members of ENTITY's internal organization. Any other use is prohibited without the express, prior written consent of the ESCCO.

### 7. Data security

ESCCO shall not be responsible for breaches of data security or the release of personally identifiable information caused by the failure of ENTITY to secure such data. ENTITY assumes the risk of the transfer of personally identifiable information to and from ESCCO or the storage and use by ESCCO of such information developed through its activities for ENTITY, and agrees to be responsible for remediation of data breaches caused by theft, hacking or other acts.

### 8. Entire Agreement and Releases

This AGREEMENT contains the entire agreement of the parties as to its subject matter and there are no other promises or conditions in any other agreement, whether written or oral. This AGREEMENT supersedes any prior written or oral agreements between the parties with respect to the services to be provided as specified herein.

### 9. Amendment /Assignment

This AGREEMENT may only be modified or amended by a written agreement executed by both parties. This AGREEMENT, and for the obligations represented by this AGREEMENT, cannot be assigned or transferred by the ESCCO without the express, prior written permission of the ENTITY. ESCCO may, at its sole expense, employ or subcontract with others to assist in the rendition of services provided under this AGREEMENT.

### 10. Severability

If any provision of this AGREEMENT shall be held to be invalid or unenforceable by any court or agency having jurisdiction over the parties for any reason, the remaining provisions shall continue to be valid and enforceable provided that either party may terminate this agreement upon five days written notice following the determination of invalidity.

### 11. Waiver of Contractual Right

The failure of either party to enforce any provision of this AGREEMENT shall not be construed as waiver or limitation of that party's right to subsequently enforce and compel compliance with every provision of this AGREEMENT.

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**Confidentiality of Patient Records.** The Parties agree to hold all individually identifiable patient health information ("Protected Health Information") that may be shared, transferred, transmitted or otherwise obtained pursuant to this Agreement strictly confidential, and provide all reasonable protections to prevent the unauthorized disclosure of such information, including, but not limited to the protections afforded by applicable Federal, State and Local laws and/or regulations regarding the security and confidentiality of patient health care information including, but not limited to, any regulations, standards or rules promulgated pursuant to the authority of Health Insurance Portability and Accountability Act of 1996 (HIPAA). Specifically, the Parties

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agree as follows: (1) to maintain safeguards as necessary to ensure that the Protected Health Information is not used or disclosed except as provided herein; (2) to ensure that any subcontractors or agents to whom it provides Protected Health Information received from the covered entity will agree to the same restrictions and conditions that apply with respect to such information; (3) to make available respective internal practices, books and records relating to the use and disclosure of Protected Health Information received from the other HHS or its agents; (4) to incorporate any amendments or corrections to Protected Health Information when notified by the other that the information is inaccurate or incomplete; (5) to return or destroy all Protected Health Information received from the other that it still maintains in any form and not to retain any such Protected Health Information upon termination of this Agreement; (6) they have applicable policies for providing access to Protected Health Information to the subject of that information; and (7) to report to the other any use or disclosure of Protected Health Information which is not provided for in this Agreement. It is further agreed that the individuals whose Protected Health Information is disclosed pursuant to this Agreement are intended third party beneficiaries of this Agreement."

Please indicate your agreement with this letter by signing below and returning a copy at your earliest convenience.

Sincerely,

Melanie VanDyneDate
Executive Director
Children's Resource Center

Alexandra ReucherDate
Executive Director of Pupil Services
Bowling Green City Schools

Acceptance of a Service Agreement between Wood County Educational Service Center and Bowling Green School District for Preschool Play-Based Assessments: Physical Therapy Services, Instructor Josie Rowe for the 2022-2023 extended school year; Occupational Therapy Services, Instructors Julie Muchiarone & Robyn Sharinghouse for the 2022-2023 extended school year; Speech Pathology Services, Instructor Jonelle Diefenthaler for the 2022-2023 extended school year. Estimated \$6,994.

Wood County Educational Service Center

Summer 2023
Service Agreement

Bowling Green City School District

This agreement shall serve as a contract between the Bowling Green City School District (receiving district) and the Wood County Educational Service Center (providing district) for the 2023 summer.

The Bowling Green City School District shall receive services as mutually agreed upon between the superintendents of the participating districts.

The Bowling Green City Schools shall pay the Wood County Educational Service Center approximately \$6,994 for the following:

- Occupational Therapy Services
- Physical Therapy Services
- Speech Pathology Services

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Preschool Play-Based Assessments and Extended School Year

Julie Muchiarone, OT  
Robyn Sharninghouse, OT  
Josie Rowe, PT  
Jonelle Diefenthaler

Payment for services will be invoiced September 1, 2023.

Costs resulting from any claim for unemployment or severance by the individual employed to fulfill this contract will be billed back to Bowling Green City School District.

Please sign and return one copy of this agreement.

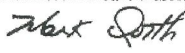
Treasurer / CFO (signature)  
Bowling Green C.S.D.

Superintendent (signature)  
Bowling Green C.S.D.

Date Approved

B.G.C.S.D. Board Resolution No.

  
Brad McCracken  
Treasurer / CFO  
Wood County E.S.C.

  
Mark North  
Superintendent  
Wood County E.S.C.

Acceptance of an Agreement for Client Services between Rachel Wixey & Associates, LLC and Bowling Green Schools for professional services associated with recruitment, training, scheduling, employment and other human resource services for Substitute Teacher position effective August 14, 2023 June 30, 2024 with automatic annual renewal.

Agreement for Client Service

THIS AGREEMENT FOR CLIENT SERVICE (the "Client Service Agreement") is made as of June 16th, 2023, to be effective Aug 14<sup>th</sup>, 2023 by and between Rachel Wixey & Associates, LLC (hereafter referred to as the "Company"), and Bowling Green City Schools (the "Client" and, together with the Company, the "Parties").

RECITALS FOR AGREEMENT

WHEREAS, the Company provides professional services associated with recruitment, training, scheduling, employment and other human resource services to private and public schools;

WHEREAS, the Client wishes to purchase certain Services, and the Company wishes to provide such Services to the Client, pursuant to and in accordance with the provisions of this Client Service Agreement and each service may be executed by the Parties pursuant to the Client Service Agreement.

NOW, THEREFORE, IN CONSIDERATION of the premises hereof, and the mutual promises and obligations herein, the Parties hereto, intending to be legally bound, hereby agree as follows:

- A. Scope of Service  
The Company will provide the Client with substitute recruiting, training, scheduling and employment services as described herein and under Description of Services provided herein.
- B. Payroll Administration and Retirement  
The Company will provide payroll services for all substitutes working at Client worksites. The Company is responsible for ensuring all state taxes, liability insurance, unemployment burden and worker's compensation burden are fully covered for each person employed by the Company. The Company will manage the deduction for State Teaching Retirement System (STRS), and provide to the retirement system with the state required reporting. Company shall provide reports for Client records. The Company will submit to STRS the employee portion, as well as responsible for the required Client Board of Education employer retirement contribution. Annual reporting will be provided from Company to Client for annual submission to STRS.



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C. Patient Protection and the Affordable Care Act

The Company is responsible for managing the Administrative burden of the Affordable Care Act for all substitute employees working for in the Client work sites. This includes Administration, Reporting, and Governmental Agency interface, tracking critical real-time data needed to manage potential costs, and assuming accountability for regulatory compliance. The Client will not experience any cost associated with substitute employees working throughout a 185-day school year, unless approved by the Client prior to substitutes meeting requirements.

D. Equal Opportunity Employer

The Parties agree that they are Equal Opportunity Employers and do not discriminate based on an employee's race, color, sex, age, religion, national origin, mental or physical disability, ancestry, military discharge status, sexual orientation, marital status, source of income, parental status, housing status, or other protected status, when providing services and making assignments, in accordance with applicable federal and state law.

E. Service Fees

The applicable fees for each Service delivered pursuant to the Agreement (together with the Additional Fees, if any, the "Service Fees") shall be set forth in the following cost structure:

The Company will provide all ongoing services associated with Substitute Management as outlined herein under Description of Services, by the following rates:

Substitute Teacher positions

| Pay rate     | Bill Rate    |
|--------------|--------------|
| \$110.00/day | \$139.50/day |

The Company will adhere to the pay rates and pay calendar(s) established by the Client. The Company will invoice the Client each time a payroll is processed.

F. Payment Terms

All invoices issued by the Company shall be due and payable within 30 calendar days of the invoice date. The Client agrees to pay the Company by the Price Structure outlined herein (D.).

G. Confidential Information

Each Party agrees to use the other Party's Confidential Information solely for the purposes of carrying out its obligations under this Agreement, and to refrain from disclosing that Confidential Information to any third-party, unless and to the extent: (a)

any disclosure is necessary or appropriate in connection with the performance of its obligations or exercise of its rights under this Agreement; (b) any disclosure is required by applicable law including public records law (O.R.C. §149.43, *et seq.*) or open meetings law (O.R.C. §121.22, *et seq.*); provided that, if practicable, the party required to make such disclosure uses reasonable efforts to give the party to whom the relevant Confidential Information relates reasonable advance notice thereof (i.e., so as to afford that party an opportunity to intervene and seek an order or other appropriate relief for the protection of its Confidential Information from any unauthorized use or disclosure) and the Confidential Information is only disclosed to the extent required by law; (c) any disclosure is made with the consent of the disclosing party; or (d) to employees, consultants or agents to whom disclosure is necessary to realize the benefit of this Agreement and who agree to be bound by the terms hereof.

H. Term Agreement

The Initial term of this Agreement shall be August 14th, 2023 – June 30th, 2024 (the "Initial Term"). The pricing in the Initial Term of the Agreement shall automatically be extended for additional successive periods of one year each (each, a "Renewal Term," and, together with the Initial Term, the "Term") at the conclusion of the Initial Term and each Renewal Term. Either Party may give written notice of termination to the other Party with a notice of sixty (60) calendar days prior to termination of service.

IN WITNESS WHEREOF, the Parties have caused this Client Service Agreement (four total pages), representing the Description of Work outlined here, to be executed by a duly authorized representative thereof, respectively, as of the Effective Date.

Prepared and Agreed by:

Rachel Wilkey & Associates, LLC

By: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Acknowledged and Agreed by:

Bowling Green City Schools

By: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Bowling Green City Schools

By: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

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Northwest Ohio Area Computer Services Cooperative (NOACSC) Computer Services Agreement for July 1, 2023 thru June 30, 2026.

## Northwest Ohio Area Computer Services Cooperative Services Agreement

Services for July 1, 2023 thru June 30, 2026

This agreement for the provision of a services ("Agreement") is entered into on this \_\_\_\_\_ day of \_\_\_\_\_ between the NOACSC and Bowling Green City Schools ("USER"), as verified by signatures on the signature page below.

NOACSC agrees and User agrees to be bound by all provisions of the Constitution for NOACSC.

NOACSC agrees to furnish and User agrees to purchase services subject to the terms and conditions which are incorporated herein. These services are offered to User subject to availability (to be determined by capacity limitations, prior sale, other user, and the combined requirements of all users).

NOACSC will notify User of days and hours during which individual services are normally available.

### • Services To Be Billed

By having access to and using any of the services of NOACSC, User agrees to pay the applicable rates in the Fee Schedule as established by NOACSC Board of Directors.

### • Fee Schedule

A fee schedule shall be maintained by the Board of Directors.

It is agreed that funds derived from both State and local sources shall be used solely for the operation of the NOACSC and under control of the duly elected Board of Directors.

User will be billed on an annual basis and agrees to pay all charges on the invoice(s) within thirty (30) days of receipt from NOACSC.

### • Set-up Assistance

NOACSC agrees to provide necessary training for personnel assigned by the User in the areas of methods, procedures and requirements for using the services purchased by the User from NOACSC under the terms of this Agreement.

### • Record Retention

All information relating to the User's records shall be the exclusive property of the User. The NOACSC agrees to hold the same in confidence and will instruct its personnel to keep such information confidential. Upon termination of this agreement, other than termination caused by default on the part of the User, the NOACSC will provide to User, upon written request, a machine-readable copy of the User's records, at a fee set by the Board of Directors.

### • Duty of Care

The NOACSC shall not be liable for damage, loss of data, delays or errors occurring by reason of circumstances beyond its reasonable control.

NOACSC will assign User-ID codes, account numbers, and any other mandatory access feature(s) required to gain access to its computing applications. NOACSC will safeguard User file data placed in electronic storage to the same extent that NOACSC safeguards similar data of its own. To provide protection against the loss of User files, NOACSC will normally store a current on-line file for a reasonable period in an off-line storage location. User may use such optional entry or file passwords or other codes and/or sequences as are permitted by the system. However, User is solely responsible for their use. NOACSC has no obligation to furnish information about them or to reconstruct any files or data as a result of such use.

### • Improvements

In order to offer the best service possible to all users, NOACSC may, from time to time, make changes in the rules of operation, languages, schedules, devices, equipment, storage facilities, identification codes and procedures, and other elements which are involved in the services referenced herein.

### • Facilities Management Services

NOACSC will agree to provide the following facilities management services if the equipment provided by the User is deemed by the NOACSC to be compatible with the equipment of the NOACSC and if User agrees to obtain all updates to system software necessary to assure continued compatibility with the system software installed by NOACSC on its own system(s). However, all costs associated with the purchase, installation, operation and maintenance of the User's computing equipment shall be born by the User. The NOACSC will not bear any costs beyond those it customarily bears for its members which do not possess their own computing equipment.

- Installation of operating system software and updates.

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- o Installation of any purchased layered software products and updates to these products provided that the products are necessary to the services provided by NOACSC to users of its own equipment.
- o Installation and updates of software provided by the State of Ohio.
- o Installation and updates of software developed by NOACSC to work in conjunction with software provided by the State of Ohio.
- o Provide procedures and training to perform full system backups and daily backups.
- o System consultation and fine tuning of the operating system as it applies to the hardware configuration and user demand.
- o Disaster backup services including off-site storage of data files in case of total destruction of both on-line and off-line data files, availability of NOACSC facility to ensure uninterrupted processing.
- o Connection to the equipment of the NOACSC, providing electronic transfer of data and access to other NOACSC users as well as many other users throughout Ohio via the K12 network.

Where facilities management services are rendered, User agrees to pay all extra costs associated with the purchase, installation and maintenance of equipment at the site of the User. These costs include, but are not limited to, the equipment itself, the installation of the equipment, the maintenance of the equipment, software, and the maintenance of the software.

## • Disclosure of Information

All NOACSC programs and forms made available for use by the User shall remain the sole property of the NOACSC and may not be reproduced in any form, disseminated directly or indirectly, or disclosed by the User except as necessary in the provision of services under this Agreement. Upon termination of this Agreement, the User shall within ten (10) days, return to the NOACSC all documents, records, manuals, forms or other materials containing copyrighted material.

## • Assignment

Any assignment of this Agreement without the express written consent of both the User and the NOACSC shall be void.

## • Causes of Action

No action, regardless of form, arising out of services under this Agreement may be brought by either party more than one (1) year after the cause of action has occurred, except that an action for nonpayment may be brought within one (1) year of date of the last payment.

## • Applicable Law

This Agreement shall be governed by the laws of the State of Ohio. If any term of this Agreement is to any extent illegal, otherwise invalid, or incapable of being enforced, such term shall be excluded to the extent of such invalidity or unenforceability; all other terms hereof shall remain in full force and effect.

## • General

User agrees that it will not use any services under this Agreement in connection with any illegal purpose or activity. User further agrees that its use will be in accordance with NOACSC conditions, rules and regulations as specified by manuals, User Guides, memoranda, or other means either supplied or made available to User.

NOACSC will comply with all Federal, State and Local laws. Without limiting the generality of the foregoing, NOACSC represents that the service furnished hereunder will be performed in compliance with all applicable regulations or orders of the Federal Communications Commission and State and Federal tariffs relating to data transmission.

This Agreement is for the sole benefit of the parties hereto and not for any other person(s) or legal entities.

Bowling Green City Schools  
Name of District

\_\_\_\_\_  
District Representative Signature Date \_\_\_\_\_

\_\_\_\_\_  
NOACSC Executive Director Signature Date \_\_\_\_\_

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Approval of a Resolution of Intent Not to Provide Career-Technical Education in Grades 7 & 8

RESOLUTION OF INTENT NOT TO PROVIDE CAREER-TECHNICAL EDUCATION IN GRADES 7 AND 8

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Bowling Green City School District Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2023-2024 school year; and

BE IT FURTHER RESOLVED that the Bowling Green City School District Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and

BE IT FURTHER RESOLVED that the Treasurer/CFO is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30<sup>th</sup> day of September, 2023.

This resolution was duly adopted during a public meeting of the Bowling Green City School District Board of Education held on June 27, 2023. In witness thereof, the parties hereby set their hands.

President of the Board of Education

Treasurer of the Board of Education

Acceptance on the following gifts:

|                                                                        |                                        |                                                |          |
|------------------------------------------------------------------------|----------------------------------------|------------------------------------------------|----------|
| \$ 200.00                                                              | Rex Memorial Scholarship               | Hallie Beattie                                 | Donation |
| \$ 1,000.00                                                            | 1Book BG                               | Allen & Mary Green                             | Donation |
| \$ 30.00                                                               | Kiwanis Inspirational Educator         | Kenwood Elementary PTO                         | Donation |
| \$ 180.00                                                              | Happy Camper Award/Conneaut Elementary | Jeffrey Johnston                               | Donation |
| \$ 2,000.00                                                            | BGCS Lunch Program                     | The Hakel Family of Bowling Green Ohio         | Donation |
| \$ 500.00                                                              | 1Book BG                               | The Hakel Family of Bowling Green Ohio         | Donation |
| \$ 100.00                                                              | Jr. Bobcat Basics                      | Fite/Waldron Family                            | Donation |
| School supplies valued at \$150.00                                     | Kenwood Elementary                     | Sherrie Sparks & Family                        | Donation |
| School supplies via Staples Donation Kit Fundraiser valued at \$270.00 | BGCS                                   | Staples BG c/o Daniel Smith Mgr & Justin Jones | Donation |
| Books & buckets valued at \$150.00                                     | Crim Elementary                        | Kristen Vela                                   | Donation |
| \$ 4,440.00                                                            | TOTAL                                  |                                                |          |

Review and accept 2023-2024 handbooks as presented to the Board:

- Elementary Student Handbook
- Parent Handbook for BG Preschool
- Bowling Green City Schools Athletic Handbook
- Middle School Athletic Handbook
- 1:1 Chromebook Handbook

(Copies available at Superintendent's Office; after approval, handbooks to be posted on BG Schools website and copies available in individual buildings)

Review and adoption of the following revised/replacement policies:

7540.03 – Responsible Use Policy for Technology and Network Use

Approval of the following lunch price increase in Bowling Green City Schools to begin with the 2023-2024 school year per Senate Bill 210:

- Elementary Student Breakfast – increase fifty cents (\$2.00)
- Adult Breakfast – increase fifty cents (\$3.00)
- Adult Lunches – increase fifty cents (\$4.75)
- Elementary Student Lunch – increase twenty-five cents (\$3.00)
- Middle School Student Lunch – increase twenty cents (\$3.25)



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Bowling Green City Schools Board of Education

Regular Meeting

Held Performing Arts Center June 27, 20 23

Adoption of the District's confirmation from the Director of Food Service of Compliance with Senate Bill 210's Certification of Standards Governing Types of Food and Beverages Sold on School Premises.

Bowling Green City Schools Food Services Department  
SY22/23 Compliance Report: Foods and Beverages Sold

- Senate Bill 210 was passed by Ohio's General Assembly on June 2, 2010 and went into effect on September 17, 2010.
- The USDA introduced Smart Snacks Guidelines for SY15. Smart Snacks is part of the Healthy, Hunger-Free Kids Act.
- Ohio schools are required to follow whichever nutritional guidelines that are more stringent.
- Bowling Green City Schools has adopted a Food Service policy that governs the type of foods and beverages sold on school premises – Policy 8500.
- All current ala carte items sold at Bowling Green City Schools meet the USDA Smart Snack guidelines. This excludes items that are available ala carte on the same day that they are sold as a breakfast or lunch. (i.e. – 4 oz. muffin may be sold ala carte on the day it is offered as breakfast, although it does not meet Smart Snacks guidelines). This exception does meet the USDA requirements.
- Current menus meet the current USDA guidelines.
- Tabitha Hiller-Young, Food Service Director is the staff member that is responsible for ensuring that ala carte and menus meet the nutritional requirements. This information will be reported to the Ohio Department of Education in the fall of 2023 (via survey).
- Food service compliance information is required to be presented to the district's Board of Education each year. This report meets this requirement.

11/18/22 – prepared by Tabitha Hiller-Young, Food Service Director

Approve that the payment of the Grievance Settlement as approved at the February 21, 2023 Board Meeting will be paid from Title IIA Funds.

Roll Call: Ayes: Carr, Geer, Hovest, Stewart, Myers  
Nays: None Motion carried.

11619 It was moved by Stewart, seconded by Geer to adopt the following Board Resolution Ratifying Actions Taken to Contract with DLR Group, Inc. for the Facilities Master Plan Project and approval of a Facilities Master Plan Project Amendment No. 1 to the Consultant Agreement for Master Planning Services.

M\_\_\_\_\_ introduced the following resolution and moved its passage:  
RESOLUTION NO. \_\_\_\_

RATIFYING ACTIONS TAKEN TO CONTRACT WITH DLR GROUP, INC. FOR THE FACILITIES MASTER PLAN PROJECT

The Superintendent requests ratification of actions taken to contract with DLR Group, Inc., ("DLR") to provide master planning services for the Facilities Master Plan Project (the "Project").

Rationale:

1. The District identified a need for services of a design professional to provide master planning services for the Project.
2. Sections 153.65 through .71 of the Ohio Revised Code prescribes a qualifications-based selection process, which is required to be followed by public entities when professional design services are needed.
3. In accordance with the statutory process, the Superintendent publicly advertised and issued a request for qualifications for professional design services, and the evaluation committee evaluated the statements of qualifications submitted by professional design firms.
4. Following this evaluation, the Board selected DLR as the most qualified to provide the required professional design services and requested a pricing proposal from DLR.

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5. DLR provided a pricing proposal in the amount of \$123,110.75.
6. To ensure timely progress was made on the Project, and having complied with the requirements of ORC Sections 153.65-71, the Superintendent and Treasurer executed a contract with DLR for master planning services in the amount of \$123,110.75 and executed Amendment No. 1 to the contract with DLR to incorporate the updated deliverable milestone schedule for the Project.

The Board of Education resolves as follows:

The Board ratifies the actions taken by the Superintendent and Treasurer to contract with DLR to provide the required master planning services for the Project and to execute Amendment No 1.

M. \_\_\_\_\_ seconded the motion and, after discussion, a roll call vote was taken and the resolution passed.

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

Roll Call: Ayes: Stewart, Geer, Carr, Hovest, Myers  
Nays: None Motion carried.

11620 It was moved by Geer, seconded by Stewart to adopt the Resolution Declaring the Necessity of Bond Issue in the Amount of \$72,800,000 and to Submit the Question of Such Bond Issue to the Electors.

BOARD OF EDUCATION  
BOWLING GREEN CITY SCHOOL DISTRICT  
WOOD AND HENRY COUNTIES, OHIO

The Board of Education (the "Board") of the Bowling Green City School District, Wood and Henry Counties, Ohio (the "School District"), met in regular session on June 27, 2023, at 5:30 p.m., in the Lobby of the Performing Arts Center, 540 West Poc Road, Bowling Green, Ohio 43402, with the following members present:

M. \_\_\_\_\_ introduced the following resolution and moved its passage:

RESOLUTION DECLARING THE NECESSITY OF BOND ISSUE IN  
THE AMOUNT OF \$72,800,000 AND TO SUBMIT THE QUESTION  
OF SUCH BOND ISSUE TO THE ELECTORS

(Ohio Revised Code Section 133.18)

WHEREAS, the Board has determined that it is necessary to finance the construction and acquisition of certain permanent improvements to the School District's facilities through the issuance of general obligation bonds (the "Bonds," as further defined herein) for "one purpose" (as defined in Ohio Revised Code Section 133.01(Z)(4)) as described hereinbelow, which Bonds the School District has the power and authority to issue; and

WHEREAS, a resolution declaring the necessity of levying a tax outside the ten-mill limitation to pay the debt charges on the Bonds (and any securities issued in anticipation thereof) must be passed and certified to the County Auditor of Wood County, Ohio (the "County Auditor") in order to permit the Board to consider the levy of such a tax, and must request that the County Auditor certify to the Board the current total taxable value of the School District and the estimated average annual property tax levy, expressed in mills for each \$1 of taxable value as well as in dollars for each \$100,000 of the "county auditor's appraised value" (as defined in Ohio Revised Code Section 5705.01(P)), that the County Auditor estimates will be required to pay the debt charges on the Bonds (and any securities issued in anticipation thereof) over the stated maximum maturity of the Bonds;

WHEREAS, the Board anticipates constructing all or a portion of such improvements through participation in a program of the Ohio Facilities Construction Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, a majority of all of the members thereof concurring, that:

Section 1. It is necessary for the purpose of constructing a high school and related facilities and renovating and improving existing facilities, including under a program of the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land as necessary in connection therewith, to issue and sell bonds of the School District in the amount of

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\$72,800,000 (the "Bonds"). It is further necessary that there shall be annually levied on all the taxable property in the entire territory of the School District a direct tax outside of the ten-mill limitation to pay the debt charges on the Bonds and any securities that the Board may determine to issue in anticipation thereof. The Bonds shall be dated approximately January 1, 2024; shall bear interest at the estimated net average rate of 5.25% per annum; and shall have the principal be paid over a period not to exceed 30 years, as calculated under Ohio Revised Code Chapter 133.

Section 2. As authorized by Ohio Revised Code Section 133.18, the question of issuing the Bonds shall be submitted to all of the electors in the entire territory of the School District at the election to be held on November 7, 2023. All of the territory of the School District is located in Wood and Henry Counties, Ohio.

Section 3. Pursuant to Ohio Revised Code Section 133.18(C), the Treasurer of this Board is directed to immediately certify a copy of this Resolution to the County Auditor so that the County Auditor may promptly certify to the Board the current total taxable value of the School District and the estimated average annual property tax levy, expressed in mills for each \$1 of taxable value as well as in dollars for each \$100,000 of the "county auditor's appraised value" (as defined in Ohio Revised Code Section 5705.01(P)), that the County Auditor estimates will be required to pay the debt charges on the Bonds (and any securities issued in anticipation thereof) over the stated maximum maturity of the Bonds.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

M seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes:

Nays:

The Resolution passed.

Passed: June 27, 2023

BOARD OF EDUCATION  
BOWLING GREEN CITY SCHOOL DISTRICT  
WOOD AND HENRY COUNTIES, OHIO

Attest: Treasurer

By: President

CERTIFICATE

The undersigned Treasurer of the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly passed by the Board of Education of said School District on June 27, 2023 and that a true copy thereof was certified to the County Auditor of Wood County, Ohio.

Treasurer, Board of Education  
Bowling Green City School District  
Wood and Henry Counties, Ohio

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## Certificate of Estimated Average Annual Property Tax Levy for Bonds of Subdivisions of the State

DTE 130  
Rev. 12/22  
R.C. 133.18(C), 5705.02(B)

The county auditor of Wood County, Ohio, does hereby certify the following:

1. On \_\_\_\_\_, the taxing authority of the Bowling Green City School District, Wood and Henry Counties, Ohio certified a copy of its resolution adopted June 27, 2023, declaring the necessity of issuing bonds in the aggregate principal amount of \$72,800,000, and levying a tax outside the 10-mill limitation for the purposes set forth in the resolution to be placed on the ballot at the November 7, 2023 election.
2. The estimated average annual property tax levy required throughout the stated maximum maturity of the bonds to pay the interest on the bonds and retire the principal over 30 years is calculated to be:
  - a. ( ) mills for each \$1 of taxable value;
  - b. which amounts to \$ \_\_\_\_\_ for each \$100,000 of the county auditor's appraised value.
3. The total taxable value of the subdivision used in calculating the average annual property tax levy is \$ \_\_\_\_\_.

Auditor's signature

Date

### Instructions

1. "Total taxable value" includes the taxable value of all real property and certain public utility personal property in the subdivision. Because of the rapid phase-out of the tangible personal property tax, including certain public utility personal property, and the long term of a bond issue, the taxable value of such property should not be included in "total tax valuation." See Bulletin 8 for a more detailed explanation of the exclusions from tax valuation and how to obtain them. If the subdivision is located in more than one county, the home county auditor (where the greatest taxable value of the subdivision is located) shall obtain the assistance of the other county auditors to establish the total taxable value of the subdivision.
2. For purposes of this certification, "subdivision" includes any agency, board, commission, or other authority authorized to request a taxing authority to submit a tax levy on its behalf. See R.C. 5705.01(A) & (C).
3. In calculating the estimated average annual property tax levy, the auditor shall assume that the bonds are issued in one series bearing interest and maturing in equal principal amounts in each year over the maximum maturity of the bonds, and that the subdivision's tax valuation for the current year remains the same throughout that period. If the tax valuation for the current year (the year in which you are making this certification) is not yet determined, the auditor shall estimate that valuation. In other words, the total taxable value used for this purpose may differ from the tax valuations on the tax lists that were most recently certified for collection. See R.C. 133.18.
4. In completing Line 2.a. of this form, mills should be identified in whole numbers, i.e., 5 mills, rather than as a fraction of a dollar, i.e., \$0.005. This expression is consistent with the prior practice of identifying mills in whole numbers per \$1 of valuation.
5. "The county auditor's appraised value" means the true value in money of real property. R.C. 5705.01(P)
6. Please file this certificate with the subdivision as soon as possible so that the taxing authority can pass a resolution to proceed not later than 98 days before the election for school districts, or 90 days before the election for all other subdivisions.

### CERTIFICATE OF ESTIMATED LIFE AND MAXIMUM MATURITY

To: Board of Education  
Bowling Green City School District  
Wood and Henry Counties, Ohio

The undersigned Treasurer of the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, as the fiscal officer of said school district, hereby certifies as follows:

1. The estimated life of the improvements described as follows exceeds five years:  
constructing a high school and related facilities and renovating and improving existing facilities, including under a program of the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land as necessary in connection therewith.
2. The maximum maturity of bonds issued to pay the cost of such improvements is 30 years, calculated in accordance with Ohio Revised Code Section 133.20.

Dated: June 27, 2023

  
Treasurer, Board of Education  
Bowling Green City School District  
Wood and Henry Counties, Ohio

Roll Call: Ayes: Geer, Stewart, Carr, Hovest, Myers  
Nays: None Motion carried.

**11621** It was moved by Geer, seconded by Stewart to adopt the Resolution Requesting State Consents to Issue Bonds of the School District in an Amount Not to Exceed \$72,800,000 and to Submit Question of Such Issuance to the Electors:



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Bowling Green City Schools Board of Education

Regular Meeting

Held Performing Arts Center

June 27, 2023

## BOARD OF EDUCATION BOWLING GREEN CITY SCHOOL DISTRICT WOOD AND HENRY COUNTIES, OHIO

The Board of Education (the "Board") of the Bowling Green City School District, Wood and Henry Counties, Ohio (the "School District"), met in regular session on June 27, 2023, at the Lobby of the Performing Arts Center, 540 West Poe Road, Bowling Green, Ohio 43402, with the following members present:

M. \_\_\_\_\_ moved the passage of the following Resolution:

RESOLUTION REQUESTING STATE CONSENTS  
TO ISSUE BONDS OF THE SCHOOL DISTRICT  
IN AN AMOUNT NOT TO EXCEED \$72,800,000  
AND TO SUBMIT THE QUESTION OF SUCH  
BOND ISSUE TO THE ELECTORS

(Ohio Revised Code Section 133.06)

NOW, THEREFORE, BE IT RESOLVED and hereby determined by the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, that:

Section 1. It is necessary for the purpose of constructing a high school and related facilities and renovating and improving existing facilities, including under a program of the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land as necessary in connection therewith, to issue and sell bonds of the School District in an amount not to exceed \$72,800,000 (the "Bonds").

Section 2. The School District requests consents of the Tax Commissioner of Ohio and the Superintendent of Public Instruction to issue bonds in excess of 4% but not to exceed 9% of the tax valuation of said School District, all in accordance with Ohio Revised Code ("Revised Code") Section 133.06.

Section 3. The School District is hereby declared to be a "special needs" district within the meaning of Revised Code Section 133.06(E) because the student population of the School District is not being adequately serviced by the existing permanent improvements of the School District, and the School District cannot obtain sufficient funds by issuing securities within the net indebtedness limitations of Revised Code Section 133.06(B) to provide additional or improved needed permanent improvements in time to meet such needs.

Section 4. The School District requests consent and certification as an approved special needs district from the Tax Commissioner of Ohio and the Superintendent of Public Instruction to issue bonds in excess of 9% of the tax valuation of said School District, all in accordance with Revised Code Section 133.06.

Section 5. The Board intends to submit the question of issuing the Bonds to the electors of the entire territory of the School District at the election to be held therein on November 7, 2023. All of the territory of the School District is located in Wood and Henry Counties, Ohio.

Section 6. The Treasurer of this Board (the "Treasurer") is hereby authorized and directed to certify a copy of this Resolution to the Superintendent of Public Instruction and to the Tax Commissioner of Ohio. The Superintendent of the School District and the Treasurer are hereby authorized to prepare, sign, and file such applications, forms, and other documents as may be necessary or appropriate in their judgment to accomplish the intent of this Resolution.

Section 7. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Revised Code Section 121.22.

M. \_\_\_\_\_ seconded the motion and, after discussion, a roll call vote was taken and the results were:

Voting aye: \_\_\_\_\_

Voting nay: \_\_\_\_\_

The Resolution passed.

Passed: June 27, 2023

BOARD OF EDUCATION  
BOWLING GREEN CITY SCHOOL DISTRICT  
WOOD AND HENRY COUNTIES, OHIO

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Attest: \_\_\_\_\_  
Treasurer President

CERTIFICATE

The undersigned Treasurer of the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly passed by the Board of Education of said School District on June 27, 2023.

\_\_\_\_\_  
Treasurer, Board of Education  
Bowling Green City School District  
Wood and Henry Counties, Ohio

Roll Call: Ayes: Geer, Stewart, Carr, Hovest, Myers  
Nays: None Motion carried.

Opportunity for public and/or Board to present additional items  
**Ginny Stewart– Board Member** - Bobcat Basics – Help to stock the pantry over summer is welcomed and all donations are appreciated.  
**Jeff Nichols – BGEA President** – Would implore the Board continue to support the new Superintendent and go into the next era with an open mind.

11622 It was moved by Stewart, seconded by Carr to adjourn at 6:28 p.m.

Roll Call: Ayes: Stewart, Carr, Geer, Hovest, Myers  
Nays: None Motion carried.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_ Treasurer

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Administrative Offices

July 7, 2023

Bowling Green City Board of Education  
Bowling Green, Ohio  
July 7, 2023  
Special Meeting

The special meeting of the Bowling Green City Board of Education was called to order by President Myers at 10:00 a.m. on Friday, July 7, 2023 at the Administrative Offices.

Roll Call:

Present:

Carr, Geer, Hovest, Stewart, Myers

Absent:

None

**11623** It was moved by Stewart, seconded by Carr to approve personnel as recommended by the Superintendent.

CERTIFICATED PERSONNEL:

Resignation  
**Matthew Kern** – Business Technology – Middle School – Effective August 11, 2023

Employment for 2023-2024 (tentative salary placement pending completion of all required certification and documentation):  
**Lisa Mullins** – School Speech Language Pathologist – MA – Level F (0.51 part time)

Professional Development

Consultation with Ohio Center for Autism and Low Incidence (OCALI) Summer PD Rate; July 27 & 28, 2023; Not to exceed 6 hours per day; Paid from Title IIA Funds FY2023  
**Cori Gonzales** **Rachel Savarino**

Language Essentials for Teachers of Reading & Spelling (LETRS) Facilitation Training Units 5-8; Summer Daily Rate; June 5,6,7 & 8, 2023 (4 days); Paid from Title IIA Funds FY2023  
**Kaela Bilski** **Erica Blust** **Sara Lucid** **Sarah Morris** **Kristin Muir**

Ohio Dyslexia Course Completion; Summer Hourly Rate; 15 hours per person; Paid from Title IIA Funds 2023  

|                           |                          |                           |                        |
|---------------------------|--------------------------|---------------------------|------------------------|
| <b>Mallory Brantley</b>   | <b>Margaret Carr</b>     | <b>Mara Conner</b>        | <b>Jessica Edens</b>   |
| <b>Katherine Fields</b>   | <b>Melissa Hemminger</b> | <b>Caitlin Instone</b>    | <b>Kristin Instone</b> |
| <b>Shannon Kellough</b>   | <b>Kerestin Kendall</b>  | <b>Melissa Leimgruber</b> | <b>Shannon Lentz</b>   |
| <b>Robyn Lewis</b>        | <b>Allison Nickey</b>    | <b>Jillian Pelleck</b>    | <b>Barbara Powell</b>  |
| <b>Carrie Reynolds</b>    | <b>Amber Ruemmele</b>    | <b>Ashley Sullivan</b>    | <b>Annette Teet</b>    |
| <b>Michelle E. Thomas</b> |                          |                           |                        |

Supplemental Employment for 2023-2024 (Contingent upon completion of all training requirements) Total payment amount will be contingent upon completion of the supplemental contract.  
**Laura Johns** – Quiz Bowl Advisor – Middle School - \$1,292.00

SUPPORT PERSONNEL:

Employment  
**Emily Myers** – Secretary Part-Time – Crim Elementary, Effective August 1, 2023; Experience Factor 2; 85 working day probation

Transportation Substitutes 2023 – 2024 school year - \$18.17 (regular route) - \$17.86 (extra trip) [Hours to be determined by the Director of Transportation]  

|                           |                           |                         |
|---------------------------|---------------------------|-------------------------|
| <b>Gail Amos</b>          | <b>Tonya Bean-Johnson</b> | <b>Ronald Bechstein</b> |
| <b>Debi Bennett</b>       | <b>Manuel Carrillo</b>    | <b>Joseph Dietrich</b>  |
| <b>Hans Glandorff</b>     | <b>Teri Goris</b>         | <b>Elizabeth Jones</b>  |
| <b>Dean King</b>          | <b>Kyle Noonan</b>        | <b>Frederick Riggs</b>  |
| <b>Lucas Schang</b>       | <b>Jack Spoores</b>       | <b>Eric Willman</b>     |
| <b>Michael Wongrowski</b> |                           |                         |



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OTHER PERSONNEL:

Brian Kopp – Study Hall Monitor – High School; As needed / 2023-2024 Student-Teacher Calendar / \$14.89 per hour; Effective August 18, 2023

Carolyn Layne – In-School Suspension (ISSP) Monitor – High School; As needed / 2023-2024 Student-Teacher Calendar / \$13.52 per hour; Effective August 18, 2023

Student Activity Contracts for 2023-2024 (Occasional employees in paid/contractual Positions – Contingent upon completion of all training requirements) **Total payment amount will be contingent upon completion of the supplemental contract.**

Employment

Taylor Raszka – Weight Room Supervisor – Summer (24) – High School: \$1,689.00

Robert Atkinson – Equipment Manager – Football – High School: \$3,000.00

Madeline Grup – Assistant Coach – Girls Soccer – High School: \$950.00

Volunteer Recognitions for 2023-2024 (Unpaid)

Rachel Barnett – Assistant Coach – Girls Tennis – High School

Kenneth Zimmerman – Assistant Coach – Weight Trainer – High School

UNCLASSIFIED II PERSONNEL:

Employment 2023-2024

Kristine Fauver – School Psychologist; \$85.28 per hour; Hours to be determined by the Executive Director of Pupil Services, not to exceed 10 hours per week

ADMINISTRATIVE PERSONNEL:

Beth Utz – Assistant Principal – High School; 225 Day/Year Calendar; August 1, 2023 – July 31, 2025; Base Salary: \$85,000.00; July 1, 2023 through July 31, 2023 - Pay up to 10 days at per diem rate of \$377.78 [Dates to be determined by the High School Principal]

Roll Call: Ayes: Stewart, Carr, Geer, Hovest, Myers  
Nays: None Motion carried.

11624 It was moved by Hovest, seconded by Geer to approve items as requested:

By the Treasurer

Fiscal Year 2023 Appropriation Amendments/Additions:

| Fund | SCC  | Description             | Amount           |
|------|------|-------------------------|------------------|
|      |      |                         | Incr./(Decrease) |
| 020  | 9001 | St. Aloysius Contracted | (4,108.06)       |
| 020  | 9002 | BGCA Contracted         | (58,650.26)      |
| 020  | 9003 | Montessori Contracted   | (23,433.00)      |
| 200  | 1014 | FFA                     | (13,028.58)      |
| 507  | 9122 | ARP-Homeless            | (2,833.23)       |
| 507  | 9123 | ESSER II                | (24,320.65)      |
| 507  | 9124 | ESSER III               | (451,244.90)     |
| 516  | 9023 | Title 6B                | (7,147.07)       |
| 516  | 9223 | ARP IDEA B              | (24,437.58)      |
| 572  | 9023 | Title I FY23            | (74,434.64)      |
| 584  | 9023 | Title IV FY23           | (25,863.41)      |
| 587  | 9223 | ARP IDEA- ECSE FY23     | (74.15)          |
| 590  | 9023 | Title II-A FY23         | (75,049.50)      |

Fund to Fund Cash Transfers (6/30/23):

From General Fund (0010000) to the SERS Escrow Account (0229005) in the amount of \$154,567.60



RECORD OF PROCEEDINGS

Held Administrative Offices July 7, 2023

From General Fund (0010000) to the STRS Escrow Account (0229006) in the amount of \$67,609.72

By the Superintendent

Approval of a mandatory shut-down of all athletics, co-curricular and extra-curricular Activities Saturday, June 30 through Sunday, July 8, 2024.

Acceptance of the 2023-2024 Student Fee Schedule listing as presented.

| 2023-2024                                     |  | BOWLING GREEN CITY SCHOOLS FEE SCHEDULE |                                                                                | Exhibit 1 |               |
|-----------------------------------------------|--|-----------------------------------------|--------------------------------------------------------------------------------|-----------|---------------|
| High School Books by Title                    |  | Student Price                           | High School Foreign Language Workbooks & Magazines                             |           | Student Price |
| All Quiet on the Western Front                |  | 6.00                                    | Spanish III - AHORA Magazine                                                   |           | 9.00          |
| Animal Farm                                   |  | 6.50                                    | Spanish IV - Schaum's Outline Spanish Grammar                                  |           | 13.75         |
| Anthem                                        |  | 5.25                                    |                                                                                |           |               |
| Fahrenheit 451                                |  | 11.25                                   | French I (for MS also)- ALLONS-Y Magazine                                      |           | 9.00          |
| Great Gatsby                                  |  | 11.25                                   | French II (for MS also) - Bonjour Magazine                                     |           | 9.00          |
| Henry V (Folger)                              |  | 6.50                                    | French III - CA-VA Magazine                                                    |           | 9.00          |
| Just Mercy                                    |  | 11.75                                   | French IV - Chez Nous Magazine                                                 |           | 9.00          |
| Kite Runner                                   |  | 11.25                                   |                                                                                |           |               |
| Night                                         |  | 8.00                                    | Middle School Fees Grades 6-8                                                  |           |               |
| Outliers                                      |  | 12.50                                   | To offset cost of lab supplies; consumables; agendas; paperbacks; workbooks    |           | 60.00         |
| Romeo & Juliet (Folger)                       |  | 4.75                                    | & technology fee                                                               |           |               |
| Thank You for Arguing                         |  | 11.25                                   | Elementary School Fees Grade K                                                 |           |               |
| The Things They Carried                       |  | 11.25                                   | To offset cost of workbooks; consumables; weekly readers; paperbacks           |           | 20.00         |
| High School English Workbooks & Magazines     |  |                                         | Elementary School Fees Grades 1 & 2                                            |           |               |
| Groundwork for Better Vocabulary Skills - (*) |  | 13.25                                   | To offset cost of workbooks; consumables; weekly readers; paperbacks; tech fee |           | 40.00         |
| Building Vocabulary Skills - (*)              |  | 13.25                                   |                                                                                |           |               |
| Improving Vocabulary Skills - (*)             |  | 13.25                                   | Elementary School Fees Grade 3                                                 |           |               |
| Vocabulary Basics - (*)                       |  | 13.25                                   | To offset cost of workbooks; consumables; weekly readers; paperbacks; tech fee |           | 40.00         |
| (*Only used on a very select basis)           |  |                                         |                                                                                |           |               |
| High School Science                           |  |                                         | Elementary School Fees Grades 4 & 5                                            |           |               |
| Goggles                                       |  | 6.00                                    | To offset cost of workbooks; consumables; weekly readers; paperbacks; tech fee |           | 50.00         |
| All Quad Composition Book                     |  | 1.75                                    |                                                                                |           |               |
| High School Additional Misc. Fees             |  |                                         |                                                                                |           |               |
| Student Parking Fee                           |  | 25.00                                   |                                                                                |           |               |
| Technology Fee                                |  | 30.00                                   |                                                                                |           |               |
| Graduation Fee                                |  | 30.00                                   |                                                                                |           |               |
| FFA Dues                                      |  | 5.00                                    |                                                                                |           |               |
| Band Uniform Fee                              |  | 42.00                                   |                                                                                |           |               |
| Jr. DECA Membership Fee                       |  | 35.00                                   |                                                                                |           |               |
| Sr. DECA Membership Fee                       |  | 50.00                                   |                                                                                |           |               |
| Art Packet                                    |  | 30.00                                   |                                                                                |           |               |
| Jewelry Blades as needed for Art              |  | 2.00                                    |                                                                                |           |               |
| Choir Uniform Fee                             |  | 10.00                                   |                                                                                |           |               |

Roll Call: Ayes: Hovest, Geer, Carr, Stewart, Myers  
Nays: None Motion carried.

11625 It was moved by Geer, seconded by Stewart to approve items as requested:

Resolution to Proceed with an Issue of Bonds in the Amount of \$72,800,000 and Certifying the Same to the Board of Elections.

BOARD OF EDUCATION  
BOWLING GREEN CITY SCHOOL DISTRICT  
WOOD AND HENRY COUNTIES, OHIO

The Board of Education (the "Board") of the Bowling Green City School District, Wood and Henry Counties, Ohio (the "School District"), met in special session on July 7, 2023, at 10:00 a.m., at the Offices of Central Administration, 137 Clough Street, Bowling Green, Ohio 43402, with the following members present:

RECORD OF PROCEEDINGS

Minutes of

Meeting

Held 20

M introduced the following resolution and moved its passage:

RESOLUTION TO PROCEED WITH AN ISSUE OF BONDS IN THE AMOUNT OF \$72,800,000 AND CERTIFYING THE SAME TO THE BOARD OF ELECTIONS

(Ohio Revised Code Section 133.18)

WHEREAS, the Board, at its meeting on June 27, 2023, passed a resolution (the "Resolution of Necessity") declaring that it is necessary to issue bonds in the amount of \$72,800,000 (the "Bonds") for the purpose of constructing a high school and related facilities and renovating and improving existing facilities, including under a program of the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land as necessary in connection therewith; , and that it is necessary that a tax be annually levied on all the taxable property in the School District outside of the ten-mill limitation to meet the debt charges on the Bonds and any securities issued in anticipation thereof; and

WHEREAS, the County Auditor of Wood County, Ohio (the "County Auditor") has certified to the Board that, based on the School District's current total taxable value of \$795,312,580, an estimated average annual property tax levy of 5.55 mills for each \$1 of taxable value, which amounts to \$194.00 for each \$100,000 of the "county auditor's appraised value" (as defined in Ohio Revised Code Section §705.01(P)), will be required to pay the principal of and interest on the Bonds over 30 years, which is the maximum maturity of the Bonds

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio; a majority of all of the members thereof concurring, that:

Section 1. The Board hereby determines that it is necessary to proceed with submitting the question of the issuance of the Bonds in the amount and for the purpose described in the preamble to this Resolution, to the electors of the School District pursuant to and as authorized by Ohio Revised Code Section 133.18, and to levy, outside of the ten-mill limitation provided by law, an annual tax on all the taxable property in the entire territory of the School District to pay debt charges on the Bonds and any securities issued in anticipation thereof.

Section 2. The Bonds shall be dated approximately January 1, 2024; shall bear interest at the estimated net average rate of 5.25% per annum; and shall have the principal be paid over a period not to exceed 30 years, as calculated under Ohio Revised Code Chapter 133.

Section 3. The question of issuing the Bonds shall be submitted to all of the electors in the entire territory of the School District at the election to be held on November 7, 2023. All of the territory of the School District is located in Wood and Henry Counties, Ohio.

Section 4. The form of the ballot to be used at said election shall be substantially as follows:

AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE

Shall bonds be issued by the Bowling Green City School District for the purpose of constructing a high school and related facilities and renovating and improving existing facilities, including under a program of the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land as necessary in connection therewith in the principal amount of \$72,800,000, to be repaid annually over a maximum period of 30 years, and an annual levy of property taxes be made outside the ten-mill limitation, estimated by the county auditor to average over the repayment period of the bond issue 5.55 mills for each \$1 of taxable value, which amounts to \$194.00 for each \$100,000 of the county auditor's appraised value, commencing in 2023, first due in calendar year 2024, to pay the annual debt charges on the bonds, and to pay debt charges on any notes issued in anticipation of those bonds?

|  |                        |
|--|------------------------|
|  | FOR THE BOND ISSUE     |
|  | AGAINST THE BOND ISSUE |

Section 5. The Treasurer of the Board is hereby directed to and shall promptly certify, not later than August 1, 2023 (which date is not less than 90 days prior to the Election Date), to the Board of Elections of Wood County, Ohio, a copy of the Resolution of Necessity and a copy of this Resolution, together with the certificate of the County Auditor certifying the current total taxable value of the School District and the annual property tax levy, expressed in mills for each \$1 of taxable value as well as in dollars for each \$100,000 of the county auditor's appraised value, that will be required to pay the debt charges on the Bonds over the maximum maturity of the Bonds.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.



RECORD OF PROCEEDINGS

Held

Administrative Offices

July 7, 20 23

M\_\_\_\_\_ seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

The Resolution passed.

Passed: July 7, 2023

BOARD OF EDUCATION  
BOWLING GREEN CITY SCHOOL DISTRICT  
WOOD AND HENRY COUNTIES, OHIO

Attest: \_\_\_\_\_  
Treasurer

By: \_\_\_\_\_  
President

CERTIFICATE

The undersigned Treasurer of the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly passed by the Board of Education of said School District on July 7, 2023, and that a true copy was certified to the Board of Elections of Wood County, Ohio.

\_\_\_\_\_  
Treasurer, Board of Education  
Bowling Green City School District  
Wood and Henry Counties, Ohio

Roll Call:      Ayes:              Geer, Stewart, Carr, Hovest, Myers  
                     Nays:              None              Motion carried.

11626    It was moved by Hovest, seconded by Geer to adjourn at 10:09 a.m.

Roll Call:      Ayes:              Hovest, Geer, Carr, Stewart, Geer  
                     Nays:              None              Motion carried.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer

RECORD OF PROCEEDINGS

Held

Administrative Offices

July 18, 2023

Bowling Green City Board of Education  
Bowling Green, Ohio  
July 18, 2023  
Special Meeting

The special meeting of the Bowling Green City Board of Education was called to order by President Myers at 5:30 p.m. on Tuesday, July 18, 2023 in the Administrative offices.

Roll Call:           Present:           Carr, Geer, Hovest, Stewart, Myers  
                          Absent:           None

**11627**   It was moved by Hovest, seconded by Stewart that the Board go into executive session to consider the compensation of a public employee.

Roll Call:           Ayes:           Hovest, Stewart, Carr, Geer, Myers  
                          Nays:           None           Motion carried.

Entered Executive Session: 5:31 pm  
Exit Executive Session: 7:28 pm

**11628**   It was moved by Carr, seconded by Stewart that the Board approve to award merit pay in the amount of 1% to the Treasurer, effective August 1, 2023. Pursuant to the terms of the employment contract, such merit pay will be paid in a lump sum and added to the Treasurer's base salary, effective August 1, 2023.

Roll Call:           Ayes:           Carr, Stewart, Geer, Hovest, Myers  
                          Nays:           None           Motion carried.

**11629**   It was moved by Stewart, seconded by Geer to adjourn at 7:33 p.m.

Roll Call:           Ayes:           Stewart, Geer, Carr, Hovest, Myers  
                          Nays:           None           Motion carried.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer