

Manheim Central School District
Manheim, PA 17545

DATE: July 1, 2022

TO: Parents of all students participating in athletics and extra-curricular activities

SUBJECT: Insurance Coverage through Philadelphia Insurance Companies

The Manheim Central School District is providing insurance coverage for students participating in athletic and extra-curricular programs.

This coverage is known as EXCESS COVERAGE. This means that the company will pay the first \$100.00 of covered expenses without regard to other insurance. Thereafter, benefits shall be payable for covered expenses above \$100.00 that are not recoverable from other valid and collectable group insurance. If the insured Person is not covered by other insurance, the excess provision shall not be applicable and full benefits are payable.

In case of an accident while practicing or participating in a sport or extra-curricular activity, report this immediately to your coach, trainer or advisor. If the student is taken to the hospital or to a physician, give the hospital and physician your personal insurance information (Blue Cross, Blue Shield, etc.; group numbers). **ALL BILLS ARE TO BE ADDRESSED TO EITHER THE STUDENT OR THE PARENT, NOT THE SCHOOL.**

The School will furnish you with a claim report form. This is to be completed in its entirety and sent to the Insurance Company (the address is on the claim reporting form.) **If this claim reporting form is not completed, the claim cannot be processed and will be returned.**

The claim report is to be forwarded to the address as shown on the claim reporting form. If additional bills are received after the claim form has been sent to the Company, write the name of the School District on the bills and forward to the Company. It is only necessary to complete one claim reporting form for each accident.

If there are any questions, please do not hesitate to contact Mr. George Derbyshire at 717-664-8429.