Dear OCPS Families,

If you have already completed a Returning Student Registration form (using a snapcode) for the current school year, you may disregard this email.

If you have not already completed the Returning Student Registration form, it is extremely important that you log in to your parent portal account and complete the "returning student registration" for each child you have in school. You will need to review and update any changes to phone numbers, email, emergency contacts, etc. for the new school year.

This registration is required to ensure that we have updated student information and to provide parents with the Student/Parent Handbook and Code of Conduct acknowledgments.

If you have any issues logging into your parent portal account, please contact your child's school.

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Frequently Asked Questions:

How do I get started?
Visit the OCPS Homepage. Click on the Parents link and select the PowerSchool Parent Portal icon. From the Parent Portal:

1. Select the student you wish to register along the top
2. Select the Returning Student Registration Icon on the left side for **2023-2024**.
3. Agree to the terms and conditions
4. Click Begin Forms

I can't remember my login for the PowerSchool Parent Portal.
If you aren't able to retrieve your login credentials using the "Having trouble signing in?" link on the Sign In page, please contact your school directly for assistance logging in to the Parent Portal.

Do I have to answer all the questions?
Required questions are marked as "Required".

What if I make a mistake?
If you would like to make a change, click on the underlined field or click "< Prev" to return to a previous page.

I've completed the form, now what?
When you have finished entering your information, click "Submit." This will send all of the information you've entered to the school. If you cannot click on this button, you will need to make sure that you have answered all the required questions.

What if I have more than one student at Orange County Public Schools?
Do I need to do this for each child? Yes, because you'll need to provide information that is specific to each child.

What if I don't know what a question is asking?
You can contact your child's school directly.

If you have additional questions or need assistance completing the registration form, please contact your child's school.

Orange County High School (540) 661-4300

Locust Grove Middle School (540) 661-4480

Prospect Heights Middle School (540) 661-4400

Gordon-Barbour Elementary School (540) 661-4500

Lightfoot Elementary School (540) 661-4520

Locust Grove Elementary School (540) 661-4440

Locust Grove Primary School (540) 661-4420

Orange Elementary School (540) 661-4450

Unionville Elementary School (540) 661-4540

Help! I'm having technical difficulties.
For technical support, visit the [PowerSchool Community](#) help center or click "Help" from any form page.

Thank you!

Orange County Public Schools