

Sabin Middle School  
School Accountability Committee(SAC)/Parent Teacher Student Association(PTSA) Meeting Minutes  
School Library  
Tuesday, August 30, 2022

Attendance:

Parents:

Marion Clawson  
Velvet Stepanek  
Casey Drotar  
Chelle Ehlen  
Brian Buck  
Michel Racine  
Julia Claussen  
Sasha Sweder  
Samantha Winter  
Gillian Martin  
Brandis Perry  
Celize Acosta

School Members:

Dan Carragher (Principal)

Community Members:

Jan Rennie

Students:

Caroline Martin  
Two other Sabin students

The regular SAC meeting was called to order at 6:00 by SAC Chair, Casey Drotar, in the library.

1. Introductions

Everyone introduced themselves.

2. Approve agenda

Agenda approved.

3. New SAC Day and Time

All agreed to have our meeting on the third Tuesday of each month. A WebEx meeting will be offered at the same time so we can have hybrid meetings. The SAC and PTSA meetings will stay together but we will alternate which group goes first.

4. Student Enrollment and Staff Updates

647 students currently enrolled, projected enrollment was 611.

203 – 6<sup>th</sup> graders

228 – 7<sup>th</sup> graders

216 – 8<sup>th</sup> graders

67% of students in the Sabin area choose Sabin currently. We lost some students to Horizon Middle School.

There is a potential to add a teacher if numbers stay where they are. This could possibly be a CTE construction teacher.

We currently need 2 math teachers and 3 SPED teachers. Math is currently being covered by current teachers being paid to teach extra.

SPED teachers are posted as sub-positions. We can't have a long term sub in these positions because of Title one requirements for highly qualified staff in long term sub and teaching positions. We are using subs strategically to cover. The SPED team is doing great work to cover what is needed. There are possibilities for a teacher for second semester.

Parents expressed concerns about teacher burnout like what happened last year.

With Title One funding we are trying to hire an ELL Community Liaison. We're waiting for approval from the state. Possibly a 2<sup>nd</sup> Dean of students.

Returning students expressed that they feel more comfortable and relaxed this year so far. New students feel welcome.

5. Vision for School

To be the best school in D11 and Colorado Springs

Theme for year – Be the Change

Changing Culture

Working with Jostens Renaissance to rebrand Sabin. 4 step process

- Define what it means to be a Sabin Saint (the word courage came out of their first meeting)
- Design graphics for hallways, roof, front of school
- Revealing it
- Living it

High expectations for all students for

- Academics
- Behavior
- Attendance

Multi Tier Systems of Support (MTSS) program implementation

Using Early Warning System looking at attendance, behavior, and coursework to help every student be successful. Kid Talks happening, a champion for each student.

Professional Learning Communities happening with data digs and using common interim assessments. Very structured processes.

Will be adding positive incentives for students.

The staff is 100% on board for the work that needs to be done. Need community support. That has been great so far this year also. Lots of excitement.

6. One Plan Update

Will look at the plan in more depth next month. The expectation is that we will visit this plan for updates every month. The major improvement strategies are on culture and instruction.

7. Sports and Clubs

Information on clubs and sports will come from the Assistant Principal, Christina Deighton.

8. Budget

Title One dollars are not in the budget yet. The rollover money from last year is not shown in the budget yet.

We had questions on the SSA accounts. The names of the accounts have changed since last year. We'll continue that discussion next month.

See attached budget.

9. Upcoming Events

Plan to hold six Title One events this year centered around students. Possible award nights, math night, cultural nights, etc.

The first Title One event won't happen until October.

1. Sabin PTSA Meeting Call to order

Sasha Sweder called the meeting to order at 7:20 pm

2. Approval of Minutes

Casey Drotar made a motion to approve meeting minutes. The motion was seconded and approved.

3. Officer Reports

a) President Report

Sabin PTSA is new this year. Sabin has not had a PTSA for 26 years.

Our mission this year is to:

- Support staffulty
- Serve and support Sabin students
- Welcome all families
- Connect our community
- Promote pride in Sabin

Our officers are:

- Sasha Sweder - President
- Marion Clawson - Vice-President
- Krista Bruckner- Treasurer
- Velvet Stepanek - Secretary

We need support because we are just starting and don't have funds yet.

What we have done so far:

- Teacher survey for all staff to find out likes/dislikes/needs
- Some teachers have Amazon Wishlists
- Clothes for nurse
- Helped with Bulletin Boards
- Supported New Year event
- Working with community groups to help support the school (COSILove You and local churches).
- Open House
- Working on Sabin Food Pantry and clothes closet

b) Treasurer Report

Currently we have \$369 in our account. Of that, \$218.75 will go to CO PTA. That leaves us with \$150.25 available for purchases if need be. Official documents for the month of August will be at our next meeting.

We need to purchase a security box to collect payments that can be mounted in the front office. We need \$30 approved to spend on this item.

**Chelle Ehlen made the motion to spend up to \$30 to buy a box for money to be deposited in office. The motion was seconded and approved.**

c) Membership Report

As of August 30 we have 39 members. We had good interest at the Open House. We will continue to recruit members.

d) Fundraising Report

- Still waiting to hear how much was made at the Summit fundraiser.
- Skate City Night coming September 7
- Working on Amazon Smile, King Soopers, Staples, etcetera

4. Special Orders

- Need to find possible chairs for the following committees:
  - i. Reflections – theme for this year, Show Your Voice
  - ii. Fundraising
  - iii. Membership
  - iv. Communications
- Casey Drotar agreed to start working on Reflections since this needs to be started. Velvet Stepanek agreed to help.
- No other volunteers currently for other areas.
- Sasha has been working on a form to send out to request donations.
- **Casey Drotar made the motion for the “unfundraiser” promotion to go out. The motion was seconded and approved.**
- There was discussion about PTSA information availability from the Sabin website. This will be looked into and reported on in the next meeting.
- Other ideas popped up to get money quickly: selling ice cream after school, restaurant nights, etcetera.

5. New Business

- PTSA meeting will continue to be held with the SAC meeting on the third Tuesday of the month at 6:00. Plan to alternate who starts the meeting. It will be a hybrid meeting. PTSA will get the agenda out earlier next month.
- Dates to remember:
  - Skate City - September 7
  - Arts in Education Week – September 11-17
  - Hispanic Heritage Month in the Sabin Library – September 15-October 15
  - COS I Love You City Wide Event – October 1

6. Adjournment

Meeting adjourned at 7:55

**Next Sabin PTSA/SAC meeting will be on: Tuesday, September 20, 2022, 6 – 7:30 pm in the library.**