



**Sabin Middle School**  
**School Accountability Committee(SAC)/Parent Teacher Student Association(PTSA) Meeting Minutes**  
**School Library**  
**Tuesday, November 15, 2022**

**Attendance:**

Parents/Guardians:

Marion Clawson  
Velvet Stepanek  
Celize Acosta  
Michele Racine  
Sasha Sweder  
Krista Bruckner  
LuraLee Rule  
Samantha Winter

School Members:

Dan Carragher (Principal)  
Lori Hammers

Students:

Community Members:

Natasha Davis – Family Engagement

1. Sabin PTSA Meeting Call to order

Sasha Sweder called the meeting to order at 6:03pm

2. Approval of Minutes

Marion Clawson made a motion to approve meeting minutes from the October 18 meeting. The motion was seconded and approved.

3. Officer Reports

a) Treasurer Report

- ✓ At end of September total balance of \$771.42.
- ✓ Check still not cashed
- ✓ No Reflections entries. Budgeted \$250 for Reflections
- ✓ Krista Bruckner made a motion that we move \$14.62 from Reflections budget to cover extra cost from Trunk or Treat. The motion was seconded and approved.
- ✓ Krista Bruckner made a motion that we move \$100 from Reflections budget to PTA Office category. The motion was seconded and approved.

4. Special Orders

- Reflections – theme for this year, Show Your Voice
  - ✓ No student entries
- Fundraising, Membership, Communications
  - Fundraising
    - ✓ \$75 dollars raised from trunk or treat for Thanksgiving baskets
- Thanksgiving Baskets

- ✓ 65 Sabin families will receive Thanksgiving baskets
  - ✓ Possibly build 30 more with the food we have.
  - ✓ Assembling baskets tomorrow at 2:00
  - ✓ Rocky Mountain Calvary has been collecting food
  - ✓ Sabin staff and students have been collecting food
  - ✓ Recipes needed to give out to families
  - ✓ Need translation of recipes also
  - ✓ Krista Bruckner made a motion that we move \$75 from Trunk or Treat to Holiday Support. The motion was seconded and approved.
- Toy Drive
    - ✓ Removing event from schedule.
    - ✓ Everyone has been working hard, need to back off this year
- Square Food Pantry/Clothing Closet
    - ✓ Was open during conferences
    - ✓ Want to open on Friday after school
    - ✓ Need volunteer help
    - ✓ New full time community liaison starting after Thanksgiving that may be able to help
    - ✓ Will meet with community liaison
    - ✓ Need to put limits on some items so everyone has the opportunity for items
    - ✓ Could use more coats

## Sabin SAC

### 1. Introductions

The regular SAC meeting was called to order at 6:30.  
Went around the table and introduced ourselves.

### 2. December meeting

**No SAC meeting in December.** PTSA may schedule morning meeting with the principal in December.

### 3. One Plan

Sabin had it's quarterly review with the District team. Sabin is making good progress on what is in the plan. The review team was worried about burnout because of the amount of work being done.

PLCs and data digs are going. They are happening twice a week. Tuesdays are Kid talks, Friday is Data work. Honing in on math and ELA. Focused on Best First Instruction. Teachers are working hard and doing a great job. The stress is manageable.

We need to discuss ideas we can do to support teachers. We appreciate the work being done.

### 4. Conferences

Two conference formats this year. Open forum and scheduled appointments.

Eighth grade tried open forum.

65-70% attendance for families that scheduled appointments.

35-37% attendance for families with open forum.

Communication of conferences may have been part of issue not format.

Some families didn't like time limit of appointments.

Suggested other possible flexibility in the future.

School did schedule translators for conferences but the translators canceled.

Need to do more work to support non-English families for conferences.

5. Anti-Bullying

The anti-bullying work has gone well. Tessa group did a great job working with students. Kids are standing up for other students. They are holding each other accountable. This is continuous work to support students.

Shift currently to mental health. Holidays can be hard for some students. Sabin is on a good path.

6. Eureka Math

There are mixed feelings about the new math curriculum because of pacing. The curriculum spirals. STAR testing and Eureka don't seem to be aligned.

There need to be focus standards.

The curriculum is hard. Students need to persevere.

Looking at trying to use an elementary model of small groups.

Need to work more on Dreambox to help support instruction.

7. Tutoring update

Appreciate Saturday tutoring options.

Tutoring seems to be more of homework help. We need to communicate to parents what student gaps are.

How can we do this?

Staffing is a challenge for tutoring.

Could multiple schools work together to provide tutoring?

8. Snow Days

Parents need to know expectations for snow days. Students and teachers know the expectations. Mr. Carragher will send out Sabin plan to families.

9. Family Engagement Coordinator

Natasha Davis the D11 Family Engagement Coordinator came to explain how she can support work at our school as a Title One school.

She can help determine

- ✓ Where you believe your school is at
- ✓ Where do families believe your school is at
- ✓ Staff and family needs
- ✓ How equitable is your communication?

Ways she can support

- ✓ Facilitate listening circles
- ✓ Support survey process
- ✓ FIT Coach opportunity
- ✓ Provide engagement ideas
- ✓ Connect to available resources

November is Family and School Partnership Month.

- ✓ Governor Polis proclamation
- ✓ D11 School Board proclamation

10. Budget

\$41,860 got rolled over from Title 1 funds that didn't get spent last year.

Plans to use the money:

- ✓ Bumped up tutoring
- ✓ Extra duty pay
- ✓ Possible activity bus

- ✓ Extra equipment for recess
- ✓ Additional instructional supplies
- ✓ Field trip funds

See attached budget.

11. Other

New Web master- Heidi Gomez

12. Adjournment

Meeting adjourned at 7:45

**Next Sabin SAC meeting will be on: Tuesday, January 17, 2022, 6 – 7:30 pm in the library.**

**Next PTSA meeting TBD**