

Regional School District No. 17
Board of Education
Finance/Facilities Subcommittee
Meeting Agenda
Chair: Peter Sonski

A meeting of the Regional School District No. 17 Finance/Facilities Subcommittee was held on Tuesday, July 25, 2023, at 4:30 PM via Google Meets.

Subcommittee Members Present: Peter Sonski (Chair), Prem Aithal, Jennifer Favalora, Hamish MacPhail, Shawna Goldfarb

Other Attendees: Rob Albert, Brianna Hill, Principal Dennis Reed, Director David Solin, Jeff Wyszynski (Tecton-remote), Antonia Ciaverella (Tecton-remote), Justin Hopkins (Tecton-remote), Kate Anderson (Haddam BOS), Nancy Gorski (Killingworth BOS)

1. Call to Order/Opening of the Meeting

The meeting was called to order at 4:33 PM by Peter Sonski (Chair).

2. Approval of Previous Minutes

The committee approved the Minutes from June 2023 without changes.

3. District Master Plan update from Tecton

Jeff Wyszynski, from Tecton, reviewed the Tecton Master Plan models and he noted attention being paid to a long-term sustainable approach. He also discussed the needs for a financial impact projection and a transportation analysis to be provided before the upcoming scheduled public survey and community information session.

4. KES Ultiplay Discussion

Principal Reed introduced a request for enhancements to the playground area behind KES to benefit wheelchair users. The committee recommended Principal Reed contact Superintendent Wihbey to make one proposed enhancement immediately (approximately \$5,000) through the operating budget. The committee can introduce a capital expenditure for additional enhancements (approximately \$70,000) to the full Board in August.

5. Discussion of an Act Concerning Supplying of Menstrual Products starting September 2023

Rob Albert, Facilities Manager, reported that the District, in compliance with state law, was installing dispensers with menstrual products in restrooms at HKHS and HKIMS.

6. HKHS air handlers and start-up issues update

Discussed during the Facilities Report

7. Facilities Report

Rob Albert reported the status of the summer capital projects. The modular unit roof repairs at BES and the repair work on the septic line at KES have been completed, and the floor retiling was nearly complete. The HKHS elevator repair has been delayed awaiting the arrival of parts. Mr. Albert also advised that a school zone traffic sign on Route 81 near BES had been damaged by an automobile accident. He also provided the committee with an update that two additional roof-mounted HKHS air-conditioning units failed, bringing the total to eight.

8. Owner's REP RFP

Director Solin introduced the RFP for an owners' representative in the Master Planning process. There were no objections to submitting it to the full Board for approval at the August meeting.

9. 2024-2025 Budget Calendar

Director Solin and the committee had a preliminary discussion on the budget calendar.

10. Financial Review for 22-23

Discussed as part of the Year-end closeout conversation.

11. Status of the Year-End Closeout

Director Solin reported that the year-end close-out process had netted approximately \$70,000 in additional funds to be transferred into the capital fund.

12. Status of the Financial Services RFP

Director Solin reported that the finance office's transition plan with LEARN will be introduced on July 28th. He is eager for the implementation to begin before the August 31st state financial report filing deadlines.

13. Adjournment

The meeting adjourned at 7:04 PM.