

**Westport School Committee
End of Year Meeting
DATE: Tuesday, July 11, 2023
TIME: 7:30 a.m.
PLACE: Virtual Meeting**

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/83523914101?pwd=NVF4S1IDN0tERmh4aWRKUUdqN2xEZz09>
Passcode: WR1uaJ
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MINUTES

Members Present: Gloria Cabral, Evan Gendreau, Melissa Pacheco, Nancy Stanton Cross, Antonio Viveiros

Also Present: Thomas Aubin Superintendent, Lori Melo Administrative Secretary, Michelle Rapoza School Business Manager, Melissa Sousa Executive Assistant Business Services, 96 Community Participants

I. Call to Order and Pledge of Allegiance - Chair Stanton Cross opened the Virtual End of Year School Committee Meeting at 7:30 am. with a quorum of the members present, followed by the Pledge of Allegiance. This meeting is being held to close out the books for end of year.

Chair Stanton Cross announced the following:

On March 29, 2023, Governor Maura Healey signed into law Chapter 2 of the Acts of 2023, which includes a two-year extension of the option for public bodies to hold remote meetings, effective immediately. This legislation simply extends the current option for remote meetings through March 31, 2025, and does not otherwise affect the ability of public bodies to conduct their meetings remotely through video and/or audio conferencing under Chapter 20 of the Acts of 2021.

Chair Stanton Cross explained that many participants are on this call concerning a personnel matter. The School Committee is limited to their scope and authority with personnel matters. Concerns should be directed to the Superintendent through email. During Comments and Statements to the Public they will listen to comments with a 3-minute duration and allow 20 minutes. No text messages will be allowed.

II. Comments and Statements from the Public -

Janice Pacheco is the spouse of Mr. Pacheco. She mentioned Mr. Pacheco has been an Athletic Director for 11 years and has been dedicated to the community, students and parents. He worked countless hours taking away from family time, is kind, caring, loyal and respectful. He has received many accommodations from other schools, certified as an Athletic Director, has no secretary, no assistants, and has had audits with no errors. What happened is a disgrace. She is heartbroken, disturbed and angry.

Nick Dufresne has known Mr. Pacheco for many years and mentioned him working after hours and on weekends. The process of sending the Superintendent an email is not working. He stands in support of Mr. Pacheco getting his job back.

Jennifer McMahon is a parent that echoes what has been said. Mr. Pacheco is part of the heart and soul of the community. Ms. McMahon talked about examples of his interactions with community and about her child's experience with athletics. She is in support of a re-instatement for Mr. Pacheco.

Scott Boudria is the basketball coach for Westport High School and has been working for 20 years. He has seen 4 Athletic Directors, all were very good. Mr. Pacheco has gone above and beyond in his

capacity as Athletic Director. Both kind and supportive he understands the ups and downs. He is a boss and a friend. He is highly invested in Westport, has an impeccable reputation, well respected and kind.

Phil Sylvia sent an email to all and this decision left him in a bewildered state. Mr. Pacheco is more than good, leaving an impact on youth in the town with a mark of positivity and commitment. He humbly asks that this situation be rectified and the Town of Westport offers a contract extension.

Sheila Audette Mr. Pacheco is her nephew. She would like to have a better understanding of what has happened. Mr. Pacheco has made a huge difference in the department. Children and parents love him. Please review the decision with hope to get his job back.

Cheryl Abrams is a parent with 3 children and is completely shocked. She is calling in support of Mr. Pacheco's many great things he has accomplished and his positive influence on the children. She hopes the School Committee addresses the vacant position and how this will affect Fall sports.

The twenty minutes time allotted for Comments and Statement from the Public reached its limit. Chair Stanton Cross asked the members about next steps. It was decided to move on with the regular agenda.

III. Action Agenda

A. Fiscal 2023 Year End Transfers/Encumbrances

Superintendent's Recommendations:

1. To Encumber Fiscal Year 2023 Funds to be expended for Salaries and Goods and Services;
Encumbrances for FY23 total \$1,901,632.25. All encumbrances have already been earned prior to June 30, 2023. Salary funds have been encumbered for teachers and support staff who elect to receive their previously earned FY23 salary throughout the summer months. Encumbered expense funds represent goods and services which have been ordered and received prior to June 30, 2023 but billing will not be processed until July or August.

A motion was made to approve total encumbered FY2023 funds in the amount of \$1,901,632.25. to be expended for salaries and goods and services.

Motion by Pacheco, seconded by Cabral 5/0/0

Roll call vote:

Cabral Yes Gendreau Yes Pacheco Yes Stanton Cross Yes Viveiros Yes

2. To Approve Fiscal Year 2023 Line Item Transfers;
Six transfers were recommended to balance and close out the budget totaling \$472,751.31 (2.3% of budget)

A motion was made to approve FY23 line item transfers totaling \$472,751.31.

Motion by Cabral, seconded by Pacheco 5/0/0

Roll call vote:

Cabral Yes Gendreau Yes Pacheco Yes Stanton Cross Yes Viveiros Yes

3. To Approve Total Expenditure for Fiscal Year 2023;

A motion was made to approve \$20,335,284.94 as total expenditure for FY23.

Motion by Pacheco, seconded by Cabral 5/0/0

Roll call vote:

Cabral Yes Gendreau Yes Pacheco Yes Stanton Cross Yes Viveiros Yes

4. To Approve Returning Fiscal Year 2023 Unexpended Funds from Fiscal Year 2023 Town Meeting Appropriation to the Town of Westport General Fund; and

A motion was made to declare \$84.06 as surplus, Regular Ed. Expenses unexpended funds from FY23 Town Meeting appropriation to be returned to the Town of Westport General Fund.

Motion by Pacheco, seconded by Cabral 5/0/0

Roll call vote:

Cabral Yes Gendreau Yes Pacheco Yes Stanton Cross Yes Viveiros Yes

5. To Approve Returning Fiscal Year 2022 Unexpended Encumbrances to the Town of Westport General Fund:
and

A motion was made to return the surplus from the following account to Town of Westport General Fund. Prior year encumbrances in the amount of \$2,781.51.

Motion by Pacheco, seconded by Cabral 5/0/0

Roll call vote:

Cabral Yes Gendreau Yes Pacheco Yes Stanton Cross Yes Viveiros Yes

B. To approve Westport Community Schools and AFSCME, Local 2667 Memorandum of Agreement effective July 1, 2023 through and including August 31, 2026 -

A motion was made to approve Westport Community Schools and AFSCME, Local 2667 Memorandum of Agreement effective July 1, 2023 through and including August 31, 2026.

Motion by Pacheco, seconded by Cabral 5/0/0

Roll call vote:

Cabral Yes Gendreau Yes Pacheco Yes Stanton Cross Yes Viveiros Yes

C. Westport Community Schools' Bill Warrant: 6-30-23 & 7-14-23 - Chair Stanton Cross reported a bill warrant dated 6-30-23 in the amount of \$549,941.33 & bill warrant dated 7-14-23 in the amount of \$166,789.88 was emailed to school committee members for review.

Chair Stanton Cross asked if there were any questions regarding the bill warrants? There were none. There is no vote needed on this item.

D. Review and Act on Minutes for Thursday, June 15, 2023 and Tuesday, June 20, 2023 Work Session -

A motion was made to approve the Minutes for Thursday, June 15, 2023 and Tuesday, June 20, 2023 Work Session.

Motion by Pacheco, seconded by Gendreau 5/0/0

Roll call vote:

Cabral Yes Gendreau Yes Pacheco Yes Stanton Cross Yes Viveiros Yes

E. To approve the appointment of Lori Melo to School Committee Secretary, in addition to Executive Secretary to the Superintendent effective July 1, 2023 -

A motion was made to approve the appointment of Lori Melo to School Committee Secretary, in addition to Executive Secretary to the Superintendent effective July 1, 2023.

Motion by Pacheco, seconded by Cabral 5/0/0

Roll call vote:

Cabral Yes Gendreau Yes Pacheco Yes Stanton Cross Yes Viveiros Yes

IV. Informational Agenda

A. Superintendent Report - Superintendent Aubin reported holding a meeting with Mr. Monast and Ms. Rapoza concerning the start of the Westport Elementary School parking lot repairs. This will start in a few weeks and access to the school campus will be limited.

B. MASC MASS Joint Conference 2023 Early Bird Special Attendance Discussion - Chair Stanton Cross announced the early bird discount deadline is July 15, 2023. Any member interested in attending should notify Lori Melo and arrangements will be made.

C. Acknowledgement of the WEF \$1250 Grant for Student Journalism Support at Westport High School - Chair Stanton Cross acknowledged the receipt of a \$1250 grant for Student Journalism Support at Westport High School. Thanks, and appreciation was given.

V. **Routine Matters** - Correspondence and Notices - There were none.

VI. **Topics the Chair could not Reasonably Anticipate Forty-eight (48) Hours in Advance of the Meeting** - There were none.

VII. **Adjourn** - A motion was made to adjourn. With members being present and voting individually and unanimously, the motion passes.

Motion by Pacheco, seconded by Cabral

5/0/0

Roll call vote:

Cabral Yes Gendreau Yes Pacheco Yes Stanton Cross Yes Viveiros Yes

The Virtual End of Year School Committee Meeting adjourned at 8:19 am.

MEETING DOCUMENTS

Fiscal 2023 Year End Transfers/Encumbrances

Westport Community Schools and AFSCME, Local 2667 Memorandum of Agreement

Bill Warrants: 6-30-23 & 7-14-23

MASC MASS Joint Conference 2023 Early Bird Special Attendance

WEF \$1250 Grant for Student Journalism Support at Westport High School

Submitted by Sharon Pinho School Committee Recording Secretary

