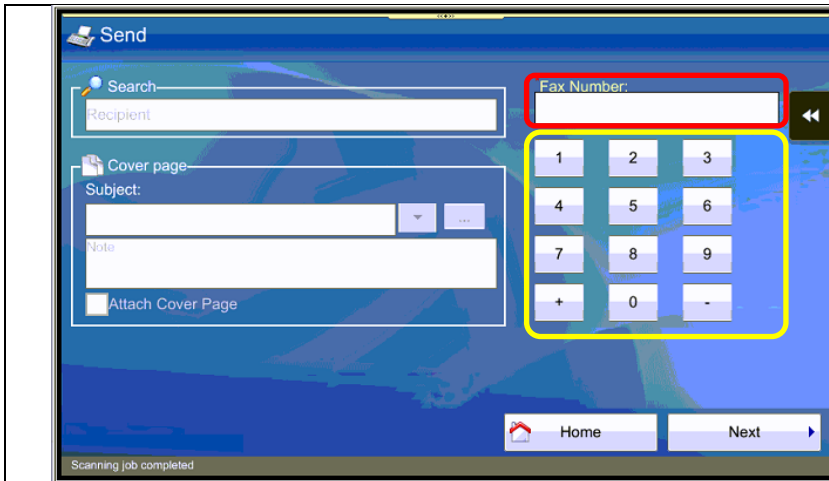


Konica Minolta Fax Sending Instructions for End User

To send Fax from the Konica Minolta MFP follow next steps:

 <p>The screenshot shows the main menu of the Konica Minolta MFP. The text "Select function to use." is at the top. The menu includes icons for Copy, Scan/Fax, User Box, Sound Setting, Secure Print, ShareScan (highlighted with a red box), Address book, Web Browser, and Utility. The top right corner shows the date 03/06/2020, time 11:35, and Memory 100%.</p>	<p>Place originals to be faxed in the document AutoFeeder or scanner glass of the Konica Minolta device</p> <p>Tap on the ShareScan icon and wait till application got connected to server</p>
 <p>The screenshot shows the "eCopy ShareScan" workflow screen. The text "Place document in feeder and select task." is at the top. The left sidebar lists settings: Resolution (200 DPI), Paper Size (Auto), Output Paper Size (Auto), Orientation (Same as Originals), and Color Depth (B&W). The main area shows a "Fax" icon highlighted with a red box. The top right corner shows the date 03/09/2020, time 13:45, and Memory 100%. The bottom left corner says "Ready" and the bottom right corner has an "About" button.</p>	<p>Once blue screen appears tap on the Fax workflow</p>
 <p>The screenshot shows the scanning settings screen. The text "Scanning original(s)" is at the top. The top right corner shows the date 03/09/2020, time 13:45, and Memory 100%. The screen displays the following settings: Job No. 2835, Resolution 200x200dpi F Fine, Quality/Density Text, Simplex/Duplex 1-Sided, and Color Black. The Address field is set to WebDAV. The Number of Locations is 1 / 1 and the Number of Originals is 0. A "Stop Job" button is at the bottom right.</p>	<p>MFP will scan documents and gets ready for Fax operation</p>



At this screen user can add recipient fax number to the Fax Number field.

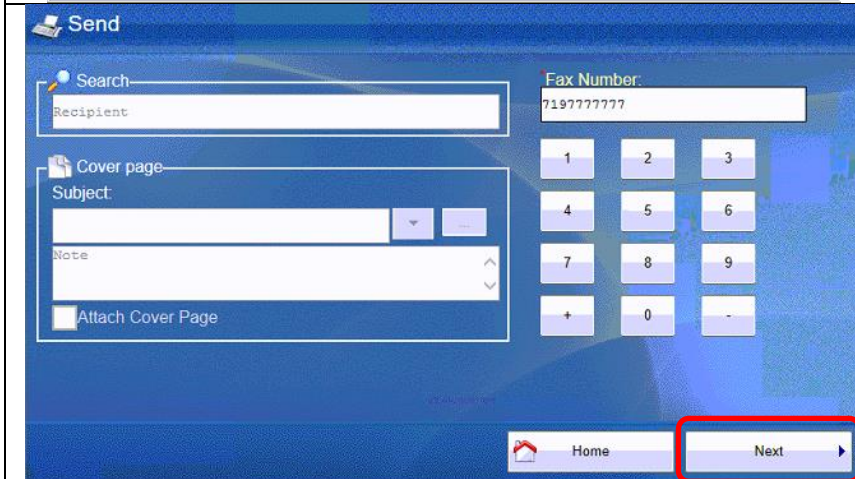
For local numbers number pad on the screen could be used but may be slow to respond.

Recommend using next steps for long distance and faster response:
Tap on the Fax number field
Input keyboard screen will appear



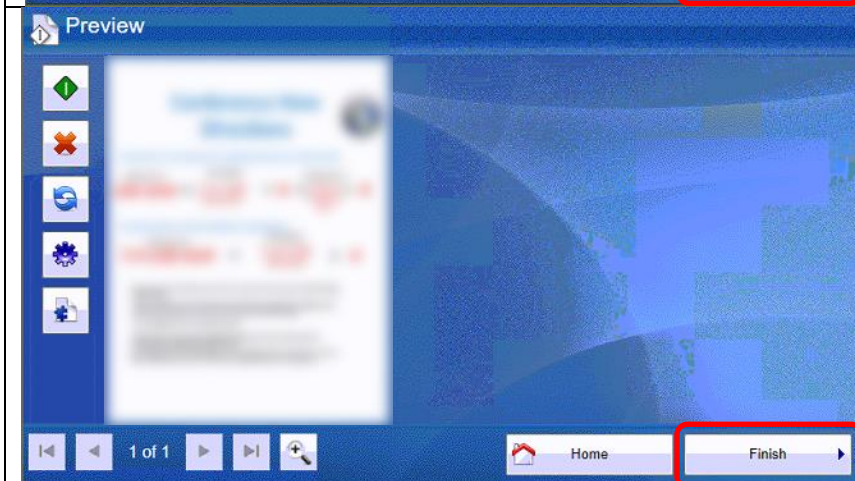
Using keyboard. For long distance recipient number, type: **91<10 digit phone number>pp<long distance code>** Long Distance example: **913031112222pp12345**

Once completed tap OK



Recipient number will appear in the "Fax Number" field

Tap "Next"



Documents preview will appear

Tap "Finish" to send Fax and go back to the home screen