



Colorado Springs School District 11
 Superintendent Dr. Nicholas M. Gledich
Division of Business Services
 Deputy Superintendent/CFO Glenn E. Gustafson, CPA
 Director of Budget and Planning Kenneth L. Wieck, CPA

DAC Budget Subcommittee

Web page: [District Accountability Committee \(DAC\)](#)
 Chairman Enid Ruiz-Mattei

Meeting Notes

February 21, 2017
 6:00 p.m.

Members present: Deborah Boisselle, Jamie Cushenbery, Marilyn Eggleston, Gwen Giddens, Bob Miner, Trish Nixon, Kim Polomka, Jan Rennie, John Roebke, Enid Ruiz-Mattei, Carl Schueler, and Toni Seberger

Members absent: Lara Crowell, Pete Lee, Parth Melpakam, and Jared Welch

Ex-officio members present: Laura Hronik, Ken Wieck, Glenn Gustafson, and Becky Moore

Member candidates present: Parent Andrew Hug and community member Bob Null

Guests: Executive Director of K-12 Schools Sherry Kalbach, Executive Director of Alternative and Non-traditional Schools Dan Hoff and Security Director Jim Hastings

The meeting was brought to order at 6:00 p.m. by Co-chairman John Roebke. Chairman Ruiz-Mattei would be late to the meeting. Ms. Nixon made a motion to accept the meeting notes, which was seconded by Ms. Eggleston. The meeting notes were unanimously approved and will be posted to the DAC web page.

Mr. Roebke asked Mr. Wieck to take the meeting to review the current budget process and review the preliminary budget development assumptions (PBDA) also known by the subcommittee as “the green sheet.” Mr. Wieck pointed out that the sheet has two columns this year, one that shows PBDA as the governor’s budget submission and the other column as adjusted by District staff. The adjustments are made as new information from the state is received. At this time, the “green sheet” is a fluid document that will have future changes. The bottom line at this time indicates the governor’s budget PBDA is brighter than the adjusted budget PBDA. The state budget is expected to be adopted in April. At that time, the District will have more solid numbers to work with towards the 2017-18 budget. Other factors to consider will be the District’s fund balance, which should come through around April as well. Mr. Wieck reminded the subcommittee that the PERA reserve will no longer be an item on the “green sheet” beginning with 2017-18.

The subcommittee turned to the proposed budget modifications package for initial review. The list and summary of the requests follow the comments below.

Catalog #	Comments
SUP-1	<ul style="list-style-type: none"> Should this request become recurring now? Data did not match on attachments – two different data sources – Mr. Hoff will investigate.
SUP-2/3	<ul style="list-style-type: none"> Support for this request was given verbally from Mr. Hoff when asked for data showing the benefits Details were stated about how the <i>Naviance</i> system compares to current software used.
ICCS-2	<ul style="list-style-type: none"> Clarification of when translation and interpretive services are used was given by Ms. Kalbach.
PSS-1	<ul style="list-style-type: none"> Mr. Wieck provided background about the need for an increased budget for lunchroom aides.
TS-1	<ul style="list-style-type: none"> Verification that cameras are being replaced as requested last year was provided by Mr. Hastings. Video cameras only are permitted by federal law, no audio. Examples of how the internet protocol cameras are an improvement over current analog cameras.

Due to a sudden illness of one of the members, the meeting was adjourned at 7:15 p.m. The next meeting of the subcommittee will be Tuesday, February 28, 2017 at 6:00 p.m. to finalize review of the 2017-18 budget modifications, continue PBDA review, budget balancing tool exercise, and discuss the status of the mill levy override proposal for the 2017 election.

Next Meeting: February 28, 2017 at 6:00 p.m. in the District 11 board room.