

Colorado Springs School District 11
Superintendent Dr. Michael J. Thomas
Division of Business Services
Deputy Superintendent/CFO Glenn E. Gustafson, CPA
Director of Financial Services Laura Hronik, MBA

DAC Budget Subcommittee

Web page: [District Accountability Committee \(DAC\)](#)
Chairman Jan Rennie

Meeting Notes

February 26, 2019

6:00 p.m.

Administration Building Board Room

Members present: Sally Sue Coddington, Bruce Cole, Clara Hoellerbauer, Tom Hunt, Trish Nixon, Bob Null, Kim Polomka, Jan Rennie, Michael Reyes, Carl Schueler, and Elisa Villarruel

Members absent: Lara Crowell, Donna Ecks, Pete Lee, Sandra Park, and Toni Seberger

Ex-officio members present: Glenn Gustafson, Laura Hronik, and Becky Moore

Guests: Assistant Superintendent Mr. John McCarron, Deputy Superintendent Mr. David Engstrom, Assistant Superintendent Ms. Phoebe Bailey, District Research Analyst Dr. Paul Medina, Thomas B. Doherty High School Principal Mr. Kevin Gardner, Grants Director Ms. Patricia Reitwiesner, System Improvement Specialist Ms. Brenda Matznick, K-12 Executive Director Mr. John Keane, K-12 Health and Science Coordinator Mr. Darian Founds, Preschool Coordinator Ms. Kathy Howell, Security Operations Commander Mr. Jim Hastings, Board of Education Director Ms. Nora Brown, Board of Education Treasurer Ms. Julie Ott, DAC Chairman Dr. Parth Melpakam, and DAC Training and SAC Support Chairman Mr. Lyman Kaiser

Chairman Rennie brought the meeting to order at 6:00 p.m. Ms. Rennie asked each of tonight's guest presenters to introduce themselves before they spoke to the subcommittee.

Mr. Gustafson presented a budget update to the subcommittee. He cited the following:

- Enrollment is down significantly this year and is projected to be down significantly next year.
- Enrollment decline has resulted in a significant loss in revenue for the District.
- The budget mismatch is projected to be at approximately \$5 million this year.
- Reserves may be drawn down to address the mismatch.
- The School Finance Act is complicated this year.
- The negative factor may or may not be changed.
- The governor's full day kindergarten proposal will have an impact.
- The needs for new preschools will impact the budget.
- The budget modifications should be analyzed with a lens of bringing students back to D11.
- The District can no longer "cut its way out" but must "invest its way out" of this budget challenge.
- Critical to slow the enrollment decline.
- Student achievement must improve.
- Compensation reorganization will be critical this year to include FTE reductions for both certified and ESP, starting with attrition.
- Of high concern is the loss of students to charter schools.
- Exploring the reasons why parents are choosing charter school over traditional public schools.

Colorado Springs School District 11
FY19/20 Recurring Proposed Budget Modifications Summary

Catalog #	Division	Program Description	\$ Amount	FTE	Discussion	Presenters
PSS-2	Personnel Support Services	Instruction Staff Training	35,000	-	The current paper evaluation system is antiquated and does not link up with the electronic evaluation system, which does only a portion of staff evaluations. Paper evaluations must be compiled by hand and then analyzed on paper instead of using electronic means. Update existing electronic system to include all staff evaluations. Gain faster results, less waste of paper, safer storage of data, and better alignment.	Bailey
PSS-3	Personnel Support Services	Volunteer Services	9,000	-	Expand current visitor management system using existing provider to district-wide system. Licensing and support would be paid through this program annually.	Bailey/ McCarron
ALL-2	Achievement, Learning, and Leadership	School Improvement Team (ACT Team)	800,000	3.0	Program gives added support to turn-around schools. Has reduced from 12 to 4 over the past year but work is on-going. Fosters collaboration with real data to improve schools.	Engstrom/ Matznick
ALL-6	Achievement, Learning, and Leadership	Career and Technical Education	44,750	-	Rather than duplicate efforts between school districts, the business community created an alliance to resource opportunities to local school districts. To use this co-op, an annual fee from each participating school district is assessed. Opportunities not readily available if D11 went out on its own to gain these student resources.	Engstrom
ALL-7	Achievement, Learning, and Leadership	Curriculum and Instruction - Science Kit Center	10,159	1.0	Hire the full time temporary employee as a full-time D11 employee with benefits. Temporary salary budget would be supplemented by this request to fund the full time FTE and add the corresponding benefits. The center cannot operate efficiently without three full time staff.	Engstrom/ Founds
ALL-9	Achievement, Learning, and Leadership	Curriculum Alignment/World Language	138,783	1.0	Superintendent wants to expand the World Language Department with more curriculum, a full time FTE facilitator and professional development. This would be for all grade levels to support global education.	Engstrom
ALL-10	Achievement, Learning, and Leadership	Early Childhood	386,000	5.6	Preschool is one area of D11 that is growing. To service more children, more classrooms are needed. D11 is federally mandated to serve children three years of age with special education services if needed. Looking to open five new classrooms, includes staff, equipment and supplies at several D11 locations.	Engstrom/ Howell
TOTAL			1,423,692	10.6		

Mr. Founds was asked for a quick update on the summer enrichment series before leaving the meeting. He told the group that the program would be at elementary schools only this year, to include exiting fifth graders. The elementary schools are West, John Adams, Chipeta, Vera Scott, Alice Bemis Taylor, Christa McAuliffe and Helen Keller. Adams will be full day and include an additional bus stop. Grants are being sought to help fund the program. The program will be aligned with Colorado essential skills with goals and measurable outcomes expected.

Colorado Springs School District 11
FY19/20 Non-Recurring Proposed Budget Modifications Summary

Catalog #	Division	Program Description	\$ Amount	FTE	Description	Presenter
TS-3	Technology Services	Security Services	200,000	-	Funds will complete the security camera update from analog to to internet protocol. Funds will also begin the replacement of analog system to digital throughout the District.	McCarron/ Hastings
TS-4	Technology Services	Security Services	12,000	-	Expand current visitor management system using existing provider to district-wide system. Licensing and support would be paid through Volunteer Services annually. This request is a one-time request to purchase the additional equipment.	McCarron/ Bailey
SUP-1	Superintendent	Media Production Services	30,000	-	Stadium lighting lift is being shuttled from job to job in the auditorium manager's personal vehicle. The lift is damaging this vehicle. Purchase of a vehicle dedicated to moving the lift from site to site is requested.	Gustafson
DBS-1	Business Services	Transportation	100,000	-	Struggle continues to keep enough bus drivers on staff. Additional activity buses help because drivers do not require a commercial driver's license. Helps keep the necessity for motor coach services down.	Gustafson
DBS-2	Business Services	Grants	20,000	-	Work load has increased, grant requirements are in constant change so the department is struggling with keeping up. A temporary hire would help with renewal and new grants to stay aligned and meet district needs.	Gustafson/ Reitwiesner
ALL-1	Achievement / Learning/ Leadership	General Education	92,317	-	Educational Data Support Services no longer pays for half the cost of Alpine software program, which stores student data. Alpine is no longer being supported by parent company so records need to be transferred to a new, as yet unknown system. Renewal is needed for one more year to find new system and transfer student data.	Engstrom
ALL-4a	Achievement / Learning/ Leadership	General High School Education	70,844	-	Pre-AP (pre-advanced placement) will be piloted at two high schools. It will align with college board tests. Training will be required for teachers this year. Teachers are generally favorable with employing this program.	Engstrom
ALL-4b	Achievement / Learning/ Leadership	General High School Education	180,000	-	Textbooks to support the Pre-AP program.	Engstrom
TOTAL			705,161	-		
Total amount all requests:			2,128,853			
Total FTE all requests:				10.6		

The DAC update included the committee's discussion of the gifted and talented program, social emotional issues, and accreditation. The meeting notes were approved with one correction and will be posted to the DAC web page.

The subcommittee's agenda for March 12, 2019 will include finalizing the AVID discussion and review of the preliminary budget development assumptions, which includes finalizing recommendations for the budget modification requests. The subcommittee's work session with the Board of Education is scheduled for Thursday, March 21, 2019.

The meeting adjourned at 8:05 p.m.

Next Meeting: Tuesday, March 12, 2019 at 6:00 p.m. in the administration building boardroom.